

Harrison County Regional Sewer District

April 16, 2014 Meeting Minutes

Meeting Date: April 16, 2014
8:55 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Tony Combs	Board Member (Secretary)
Bill Byrd	Board Member (Town of Milltown)*
Dan Lee	Board Member
Darin Duncan, P.E.	Board Member
Jim Klintstiver	Board Member
Rusty Sizemore	Board Member (Town of Lanesville)
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)
Chris Byrd	Board Attorney
Bob Woosley	Heritage Engineering

Absent:

Herb Schneider	Town of Lanesville (in place of Rusty Sizemore)
Fred Cammack	Board Member (Town of Corydon)
Rob Huckaby	Stantec

*Town voting member.

Action Items:

- 1. March 19, 2014 HCRSD Board Meeting Minutes:** *Motion made by Bill Byrd seconded by Gary Davis to approve the minutes. Motion approved unanimously.*
- 2. Berkshire WWTP:**
 - a. Operations Report (March):** Steve Tolliver reported no issues at the WWTP. The plant is in full compliance with permit parameters. *Motion made by Gary Davis seconded by Tony Combs to approve the March operations report. Motion approved unanimously.*
 - b. IDEM DMR Audit:** Steve reported the District was chosen to undergo a more strenuous review as part of a DMR Audit. This is a random selection that happens throughout the State. Rusty Sizemore stated that Lanesville has been chosen multiple times and that with this Audit generally is the added expense of additional testing requirements. Steve stated that this is now underway and he will report back to the Board at the next meeting.
 - c. UV System:** Steve reported the UV system has been installed and is now functioning and being utilized.
 - d. Auto Dialers:** Steve reported that all four (4) dialers are now ready for use. He will call the vendor to activate the services. The cost per unit is \$25 per

month for the phone service lines. The vendor does offer the option of paying monthly or annually. Steve recommended the District pay monthly. The Board agreed to proceed with the monthly payment option. Steve will follow up immediately to activate the service for each dialer.

- e. **Both Plants Now In Service:** The existing plant was seeded with seed sludge and brought on line and into service. Both plants are now in full service.
- f. **Flow Meter Calibration:** Steve stated the flow meter had to be re-calibrated now that both plants are on line.
- g. **Security Breaches:** The Contractor has left the gate unlocked on numerous occasions. It is now double locked.
- h. **Generator Batteries:** Steve reported the batteries are in need of replacement.
- i. **Phosphorus Testing Chemical:** Steve reported that he still has found a buyer for the Ferric Chloride chemical (there are 2 drums). He stated that the chemical has a 10 year shelf life. The District paid approximately \$800 for the chemicals. The supplier requires a 25% re-stocking charge if the chemicals are returned. Steve recommended the Board keep the chemicals in storage on site. The Board agreed with Steve's recommendation to keep the chemicals stored on site. If a buyer comes along Steve will bring it to the Board's attention for consideration.

3. Stormwater:

- a. **Oversight:** The Board discussed the County's Engineer's letter (dated April 7th – attached to these minutes) regarding stormwater oversight. The Board feels that both entities (RSD and County Engineer's Office) can work jointly to provide this oversight. Further discussion will be held regarding this matter at a future meeting.
- b. **MS4 Response:** The Board discussed drafting a letter on behalf of the Commissioner's to allow them to respond to IDEM regarding the potential for the County to possibly be designated as an MS4 community. The Board does not feel it is in the best interest of the County to be designated as an MS4. With this designation comes added rules and requirements to follow that ultimately will add to increase costs and possible fees for residents. The Board will approach the Commissioners and urge them to strongly considered sending a pro-active response to IDEM asking that the County NOT be considered for this designation. The letter will focus on the numerous positive initiatives undertaken by the County (i.e. septic maintenance flyers, soil and water conservation financial support, karst study, stormwater demonstration projects, etc.). Bob Woosley will follow up with Rob Huckably to draft this letter and distribute to the Board for review.

4. New Salisbury Project Update:

- a. **Pay Requests:** There were no Contractor Pay Requests this month.

- c. *A motion was made by Tony Combs seconded by Dan Lee to approve the following claims. Motion passed unanimously.*

EDA Funds:

- i. Heritage Engineering – Construction Admin Services \$2,178.01

District Checking Account:

- ii. Harrison REMC – WWTP Electric Service \$1,482.50
iii. Duke Energy – LS Electric Service (Star Gas) \$17.12
iv. Aqua Utility Services – April WWTP Operation \$2,424.61
v. Aqua Utility Services – Sludge hauling/supplies \$2,273.68
vi. Town of Corydon – Mar. sewer bills \$2,907.92

- d. *A motion was made by Gary Davis seconded by Tony Combs to approve the following invoice payments. Motion approved unanimously.*

- i. Heritage Engineering – HCRSD Support (Mar.) \$2,888.00
ii. Heritage Engineering – Projects Support (Mar.) \$1,675.00
iii. Heritage Engineering – Lanesville Interchange Sewer \$1,845.50

- e. *A motion was made by Gary Davis seconded by Dan Lee to approve the following invoice payments. Motion approved unanimously.*

- i. Dillman, Chastain, & Byrd – Ordinances preparation \$950.00

10. District Plan: Bob Woosley reported the District Plan was presented to the Commissioner's at their meeting on April 7th.

Next Meeting:

Regular Board Meeting: **Wed. May 21, 2014 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs, Secretary

Jim Klintiver

Daniel Lee

Gary Davis, V.P./Treasurer

Darin Duncan

Towns - Bill Byrd (Milltown)