

# Harrison County Regional Sewer District

## April 15, 2009 Meeting Minutes

Meeting Date: April 15, 2009  
8:30 am  
Harrison County Community Foundation  
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Rusty Sizemore	Board Member (Town of Lanesville)*
Dan Lee	Board Member
Gary Davis	Board Member (VP/Treasurer)
Tony Combs	Board Member
Darin Duncan	Board Member (Secretary)
Chris Byrd	Board Attorney
Bob Woosley	Heritage Engineering (District's Engineer)
Rob Huckaby	Stantec
Steve Tolliver	Aqua Utilities (WWTP Operator)

Absent:

J.R. Eckart	Board Member
Bill Byrd	Board Member (Town of Milltown)
Fred Cammack	Board Member (Town of Corydon)

\* *Town Voting Member*

Action Items:

- 1. Approved April 1, 2009 Meeting Minutes.** *Motion made by Tony Combs, seconded by Rusty Sizemore, to approve the minutes. Motion passed unanimously.*
- 2. Stormwater Demonstration Project Update (Lanesville Schools Campus).** Rob Huckaby and Darin Duncan provided the Board with an update on their meeting with school superintendent Sam Gardner and several Lanesville school board members regarding the potential BMP (Best Management Practices) project. Those present at the meeting were very receptive to the proposed project. They asked a question about maintenance of the BMP, they assumed the Board would take care of the maintenance. Those present also mentioned that they currently have a run off control problem on another part of their property that they have been trying to determine how to resolve. Darin Duncan stated to them that this may be something that could be added to the District's project, contingent on the school corporation paying for the improvements. A follow up meeting and presentation will be made to the school board at their next meeting on April 21, 2009 at 7:30 pm at the Administration Office. Rob Huckaby will attend the meeting. Board members are welcome to attend.

Project Funding: This project was included in the Section 309(h) grant application. Grant approval is still pending at the State. The Board also discussed the possibility of approaching the County or Community Foundation for funding of this project.

**3. Berkshire WWTP Operations Report for March.** Steve Tolliver provided the Board with the March operations report. The plant is operating well and continues to meet all permit parameters. The State's Annual Inspection is currently underway. Steve reported that Oscar Barker (IDEM State Inspector) is doing a more thorough inspection this month as part of the Annual Inspection report. Steve noted that Mr. Barker made mention that the Lagoon Closure still needed to be completed by the former owners of the facility (SSK).

- i. Steve informed the Board that the following work was completed last month:
  - a. Generator hook up has been installed along with manual switch.
  - b. Alarm system with telemetry has been installed. Steve is now monitoring the plant remotely and is immediately notified in emergency situations when an alarm is triggered (i.e. pumps shut down, loss of power, high levels, etc.).

**4. Treasurer's Report for March:** Gary Davis provided the Board with the Treasurer's report for the month of March. Net District Income for the month was \$1,555.22. This income was from the Hospital and Berkshire WWTP customers. Year to date net income is \$3,643.32. The District currently has a checking account balance of \$16,630.78 and a Money Market account balance of \$41,228.13. *A motion was made by Tony Combs, seconded by Darin Duncan, to approve the treasurer's report for March. Motion passed unanimously.*

**5. New Salisbury Area Project Funding Update.** Bob Woosley informed the Board that a meeting will be held next week with Jill Saegesser (River Hills Development) regarding the possibility of securing EDA Grant funds. There is some EDA Grant money available for 75% funding (in lieu of the normal 50% funding level). The District will apply for the 75% funding level (with a fall back of 50%).

Bob will prepare a letter to the property owners in New Salisbury that are a part of the original project explaining to them the reason for the delay in getting their project moving forward. The District is working to secure grant funding in an effort to reduce the impact of the cost to the property owners. Darin Duncan asked if the District could allow the property owner's to vote based on a assumed grant level. The District would explain to the property owners that the project costs were set based on securing a certain funding level via grants. If the grants fall thru the project may not move forward. All present were in favor of this approach. Bob will prepare the letter and submit to the Board for review. At the Board's next meeting further discussion will be held on moving forward with property owner voting based on assumed funding levels.

**6. Other Business:**

- i. **Invoice Approval:** The Board unanimously approved the following invoices:
  - a. **H.J. Umbaugh (\$2,600)** – Rate Ordinance and Assistance with Stimulus Funding Requests. Motion made by Gary Davis, second by Tony Combs to approve the invoice.
  - b. **Dillman, Chastain, & Byrd (\$100)** – Attendance at meetings. Motion made by Darin Duncan, seconded by Dan Lee.
  - c. **Heritage Engineering (\$230)** (Account .03) – New Salisbury Project. Motion made by Gary Davis, seconded by Dan Lee.
  - d. **Heritage Engineering (\$5,648.63)** (Account .02) – Rate Ordinance hearing and advertisement in paper and other services. Motion made by Gary Davis, seconded by Tony Combs.

- ii. **Childcraft:** Steve Tolliver informed the Board that he is currently the WWTP Operator for the Childcraft facility in Corydon Junction (just outside of New Salisbury). Steve stated that Childcraft would like the District to consider taking over their system. The Board asked Steve to set up a meeting for both sides to discuss. Those attending from the District will be Tom Tucker and Bob Woosley. Steve will contact Penny Bachman (w/Childcraft) and schedule this meeting.
- iii. **Berkshire WWTP Equipment (Used Tanks):** Bob Woosley reported that the tanks are now ready for delivery. Darin Duncan updated the Board on his discussions with the Commissioner's regarding the use of the Solid Waste Facility for storage. The Solid Waste Board met last night and gave approval for the District to store the tanks on their fenced lot. Bob will follow up with SSK and coordinate delivery of the tanks. The District will need to provide equipment to unload the tanks. Steve Tolliver suggested that he has a crane truck that would be capable of unloading the tanks. Bob will coordinate with Steve on getting this work completed.
- iv. **Lanesville WWTP:** Rusty Sizemore informed the Board that Lanesville has applied for a grant to install a second clarifier at their WWTP. This improvement will provide much needed redundancy at the WWTP. Rusty will keep the Board posted as to the progress in securing the grant.
- v. **Lanesville Interceptor:** The District instructed Bob Woosley to prepare a preliminary scope and budget for installing a crossing of I-64 that will take the flow to the Lanesville WWTP. This project will be submitted for grant funding.

Next Meeting:

1. Board Meeting: **Wednesday May 6, 2009 at 11:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

## End of Minutes

Approved By:

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Tom Tucker, President

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Tony Combs

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Darin Duncan, Secretary

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Daniel Lee

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Gary Davis, V.P./Treasurer

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JR Eckart

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Towns - Lanesville (Rusty Sizemore)