

# Harrison County Regional Sewer District

## April 18, 2012 Meeting Minutes

Meeting Date: April 18, 2012  
8:30 am  
Harrison County Community Foundation  
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Bill Byrd	Board Member (Town of Milltown)
Gary Davis	Board Member (VP/Treasurer)
Tony Combs	Board Member (Secretary)
Dan Lee	Board Member
Chris Byrd	Board Attorney
Bob Woosley	Heritage Engineering (District's Engineer)
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)
Rob Huckaby	Stantec

Absent:

J.R. Eckart	Board Member
Fred Cammack	Board Member (Town of Corydon)*
Jim Klintstiver	Board Member
Rusty Sizemore	Board Member (Town of Lanesville)

Guests:

Jill Saegesser	River Hills Development (EDA Grant Administrator)
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\* *Town Voting Member*

Action Items:

- 1. March 21, 2012 HCRSD Board Meeting Minutes:** *Motion made by Dan Lee, seconded by Tony Combs to approve the minutes. Motion passed unanimously.*
- 2. Berkshire WWTP Operations Report.**
  - a. Operations Report (February):** Steve Tolliver presented the March 2012 Operations Report and reported the WWTP continues to meet permit requirements. No issues reported. *Motion made by Tony Combs, seconded by Gary Davis to approve the March Operations Report. Motion passed unanimously.*
- 3. New Salisbury EDA Grant Update:**
  - a. Engineering Design for WWTP:** 30% plans have been submitted to Dan Lee for review. 50% plans will be submitted within the next two weeks, followed by 80% plans which will be submitted prior to the next Board meeting.

**b. EDA Grant Administration:** Jill Saegesser presented the following reports for Tom Tucker's signature:

1. Quarterly Progress Report #2 for the period 1/1/2012 to 3/31/2012
2. Federal Financial Report (SF-425) for the period 10/1/2011 to 3/31/2012

**c. Davis Bacon Wage Rates:** Jill advised the Board that Davis Bacon wage rates will apply to this project. A wage scale Board will not be required.

**d. Easement Acquisition:** Easement acquisition is substantially complete. Numerous easements are still out awaiting return from owners with signatures. An update on all outstanding easements:

- i. **Indiana MHC and R64:** Both owned by the same group of individuals. These individuals are the owners of the mobile home park (aka SSK). Chris Byrd reported that the owner's have responded and requested that an alignment change be made. Revised documents to be submitted to owner's for acceptance. The owner's have indicated they will sign the documents upon acceptance of the revisions.
- ii. **Missi Bush-Sawtelle:** Bob Woosley is scheduled to meet with her later today to sign all paperwork.
- iii. **Kevin & Karen Scharer (Dairy Dip):** Bob Woosley is scheduled to meet with them today to sign all paperwork.
- iv. **Liberty National Bank (Chase Bank):** Have agreed to sign, awaiting corporate attorney's review of easement document language prior to signature.
- v. **ARC Ransin (Rite Aid):** Have agree to sign, awaiting corporate attorney's review of easement document language prior to signature.

**e. HCCF Grant – Extension Request:** Tom Tucker will follow up with Steve Gilliland requesting an official extension of the remaining funds in the District's grant. Final expenditure of the remaining funds is contingent upon the release of EDA funds.

#### 4. Treasurer's Report:

**a.** *A motion was made by Gary Davis, seconded by Tony Combs, to approve the following invoices. Motion passed unanimously.*

Town of Corydon – March sewer charges	\$4,806.59
Aqua Utility Services – April WWTP operating contract	\$2,349.84*
Harrison County REMC – Power charges	\$842.01
Heritage Engineering – New Sals. WWTP 30% Design	\$8,910.00

*\*Aqua Utility Service's fee increased by 3% effective Jan. 1, 2012.*

**b.** *A motion was made by Tom Tucker, seconded by Gary Davis to approve the following invoices, motion passed unanimously:*

- a. *Heritage Engineering's invoice in the amount of \$901.00. This amount will be charged to the District's Operating Budget.*
  - b. *Dillman, Chastain and Byrd's invoices in the amount of \$340.75. Motion passed unanimously. This amount will be charged to the District's Operating Budget.*
  - c. *Heritage Engineering's invoice in the amount of \$3,047.50. This amount will be charged to the District's Project's Budget. This entire invoice was for easement acquisition and is eligible for reimbursement via the EDA Grant for the New Salisbury Project (if sufficient funds remain at the end of the project).*
- c. *A motion was made by Tony Combs, seconded by Dan Lee to approve the March Treasurer's report. Motion passed unanimously.*
- d. **State Board of Accounts – Auditor's Report:** Gary Davis distributed a copy of the SBOA Auditor's Report for 2011. The original will be kept on file in the District's office.

**5. Other Business:**

- a. **Lanesville Interchange Service:** Tom Tucker and Bob Woosley are still working to secure a meeting with the Town. Rusty Sizemore is working on setting up this meeting.
- b. **Lanesville Interchange (Connector Roadway Work):** Bob Woosley reported that he has been working via the County Engineer's Office (Kevin Russel) to confirm the location and elevation of three (3) casing pipes under the roadway improvements. A copy of a map was distributed showing the location of each crossing. The crossings are for future sanitary sewer lines.
- c. **Hospital Medical Campus Sewers (Air Methods Facility):** Bob Woosley distributed a copy of a map depicting the location of a proposed temporary office unit that will house the Air Methods (STAT Flight crew) at the Medical Campus. The location is only temporary. Air Methods is planning a trial period to determine if it is feasible to locate a crew at the Hospital. It is anticipated this will be on a one year trial period. If Air Methods decides to keep a crew permanently at the Medical Campus they will be relocated and housed within the EMS Building (currently connected to the District's sanitary sewer system). Tony Combs advised the Board that an on-site septic system was approved by the Health Department for this facility.
- d. **Stormwater Demonstration Project (Lanesville School Campus & Corydon School Campus):** Gary Davis advised the Board that the Harrison County Council will be voting on funding for the project at their next meeting on April 23<sup>rd</sup> at 7 pm. Voting on this request was tabled at the Council's December 27, 2011 meeting (due to no requests for "additional" being heard at that time). Rob Huckaby will attend the meeting and present the information for the HCRSD.

Next Meeting:

Regular Board Meeting: **Wed. May 16, 2012 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

**End of Minutes**

Approved By:

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Tom Tucker, President

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Tony Combs, Secretary

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Jim Klintiver

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Daniel Lee

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Gary Davis, V.P./Treasurer

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JR Eckart

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Towns - Corydon (Fred Cammack)