

Harrison County Regional Sewer District

April 20, 2016 Meeting Minutes

Meeting Date: March 16, 2016
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Gary Davis	Board Member (VP/Treasurer)
Darin Duncan, P.E.	Board Member
Tom Tucker	Board Member (President)
Bill Byrd	Board Member (Town of Milltown)
John Kintner	Board Member (Town of Corydon)*
Bob Woosley, P.E.	Heritage Engineering
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Tony Combs	Board Member (Secretary)
Jim Klinstiver	Board Member
Dan Lee, P.E.	Board Member
Chris Byrd	Board Attorney
Chris Shultz	Board Member (Town of Lanesville)
Matt Beckman	Town of Lanesville

**Town voting member.*

Action Items:

- 1. March 16, 2016 HCRSD Board Meeting Minutes:** *Motion made by Darin Duncan, second by John Kintner to approve the meeting minutes. Motion approved unanimously.*
- 2. Berkshire WWTP:**
 - a. Operations Report (March):** Steve Tolliver reviewed the monthly report. The plant remains in full compliance with all permit parameters. *A motion was made by Gary Davis, second by John Kintner to accept the March Operations Report. Motion approved unanimously.*
 - b. Flow Meter:** Steve reported a problem with the flow meter. The meter has stopped recording the history of flows. It will keep the daily flow but not the history. Steve requested the Board allow him to file a warranty claim. The Board agreed with Steve's recommendation.
 - c. Blowers (Hour Meters):** Steve reported the hour meters on the face of two of the blowers have stopped working. Steve requested that he be allowed to hire an electrician to determine the problem. The Board agreed with Steve's recommendation.

- d. **UV Lights:** Steve reported he has utilized the last of the remaining spare lights. Steve estimated the cost of replacement lights to be approximately \$800. *A motion was made by Gary Davis, second by Darin Duncan to proceed with the purchase of four spare lights and appurtenances. Motion approved unanimously.*

3. **Lanesville I-64 Interchange Sewer Project:** No update provided at the meeting.

4. **New Salisbury Sewer**

- a. **Dollar General Store:** Construction is underway. It appears the work taking place will greatly reduce the amount of stormwater reaching the Schmidt Lift Station site.

5. **Treasurers Report:**

- a. *Motion made by Darin Duncan, second by John Kintner to approve the March Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Darin Duncan to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,269.87
ii. Duke Energy – lift station electric service	\$21.61
iii. Aqua Utility Services – Apr. WWTP Oper. & Lift Sta. Maint.	\$2,871.99
iv. Aqua Utility Services – Mar chemicals/maint/billing	\$397.25
v. Town of Corydon – March sewer bills	\$3,805.47
vi. Heritage Eng. – retainer/website/Dollar General inspection	\$1,100.00

- c. **Audit:** Gary informed the Board he is still awaiting a receipt of the Annual Audit Report. He hopes to have this in hand by the next meeting.

6. **Other Items:**

- a. **Feasibility Study Update:** All agreed to move forward with the update. Darin requested that Bob send the Board a list of the past stakeholders that participated in the original study. The groups involved in the original study are what will be pulled from this list. The Board wants to ensure the original groups, along with any new groups, are invited to participate in the update.

Next Meeting:

Regular Board Meeting: **May 18, 2016 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved by:

Tom Tucker, President

Jim Klintiver, Board Member

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Town Representative