

Harrison County Regional Sewer District

April 15, 2015 Meeting Minutes

Meeting Date: April 15, 2015
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Tony Combs	Board Member (Secretary)
Rusty Sizemore	Board Member (Town of Lanesville)*
Darin Duncan, P.E.	Board Member
Chris Byrd	Board Attorney
Wally Howard	Aqua Utility Services (Berkshire WWTP Operator)
Bob Woosley, P.E.	Heritage Engineering

Absent:

Bill Byrd	Board Member (Town of Milltown)
Dan Lee, P.E.	Board Member
Fred Cammack	Board Member (Town of Corydon)
Herb Schneider	Town of Lanesville (Town of Lanesville)
Jim Klintstiver	Board Member
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)
Rob Huckaby, P.E.	Stantec

**Town voting member.*

Action Items:

- 1. March 18, 2015 HCRSD Board Meeting Minutes:** *Motion made by Tony Combs, second by Rusty Sizemore to approve the meeting minutes. Motion approved unanimously.*
- 2. Lanesville Interchange Rate Ordinance (Ordinance No. 2015-01):** *A motion was made by Darin Duncan, second by Tony Combs to approve Ordinance No. 2015-01. Motion approved unanimously.*
- 3. Berkshire WWTP:**
 - a. Operations Report (March):** Wally Howard reviewed the monthly report. The plant remains in full compliance with all permit parameters. The month of March saw excessive rain but created few issues with the WWTP. Wally reported that Steve Tolliver has been in contact with the auto-dialer rep and it appears they may be looking into offering a refund to the District for the apparent lack of reliable service during the time the 2G technology was installed. Steve will report on this at next month's meeting. *A motion was made by Darin Duncan, second by Rusty Sizemore to accept the March Operations Report. Motion approved unanimously.*

- b. **Portable Hoist:** Bob Woosley presented hoist options. Quotes were secured from US Fabrication and Thern Inc.. Thern's hoist appears to be more user friendly. One hoist and six bases are needed. The bases will be installed at the WWTP (2) and each of the four lift stations. Approximate cost is \$3,500. *A motion was made by Rusty Sizemore, second by Tony Combs to proceed with ordering the portable hoist from Thern along with six bases. Motion approved unanimously.*

4. Lanesville I-64 Interchange Sewer Project

a. District's Part of Project:

- i. **Construction:** Bore and Jack work is complete. All sewer line installation is complete. Work is now being completed on setting the pumps, control panel, and electric work at lift station. Remaining items to be completed are site restoration and testing. Heavy rain and flooding events over the past 30 days have resulted in delays in completion of the project. The Contract expects to be finished prior to the end of May.

b. Town's Portion:

- i. **Construction:** Rusty reported that recent flooding events and heavy rain have caused significant delays. They are working along the creek and the area has experience flash flooding in recent weeks. If weather creates no further delays they anticipate being completed in 8 weeks.

- c. **Budget:** Bob Woosley provided an overall report on the District's portion of the project. The project is winding down and all costs are being finalized. As a result of unforeseen items there will a shortage of funds at the end of the project. The items resulting in the need for additional funding include: extension of the sewer line approximately 200 ft to satisfy INDOT's requirements for crossing I-64 (they had approved the crossing location shown on the plans but changed their mind when it came time to give official approval on site prior to the start of construction of the crossing), additional erosion control measures to satisfy IDEM (IDEM's inspector has made numerous inspections requiring numerous revisions to the site), removal of a previously installed creek crossing for future service (due to IDEM inspection), and installation of a section of line along Corydon Ridge Road via the use of directional drilling in lieu of open cutting. Total shortage of funds to complete construction is approximately \$16,370. Additionally it was discussed that the District will need funds to operate the Pump Station while awaiting customers. It is likely the first customer will not connect to the system for 1 – 2 years. It is estimated the minimum annual cost for maintenance of the system is \$4,200 per year. After discussion it was agreed the District should approach the County and request additional funds to close out the construction of the project and funds to allow for up to two years of operating the pump station. Total request would be \$25,000 (\$16,370 + \$4,200 + \$4,200). *A motion was made by Darin Duncan, second by Rusty Sizemore to allow Tom Tucker to approach the County for an additional funding request in the amount of \$25,000. Motion approved unanimously.*

5. Treasurers Report:

- a. *Motion made by Rusty Sizemore, second by Tony Combs to approve the March Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Darin Duncan to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,400.58
ii. Duke Energy – lift station electric service	\$43.69
iii. Aqua Utility Services – Feb billing/dialers/materials/sludge	\$2,403.30
iv. Aqua Utility Services – April WWTP operations	\$2,465.83
v. Town of Corydon – March sewer bills	\$2,804.02
vi. Heritage Eng. – Inv. No. 07030-65 – Support Services	\$30.00
vii. Town of Corydon – Hospital Flow Meter Calibration	\$470.00

- c. *Motion made by Gary Davis, second by Rusty Sizemore to approve the following invoices. Motion approved unanimously.*

i. Heritage Engineering – Invoice No. 15008-03	\$1,417.50
<i>Paid via County account 30302.</i>	
ii. Heritage Engineering – Invoice No. 12053-23	\$1,730.46
<i>Paid via County account 30311.</i>	

6. Other Items:

- a. **North Harrison School Campus:** Discussion was held regarding interest from the school in possible connection to the District's New Salisbury system. The Board instructed Bob Woosley to follow up with the school and provide them with preliminary cost information. Bob will contact Gary Byrne to discuss the costs. It was agreed that a formal request from the school corporation will need to be made to the District before the District proceeds any further.

Next Meeting:

Regular Board Meeting: **Wed. May 20, 2015 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Darin Duncan, P.E.

Tony Combs, Secretary

Dan Lee, P.E.

Gary Davis, V.P./Treasurer

Jim Klintiver

Town Representative