

Harrison County Regional Sewer District

April 20, 2018 Meeting Minutes

Meeting Date: April 20, 2018
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Dan Lee, P.E.	Board Member
Tony Combs	Board Member (Secretary)
Darin Duncan, P.E.	Board Member
John Kintner	Board Member (Town of Corydon)
Bill Byrd	Board Member (Town of Milltown)
Chris Byrd	Board Attorney
Bob Woosley, P.E.	Heritage Engineering
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Matt Beckman	Board Member (Town of Lanesville)*
Jim Klinstiver	Board member

Guests:

**Town voting member. (2018 vote will belong to the Town of Lanesville)
(Order of voting: 2018-Lanesville, 2019-Corydon, 2020-Milltown)*

Action Items:

- 1. Town Vote:** It was decided the Town vote would belong to the Town of Corydon during this meeting since the Town of Lanesville was not present.
- 2. March 16, 2018 HCRSD Board Meeting Minutes:** *Motion made by Tony Combs, second by Dan Lee to approve the meeting minutes. Motion approved unanimously. (Note: John Kintner signed the minutes on behalf of the Towns vote.)*
- 3. Berkshire WWTP:**
 - a. Operations Report (March):** Steve Tolliver reported the plant met all permit requirements during the month. There were two now events during the month that caused a minor amount of infiltration into the plant. Steve reported the empty lots are beginning to fill in with new mobile homes. *A motion was made by Darin Duncan, second by John Kintner to accept the Operations Report. Motion approved unanimously.*
 - b. Sludge Processing (Town of Lanesville):** Bob Woosley reported he mailed the refund check to SSK properties. Nathan Smith is our new point of contact (he is a partner of Kurt Kenney's with SSK). Bob has been trying to schedule a meeting on site with Nathan but has not yet worked out a date to meet.

4. Child Craft Lift Station: Steve reported the station appears to be functioning properly with the upgraded motor saver component that was installed. Darin Duncan handed out a letter from the Harrison REMC that addressed the issues found to date at the station. The REMC has worked diligently with Steve and his subcontractor to determine the issues being experienced. Based on all testing performed the power being supplied to the station is well within all industry tolerances. There doesn't appear to be an issue with the power feeding the stations. It appears the solution is likely in the type of motor saver that was being utilized. The current motor saver installed has a wider range and appears to have corrected the issues. Should this motor saver fail the intention is to replace it with an even higher performance motor saver unit. Steve thanked the REMC for their efforts in helping get this resolved. They have worked hard and are to be commended for their prompt attention to this matter.

5. 2018 Project Initiatives:

- a. Lanesville Interchange Frontage Road Sewer Extension:** Gary Davis informed the Board the County has retained the services of Primavera and Associates to the design the roadway and sewer line. It was previously thought American StructurePoint was going to perform this design work. Bob has provided all sewer alignment information to Jason Copperwaite with Primavera.
- b. Berkshire WWTP Effluent Line Upgrade and Replacement:** Bob Woosley reported he has not yet met with SSK to discuss the replacement of the forcemain across their property. He has reached out to Nathan Smith (SSK) but has not yet scheduled the meeting. When they meet he will discuss the infiltration issues and concerns the District is experiencing with their collection system.

6. Treasurers Report:

- a. Motion made by Dan Lee, second by John Kintner to approve the March Treasurer's Report. Motion approved unanimously.*
- b. Motion made by Gary Davis, second by Tony Combs to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,239.92
ii. Duke Energy – lift station electric service	\$26.33
iii. Aqua Utility Services – WWTP Op. & LS Maint.	\$3,930.37
iv. Town of Corydon – March sewer bills	\$3,927.17
v. Dillman, Chastain, Byrd – Meeting, amend easement	\$167.00
vi. Heritage Eng. – retainer/website hosting	\$880.00

- 7. New Salisbury – Revised Easement for Post Office sewer line:** Chris Byrd provided a copy of the revised recorded plat for the post office easement. There was error in the legal description on the previously recorded plat. The new instrument number is: 201801849.
- 8. Zurschmeide Development (Poplar Trace Subdivision):** Bob Woosley reported the developer of the proposed Poplar Trace Subdivision (Kevin Zurschmeide) notified him that his

development has been placed on hold. Mr. Zurschmeide came before the Board at the last meeting to request financial assistance from the Board. He had asked that the connection fees (i.e. capacity fees) be reimbursed to him to assist him in paying for his sewer infrastructure costs. At the time he thought the capacity fees being charged were \$3,500 per connection. The Board informed him the actual fee is only \$500 per connection. Bob followed up with Mr. Zurschmeide and advised him that this should be good news in that his expenses are less than anticipated. As of the now the project is on hold.

- 9. Willa Mae Schmitt (New Salisbury):** Willa Mae owns a residential house immediately to the west of the Schmitt Cabinet Lift Station in New Salisbury. She is interested in connecting the house to the sanitary sewer system. Bob provided information to her as well as to Kyle Nix (Kyle is providing a price to her for construction). Bob asked if the Board would allow for a long property service lateral to be ran across the Schmitt Cabinet property to serve her lot. A sanitary sewer easement would be required. The Board was acceptable to this option. Tony Combs will check with the Health Department to confirm they have not concerns with this option. Bob will follow up with Willa Mae to advise her of this option.
- 10. Village Pub (New Salisbury):** Chris Byrd said there is no update to be provided at this time. The hearing between the Health Department and Mr. Kingsley is set for May 16.
- 11. Veterinary Clinic (New Salisbury):** Bob informed the Board he provided sewer specifications and information for connection to Dr. Grant Hinder. Bob informed Dr. Hinder of the steps needed to connect to the system. Nothing more to report at this time.

Next Meeting:

Regular Board Meeting: **Friday May 18, 2018 at 8:30 am @** Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved by:

Tom Tucker, President

Jim Klinstiver, Board Member

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Town Representative