

# Harrison County Regional Sewer District

## April 20, 2011 Meeting Minutes

Meeting Date: April 20, 2011  
8:30 am  
Harrison County Community Foundation  
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Bill Byrd	Board Member (Town of Milltown)*
Darin Duncan	Board Member (Secretary)
Gary Davis	Board Member (VP/Treasurer)
Tony Combs	Board Member
Chris Byrd	Board Attorney
Bob Woosley	Heritage Engineering (District's Engineer)
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Dan Lee	Board Member
J.R. Eckart	Board Member
Rusty Sizemore	Board Member (Town of Lanesville) – <i>left meeting prior to adjourning</i>
Fred Cammack	Board Member (Town of Corydon)
Rob Huckaby	Stantec

\* *Town Voting Member*

Action Items:

- 1. March 16, 2011 HCRSD Board Meeting Minutes.** *Motion made by Gary Davis, seconded by Bill Byrd to approve the minutes. Motion passed unanimously.*
- 2. Rate Ordinance No. HCRSD-2011-01.** *No action taken. Rate ordinance remains tabled. Action will likely not be taken until a final outcome on the New Salisbury EDA Grant has been determined.*
- 3. Lanesville Service Boundary & Agreement.** Tom Tucker met with the Town Council last week to review the service boundary map and inter-local agreement. The Town is currently reviewing both items and will follow up with the District to finalize.
- 4. Lanesville Sludge Treatment Agreement.** The agreement has been signed. Tom Tucker placed a copy in the District's files at the new Government Center.
- 5. Lanesville Interchange Service Options.** Bob Woosley reviewed the options for service. Options exist for taking flow to the Lanesville WWTP or the Town of Georgetown's WWTP. A budget of approximately \$1.5M is needed for either option. Discussion was held and the consensus was a follow up meeting the Town of Lanesville needs to be held to discuss all options fully. The District's first preference would be to work with Lanesville on a feasible solution that would benefit all parties.

**6. Berkshire WWTP**

- i. **Operations Report.** Steve Tolliver reviewed the March operations report. Plant continues to see high volumes of grease. Steve recommended a meeting be held with the owners of the mobile home park to discuss cleaning of their system to remove the grease build up. Additionally, on April 17, 2011 a high level alarm was sounded. The tilt bulbs for the effluent pumps failed. No overflows occurred as the incident was caught in sufficient time to avoid any problems from escalating. Emergency repairs were made that day and permanent repairs are in the process of being completed. No other issues were reported. *A motion was made by Tony Combs, seconded by Darin Duncan to approve the report. Motion passed unanimously.*
  
- ii. **Sludge Hauling/Treatment Fee**

**Sludge Hauling Fee (Septic Hauler Charges):** Steve Tolliver reported that he solicited quotes from numerous haulers to secure the best deal available to the District. B&H Septic continues to be the lowest priced option available. Current pricing from B&H:

Haul to Lanesville = \$.03/gallon  
Haul to Corydon = \$.035/gallon

Steve advised the Board that all haulers have stated that their prices will likely fluctuate due to the continued increase in fuel costs. (Other haulers quoted pricing ranging from \$.07 to \$.10 per gallon.)

**Administration Fees:** Steve made a point of clarification to the Board – he explained that he has been charging the District \$.02 per gallon to cover the administrative expenses associated with preparing and handling all invoicing on hauling and treatment. He wanted to ensure the Board was fully aware of this charge.

A summary of the charges the Board will see on a typical sludge haul:

	<u>Lanesville</u>	<u>Corydon</u>
Hauling	\$.03/gallon	\$.035/gal.
Treatment	\$.07/gallon	\$.05/gal.
Admin. Fee	<u>\$.02/gallon</u>	<u>\$.02/gal.</u>
Total	\$.12/gallon	\$.105/gallon

**7. Treasurer's Report:**

- i. The following invoices were approved (all motions passed unanimously):
  - a. Heritage/Stantec – Operating Budget (Acct. No. 02) \$1,812.50  
*Motion by Bill Byrd, second by Gary Davis.*
  
- ii. *A motion was made by Gary Davis, seconded by Bill Byrd, to approve the following invoices. Motion passed unanimously.*
  - a. Corydon Regional – sludge testing \$295.00
  - b. Town of Corydon – March sewer charges \$4,412.05

- c. Aqua Utility Services - April operating contract \$2,281.40
- d. Aqua Utility Services – Sludge Hauling \$1,140.00

iii. *A motion was made by Darin Duncan, seconded by Tony Combs to approve the March Treasurer's report. Motion passed unanimously.*

**8. Other Business.**

- i. **Hospital Cooling Towers.** Tom Tucker met with Ramsey Water regarding issuance of sewer credits for water used in the cooling towers. Ramsey is agreeable to the issuance of such credits. The Hospital is currently sending Tom meter readings for the water utilized in the towers. These flows will be tracked and submitted to Ramsey by the District at the end of the summer season. A credit will be issued one time per year in the fall (at the end of the summer cooling season).
- ii. **District Mailing Address.** Gary Davis requested that all references to a street address be removed from District letterhead and such. The P.O. Box shall be the only address utilized for mailings. This will eliminate items being mailed to the wrong location.

Next Meeting:

1. Board Meeting: **Wed. May 18, 2011 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

**End of Minutes**

Approved By:

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Tom Tucker, President

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Tony Combs

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Darin Duncan, Secretary

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Daniel Lee

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Gary Davis, V.P./Treasurer

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JR Eckart

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Towns - Milltown (Bill Byrd)