

# Harrison County Regional Sewer District

## April 17, 2013 Meeting Minutes

Meeting Date: April 17, 2013  
8:30 am  
Harrison County Community Foundation  
Corydon, IN 47112

In Attendance:

Gary Davis	Board Member (VP/Treasurer)
Jim Klintstiver	Board Member
J.R. Eckart	Board Member
Tony Combs	Board Member (Secretary)
Chris Byrd	Board Attorney
Bob Woosley	Heritage Engineering (District's Engineer)
Rob Huckaby	Stantec
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Tom Tucker	Board Member (President)
Fred Cammack	Board Member (Town of Corydon)
Rusty Sizemore	Board Member (Town of Lanesville)*
Bill Byrd	Board Member (Town of Milltown)
Dan Lee	Board Member

Guests:

Jill Saegesser	River Hills Development
Herb Schneider	Town of Lanesville
Cassie Hauswald	Nature Conservancy

*\*Town voting member.*

Action Items:

- 1. March 20, 2013 HCRSD Board Meeting Minutes:** *Motion made by Tony Combs, seconded by JR Eckart to approve the minutes. Motion approved unanimously.*
- 2. New Salisbury Sanitary Sewer Project:**
  - a. Award of Contracts:** Bob Woosley advised the Board that all documentation from the apparent low bidders was in order for each Division. Mr. Woosley recommended the award of Division I to Dan Cristiani Excavating in the amount of \$1,233,000.00 and Division II to Mitchel and Stark in the amount of \$557,200.00. *The following motion was made by JR Eckart, seconded by Jim Klintstiver: The HCRSD Board gives Tom Tucker authorization to award the contracts to the recommended contractors outside of a Board meeting, upon receipt of approval from EDA and review by the Board's attorney Chris Byrd. Motion approved unanimously.*
  - b. EDA Approval to Award Construction Contracts:** Jill Saegesser advised that she is working diligently with John Owen (EDA) to submit any remaining documentation to him to secure the final approval from EDA to allow for official

award of the construction contracts. Bob Woosley reported that as of this week all remaining permits (IDEM and Railroad) have been secured. It is anticipated that EDA approval will be granted before the Board's next regularly scheduled meeting.

- 3. Berkshire WWTP Operations Report (March):** Steve Tolliver presented the March 2013 Operations Report and reported the following: 1.) The plant remains in compliance and there were no issues to report. 2.) A few rain events resulted in a maximum daily peak flow of 41,000 gpd. 3.) One load of sludge was removed and hauled during the month. *Motion made by J.R. Eckart, seconded by Jim Klintiver to approve the March Operations Report. Motion approved unanimously.*

**4. Stormwater Demonstration Project:**

- a. Lanesville School Campus:** Rob Huckaby reported the Contractor is still working on updating shop drawings to include the new stormwater quality unit. Mr. Huckaby is frustrated that this effort is dragging along and taking far too much time. Rob has met and discussed the details of the unit with the Contractor and manufacturer of the unit and stressed the importance of having an "Access Point" that is easy to utilize for grab samples in the future. Upon final submittal of the revisions Rob will distribute the information to the sub-committee for review and final approval.

**i. Construction schedule:** Construction is still slated for the first full week in June.

**ii. School Board Meeting:** Rob met with the School Board at their meeting on April 16<sup>th</sup> to provide a project update. The School Board was very receptive to the educational component of the project and will work with their teachers to develop this into their curriculum.

**b. Corydon School Campus:** No update provided.

**5. Lanesville Interchange Sewer Project:**

**a. Design Update:**

**i. District Portion:** Bob Woosley informed the Board that survey work has been completed and he is now in the process of preparing easement plats.

**ii. Town Portion:** Herb Schneider reported that the Town has received approval from all impacted property owners to allow the Town to begin survey work across their properties. Survey work is now underway.

**6. Treasurer's Report:**

**a.** *A motion was made by JR Eckart, seconded by Jim Klintiver to approve the March Treasurer's report. Motion approved unanimously.*

**b.** *A motion was made by J.R. Eckart, seconded by Jim Klintiver to approve the following invoice payments, motion approved unanimously.*

i.	Town of Corydon – March sewer bills	\$5,826.46
ii.	Harrison REMC – WWTP electric service	\$982.27
iii.	Aqua Utility Services – April WWTP Operation/Sludge	\$3,408.60
iv.	Aqua Utility Services – Auto Dialer & Materials	\$353.30
v.	Heritage Engineering – Reimbursable expense	\$5,798.13*

*\*Paid via the District's Grant Account.*

c. *A motion was made by JR Eckart, seconded by Jim Klinstiver to approve the following invoice from the District's General Operation's Account, motion approved unanimously.*

i.	Heritage Engineering – Mgmt Support	\$1,755.00
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**7. Other Items:**

a. **North Harrison Schools:** Bob Woosley distributed a copy of a schematic plan showing a potential route for a proposed 4" force main following the right of way of SR 64 to serve the school campus. A recommended budget of \$450,000 was suggested for this project. JR Eckart suggested that consideration also be given to an alignment that follows Old SR 64 and/or the Railroad right of way. A copy of this map and information was shared with Jill Saegesser in hopes that possible grant dollars may be secured to fund this project. This project would allow for the elimination of the school's on-site WWTP to be removed from service.

b. **Septic Maintenance Flyer:** Cassie Hauswald presented to the Board a revised flyer they are planning to distribute in the coming months to approximately 7,200 properties served by the Ramsey Water system. The last flyer sent out received a positive reception. Modifications have been made to the flyer based on comments received from the initial mailing last year. Cassie asked that the Board review the flyer and recommend any changes they see are needed. Two changes immediately mentioned were: 1) Add a phone number as a point of contact for those who have questions and 2) The District's logo is small and hard to read and needs to be revised (Bob Woosley will provide Cassie with a better logo to utilize.). The Health Department absorbed the cost of the initial mailing last year. Cassie made a request to the Board to see if there was a possibility the District could pay for the cost of the postage on this mailing. The cost of the postage is \$320. A brief discussion was held and all agreed that this type of effort falls directly in line with the Mission Statement of the District. Public education and outreach are vitally important. *A motion was made by JR Eckart, seconded by Jim Klinstiver to allow the District to provide funding of \$320 to the Nature Conservancy to pay for the postage of the Septic Maintenance Flyer. Motion passed unanimously.*

Next Meeting:

Regular Board Meeting: **Wed. May 15, 2013 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

**End of Minutes**

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Approved By:

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Tom Tucker, President

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Tony Combs, Secretary

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Jim Klinstiver

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Daniel Lee

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Gary Davis, V.P./Treasurer

\_\_\_\_\_  
JR Eckart

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Towns - Lanesville (Rusty Sizemore)