

# Harrison County Regional Sewer District

## April 17, 2026 Meeting Minutes

Meeting Date: April 17, 2026

8:30 am

Harrison County Community Foundation building  
Corydon, IN 47112

In Attendance:

J.R. Eckart	Board Member (President)
Gary Davis	Board Member (Treasurer)
Eric Plaiss, P.E.	Board Member
Thomas Tidstrom	Board Member (Town of Lanesville)
Jeff Byerly	Board Member
Dan Schroeder	Board Member
Bruce Kennedy	Board Member (Secretary)
Bill Byrd	Board Member (Town of Milltown)
Steve Tolliver Jr.	Aqua Utility Services
Bob Woosley, P.E.	Heritage Engineering

Absent:

Scherri Evans	Board Member (Town of Corydon)
Chris Byrd	Board Attorney

Guests:

None

*\*Town voting member. (2026 vote belongs to the Town of Milltown)  
(Order of voting: 2026 – Milltown, 2027 – Lanesville, 2028 - Corydon)*

Action Items:

- 1. March 20, 2026 Regular Board Meeting Minutes:** A motion was made by Bill Byrd, second by Bruce Kennedy, to approve the meeting minutes. Motion approved unanimously.
- 2. Berkshire WWTP Expansion Project:** Bob Woosley provided the following updates:
  - a. Construction:** Construction is on-going. There is a construction progress meeting scheduled for 11 am today (via Teams). Due to weather delays construction is now scheduled for substantial completion by the end of May. Change Order No. 1 addresses this change in completion time.
  - b. Electric Easement:** Harrison REMC is requiring a new easement for the new pad mounted transformer to be installed for the project. There currently is a blanket easement in place but it was explained to the District by the REMC that this easement is too vague and anytime a new service is set they take the opportunity to clean up their old easement agreements. The District does not own the property therefore the REMC will be working directly with the property owner to acquire this easement. The property owner (Flagship Communities) has indicated they will grant the easement.

**c. Electric Service Application:** The REMC is requiring payment of \$26,000 and an application to be submitted for the new pad mounted transformer to be installed. The \$26,000 payment was anticipated as part of the project and a budget line item was included for this expense. The District will pay this cost directly and remove the line item from the Contractor's pay schedule. *A motion was made by Bruce Kennedy, second by Gary Davis, to approve payment of \$26,000 to the REMC and allowing JR Eckart to sign the REMC Service Application Agreement. Motion approved unanimously.*

**d. Change Orders:**

- **Change Orde No. 1 (Time Extension):** This is a no cost change order. *A motion was made by Bruce Kennedy, second by Eric Plaiss, to extend the substantial completion for the project to May 31, 2026. Motion approved unanimously.*

- **Change Order No. 2 (Block Wall):** Due to grading changes a small block wall is needed alongside the 10" ductile iron influent sewer line. *A motion was made by Bruce Kennedy, second by Dan Schroeder, to approve Change Order No. 2 in the amount of \$3,538.84. This approval shall be contingent upon USDA RD approval. Motion approved unanimously.*

**e. Pay Application No. 12: \$191,379.79**

*A motion was made by Bruce Kennedy, second by Gary Davis, to approve Pay Application 12. The motion includes allowing USDA RD Form 440 and the Project Expenditures Report to be signed and submitted to RD. Motion approved unanimously.*

**f. SAMS Registration:** J.R. made the Board aware he is still working to get the District's status returned to "active status". USDA RD has informed the District that until this is resolved the USDA RD Grant dollars cannot be utilized.

**3. Operations Report:**

**a. Operations Report:** Steve Tolliver Jr. presented the March Operations Report. He reported the plant met all permit limit requirements during the month. Steve also reported the UV system was placed back into operation for the season (UV disinfection season begins on April 1<sup>st</sup> per the District's IDEM Permit). *A motion was made by Bill Byrd, second by Bruce Kennedy, to approve the March Operations Report. Motion approved unanimously.*

**b. FOG Program:** Steve informed the Board he has not yet completed his draft for this program and will be presenting it at a future meeting.

**4. Data Storage:** No action or discussion was taken on this item. This item will be discussed at a future meeting.

**5. Berkshire Sanitary Sewer Collection System Replacement Project:** Bob Woosley informed the Board a progress meeting was held via Teams yesterday to discuss the upcoming sewer construction. Bob informed the contractor the property service connection tees on site are not acceptable. Sewer tees are to be utilized. The design engineer for the

mobile home park (Chad McCormick with LD&D) made the contractor aware that construction cannot begin until shop drawings have been submitted and approved.

**6. Delinquent Accounts:**

- a. **Liens:** The following accounts are past 3 months due: Hart, Williams, and Thompson. Per District policy Demand Letters are to be sent to these owners. *A motion was made by Bruce Kennedy, second by Eric Plaiss, to allow Chris Byrd to proceed with sending Demand Letters to these property owners. Motion approved unanimously.*

**7. Town of Corydon (Interlocal Agreement):** No discussion was held. This item was tabled.

**8. Treasurers Report:**

- a. **Treasurer's Report:** Gary Davis presented the reports for the month of March. *A motion was made by Bill Byrd, second by Bruce Kennedy, to approve the March Treasurer's Reports. Motion approved unanimously.*
- b. **Claims:** *A motion was made by Gary Davis, second by Bruce Kennedy, to pay the following claims. Motion approved unanimously.*

***District Checking Account:***

• Town of Corydon – March sewer bills	\$8,015.29
• Lanesville Utilities – March sewer bills	\$1,761.49
• Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$8,214.27
• Georgetown Municipal Utilities – Sludge treatment	\$900.00
• Church Langton Loop & Banet - -attend mtg/work on past dues	\$732.50
• IUPPS 1 <sup>st</sup> quarter ticket fees	\$37.05
• Harrison REMC – cost for pad mounted transfer at WWTP	\$26,000.00
• Heritage Eng. – Retainer/misc services/web site/WWTP	\$6,230.00
• Mitchell & Stark Pay Requests No. 11 & 12	\$306,419.99
• Stony Thomas – refund meter deposit	\$150.00
• Shaine Harlow – refund meter deposit	\$150.00

**9. Lanesville Interchange Service Area:** Bob Woosley made a brief overview presentation of the Lanesville Interchange service area. The presentation discussed the current customers connected to the system, details regarding the existing system in place, and a discussion on the current inter-local agreement with the Town of Lanesville.

**10. Other Items:**

- a. **Bylaws:** Bruce Kennedy presented proposed revisions to the Bylaws. Bruce asked that all members review these changes and provide any comments. These changes will be voted on at future meeting.

Next Meeting:

Regular Board Meeting: **May 15, 2026 at 8:30 am** at the Harrison County Community Foundation.

Minutes prepared by: Heritage Engineering.

**End of Minutes**

Approved by:

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J.R. Eckart, President

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Bruce Kennedy, Secretary

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Gary Davis, Treasurer

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Jeff Byerly

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Eric Plaiss, P.E.

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Dan Schroeder

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Bill Byrd (Milltown), Town Representative