

# Harrison County Regional Sewer District

## April 16, 2021 Meeting Minutes

Meeting Date: April 16, 2021

8:30 am

Harrison County Government Center (meetings will continue to be held here until further notice due to COVID-19 restrictions)

Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Tony Combs	Board Member (Secretary)
Charlie Crawford	Board Member
Dan Lee, P.E.	Board Member
Scott Flickner	Board Member (Town of Corydon)
Darin Duncan, P.E.	Board Member
Bill Bird	Board Member (Town of Milltown)
Bob Woosley, P.E.	Heritage Engineering
Chris Byrd	Board Attorney
Steve Tolliver	Aqua Utility Services (System Operator)

Absent:

Matt Beckman Board Member (Town of Lanesville)\*

Guests:

Eric Brady Aqua Utility Services (System Operator)  
Reporter for Corydon Democrat

*\*Town voting member. (2021 vote will belong to the Town of Lanesville)  
(Order of voting: 2021-Lanesville, 2022-Corydon, 2023 - Milltown)*

Action Items:

- 1. March 16, 2021 HCRSD Board Meeting Minutes:** Motion made by Bill Byrd, second by Charlie Crawford to approve the meeting minutes. Motion approved unanimously. Note: Bill Byrd took the Town's vote due to Matt Beckman being absent.
- 2. Hospital Parshall Flume Flow Meter:** Bob Woosley reported all repairs to the Parshall Flume have been completed. Scott Flickner is in the process of securing quotes to have the flow meter calibrated. Scott expects the calibration work to be completed within the next few weeks.
- 3. Berkshire WWTP & New Salisbury System:**
  - a. Operations Report (March):** Steve Tolliver presented the March operations report. The plant met all permit requirements during the month of March. Steve reported that rain events once again caused significant flooding of the WWTP. The WWTP again overflowed one day due to the infiltration from the mobile home

park. The overflow was reported to IDEM. In addition due to consistent flooding of the plant the effluent flow meter was damaged and had to be repaired. The infiltration causing the flooding can be attributed to the mobile home park's collection system. Steve also noted that utility locates have increased as a result of the on-going developments in New Salisbury and at Poplar Trace in Corydon. *A motion was made by Tony Combs, second by Dan Lee to accept the March operations report. Motion approved unanimously.*

- b. **UV System:** Steve Tolliver reported the UV System has been placed back into service and is fully operational.
- c. **WWTP Effluent Pumps Replacement:** Bob Woosley reported the pumps are scheduled for delivery and installation the week of April 26<sup>th</sup>. Straeffer Pumps will be performing the work.

**4. Berkshire WWTP Expansion:**

- a. **Televising of old part of mobile home park sewer collection system:** The District made attempts to televise the lines. However, due to the condition of the VCP lines and size (6") the efforts had to be abandoned to prevent damage to the mobile homes. The condition and methods of construction utilized on the 6" VCP lines resulted in flow coming up and out of several toilets in the mobile homes (Note: prior to televising you must first flush and clean the lines completely. We were making efforts to flush and clean with this occurred.). Upon realizing the condition and importantly the size (we thought the lines were 8" but were actually 6") we immediately abandoning the televising efforts. A decision was made that all 6" VCP needs to be fully replaced with new manholes and laterals installed.
- b. **Preliminary Engineering Report (PER):** Bob Woosley reported the revised PER will be re-submitted to SRF next week. The submittal will address all comments received from SRF on the initial submittal and will also update the costs associated with the project. Originally it was thought the oldest part of the mobile home park's collection system could be rehabilitated by utilizing pipe lining to keep the costs down. However, as discussed above in item 4a it was determined the existing 6" VCP was in need of full replacement. The costs for full replacement have now been included in the updated costs estimates. In addition, the project will now be broken into two (2) phases: Phase 1 – Replacement of the collection system at the mobile home park, and Phase 2 – Replacement of the WWTP and effluent forcemain. It was discussed that Phase 1 may also include the replacement of the effluent forcemain to allow for increased pumping abilities immediately. The new project budget is as follows:

Phase 1:	Berkshire Collection System Improvements	\$1,100,000
Phase 1 or 2:	WWTP FM Replacement (increases size to 6")	\$175,000
Phase 2:	WWTP Replacement	<u>\$2,232,000</u>
		\$3,507,000

- c. **Audit Report:** Gary Davis informed the Board he has reached out to the State Board of Accounts to request the audit report be performed. He has not yet received a response from them as to when this will be completed.
- d. **Funding:** Tom Tucker and Bob Woosley made a request before the Commissioners on April 5<sup>th</sup>. The Commissioners did not approve any funding at this time. They requested the District return in October or November to make the request. The County will not be funding any new initiatives until after they have completed their budget. They verbally support the project but did not provide a vote on a funding commitment.
- e. **Rate Increases:** *A motion was made by Bill Byrd, second by Darin Duncan to increase the Lanesville Interchange System and New Salisbury System rates by 5% effective May 1, 2021. Motion passed unanimously.*
- f. **Berkshire Mobile Home Park Billings:** *A motion was made by Darin Duncan, second by Bill Byrd to begin charging the Berkshire Mobile Home based on actual flows versus water meter readings effective May 1, 2021. Motion passed unanimously.* I was discussed that should an agreement with the owners of the mobile home park be reached regarding the District taking over ownership of the collection system then this motion could be voided at that time.
- g. **Lanesville Interlocal Cooperation Agreement:** Matt Beckman was not in attendance at the meeting therefore this item was not discussed.

**5. Treasurers Report:**

- a. *Motion made by Dan Lee, second by Tony Combs to approve the March Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Tony Combs to pay the following claims. Motion approved unanimously.*

**District Checking Account:**

i. Harrison REMC-WWTP electric service	\$1,501.19
ii. Duke Energy – lift station electric service	\$27.91
iii. Town of Corydon – March sewer bills	\$10,394.87
iv. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$6,220.90
v. Lanesville Utilities – March sewer bills	\$943.10
vi. MAC Construction – remove grout from parshall flume	\$2,928.18
vii. TruTest LLC – repaired parshall flume	\$1,850.00
viii. ES2 Electrical – electric mods at WWTP for new pumps	\$6,341.59
ix. IN Underground Plant Protection – 1 <sup>st</sup> quarter fees	\$51.30
x. Heritage Eng. – Retainer/web site/NS Support/WWTP Exp.	\$9,180.00

Next Meeting:

Regular Board Meeting: **Friday May 21, 2021 at 8:30 am** at the Harrison County Government Center.

Minutes prepared by: Heritage Engineering.

## End of Minutes

Approved by:

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Tom Tucker, President

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Charlie Crawford

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Gary Davis, V.P./Treasurer

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Dan Lee, P.E.

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Tony Combs, Secretary

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Darin Duncan, P.E.

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Town Representative