

Harrison County Regional Sewer District

April 19, 2019 Meeting Minutes

Meeting Date: April 19, 2019
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Charlie Crawford	Board Member
Darin Duncan, P.E.	Board Member
Tony Combs	Board Member (Secretary)
John Kintner	Board Member (Town of Corydon)*
Bill Byrd	Board Member (Town of Milltown)
Matt Beckman	Board Member (Town of Lanesville)
Chris Byrd	Board Attorney
Bob Woosley, P.E.	Heritage Engineering
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Dan Lee, P.E. Board Member

**Town voting member. (2019 vote will belong to the Town of Corydon)
(Order of voting: 2019-Corydon, 2020-Milltown, 2021 - Lanesville)*

Action Items:

- 1. March 15, 2019 HCRSD Board Meeting Minutes:** *Motion made by Tony Combs, second by John Kintner to approve the meeting minutes. Motion approved unanimously.*
- 2. Berkshire WWTP & New Salisbury System:**
 - a. Operations Report (March):** Steve Tolliver reported the plant met all permit requirements during the month despite inflow and infiltration due to rain events. Plant operated at 111% of capacity for the month. UV system is completely submerged during the high rain events resulting in components being damaged. Steve reminded the Board that UV season begins on April 1st and ends on November 30th. *A motion was made by Tony Combs, second by Darin Duncan to accept the Operations Report. Motion approved unanimously.*
 - b. Vinyl Siding:** Steve reported the work to repair the vinyl siding has been completed.
 - c. UV System:**
 - 1) Steve reported the intensity meter unit has been repaired and re-installed.
 - d. Monitoring Equipment Replacement:** The auto-dialer monitoring equipment must be replaced as a result of Verizon upgrading from 3G to 4G technology. The current equipment at the District's four (4) existing sites will no longer be supported by the 4G upgrade effective at the end of 2019. Steve presented a written quote from BBC

Pump and Equipment Company (Indianapolis, IN) to replace the four (4) existing units at the WWTP, Star Gas LS, Child Craft LS, and Schmidt Cabinet LS and add one (1) new unit at the Lanesville Interchange Lift Station (this location currently does not have an auto-dialer). Steve had a verbal quote from TNT Technologies (Floyds Knobs, IN). The Board asked Steve to return next month with three (3) written quotes. Quotes will be secured from BBC, TNT, and River City Controls. The Board will take action on the replacement of the auto-dialer units at the May meeting.

3. New Salisbury Sewer System:

a. **Star Gas Lift Station fence damage:** The insurance company has approved Down Home Fencing, LLC (Corydon, IN) to perform the work. Awaiting work to be completed.

b. **Berkshire MHP Collection System:**

1. **Income Survey and Planning Grant Application:** *A motion was made by Gary Davis, second by Tony Combs for the following:*

- *Request for permission to perform income survey: approach the County Commissioners to ask for the Commissioners to make a formal request to OCRA to allow for an income survey to be performed on behalf of the HCRSD in the efforts to determine if the area qualifies as low to moderate income. This is the first step in qualifying for a \$35,000 planning grant.*
- *Planning Grant Matching Funds: The Planning Grant requires a \$3,889 local match. The District will fund this match from their current funds on hand.*
- *Income Survey: Authorize River Hills to expend up to \$500 to perform the income survey as well as up to \$1,500 to allow Heritage to provide assistance as necessary to follow up with door to door support.*

Motion approved unanimously.

c. **Extension of Sewer to proposed Veterinary Clinic (7750 SR 135) and 7770 SR 135:**

Bob informed the Board that he was prepared to approach the Commissioners to discuss extending service to serve these properties. There are three (3) options:

- 1) Connect to ex force main (FM) at rear of Post Office.
- 2) Extend 2" FM to the north along the rear of the properties along the east side of SR 135 to reach existing MH behind Rite Aid.
- 3) Construction 8" gravity sewer system and install new lift station to serve larger area.

The Board instructed Bob to prepared costs for all options to present and discuss with the Commissioners.

The Board also instructed Bob to follow up with Jill Saegesser (River Hills) to determine if the low to moderate income survey could be extended to possibly allow for the Berkshire MHP Collection System study and the Veterinary Clinic gravity sewer option could be combined into one larger project.

4. **Milltown WWTP Improvements Project:** Bob Woosley and Bill Byrd provided an update on the Town's efforts to secure funding from Harrison and Crawford Counties. Crawford County has not committed to providing any funding at this time. They have asked the Town to return late this year to make a new request with the hopes of finding some funding to support the Project. The Town has committed to moving forward with

the project regardless if they secure funding from either County. The Town is planning to submit the grant request to OCRA with a reduced scope of work. The Town is assuming they will receive no funding from either Harrison or Crawford County.

5. Treasurers Report:

- a. *Motion made by John Kintner, second by Tony Combs to approve the February Treasurer’s Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Charlie Crawford to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,587.86
ii. Duke Energy – lift station electric service	\$26.33
iii. Town of Corydon – Feb sewer bills	\$3,615.03
iv. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$4,053.77
v. Heritage Eng. – retainer/website hosting	\$895.20

- c. *Motion made by Gary Davis, second by Tony Combs to approve the invoice from Heritage Engineering in the amount of \$1,162.50 for County Support Services. This invoice will be forwarded to the County to be paid from the District’s County account number 30302. Motion approved unanimously.*

Next Meeting:

Regular Board Meeting: **Friday May 17, 2019 at 8:30 am @** Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved by:

Tom Tucker, President

Charlie Crawford, Board Member

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Town Representative