

# Harrison County Regional Sewer District

## April 21, 2017 Meeting Minutes

Meeting Date: April 21, 2017  
8:30 am  
Harrison County Community Foundation  
Corydon, IN 47112

In Attendance:

Gary Davis	Board Member (VP/Treasurer)
Tom Tucker	Board Member (President)
Bill Byrd	Board Member (Town of Milltown)*
John Kintner	Board Member (Town of Corydon)
Chris Byrd	Board Attorney
Dan Lee, P.E.	Board Member
Bob Woosley, P.E.	Heritage Engineering
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Jim Klintstiver	Board Member
Matt Beckman	Board Member (Town of Lanesville)
Darin Duncan, P.E.	Board Member
Tony Combs	Board Member (Secretary)

Guests:

*\*Town voting member. (2018 vote will belong to the Town of Lanesville)*

Action Items:

- 1. March 17, 2017 HCRSD Board Meeting Minutes:** *Motion made by Bill Byrd, second by Gary Davis to approve the meeting minutes. Motion approved unanimously.*
- 2. Berkshire WWTP:**
  - a. Operations Report (March):** Steve Tolliver reviewed the monthly report. The plant remains in full compliance with all permit parameters. Steve informed the Board that due to a vehicle accident power was knocked out to the WWTP for a short period of time (less than 4 hours). The backup generator was placed into service and performed well. Steve reported that season maintenance activities have also been completed. Spare parts needed have also been ordered. *A motion was made by Dan Lee, second by Bill Byrd to accept the March Operations Report. Motion approved unanimously.*
- 3. Corydon Ramsey Road (Zurschmiede Property):** Bob Woosley informed the Board the Town of Corydon has agreed to allow flow from this proposed development to be connect into the Town's sanitary sewer system at Wildwood Loop. Bob has made the Developers engineer aware of this requirement.

4. **Private Development Bonds & Review Fees:** Bob still needs to follow up with Chris Byrd to prepare a recommendation for the District to consider for approval.

5. **Treasurers Report:**

- a. *Motion made by Bill Byrd, second by Dan Lee to approve the March Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Bill Byrd to pay the following claims. Motion approved unanimously.*

**District Checking Account:**

i. Harrison REMC-WWTP electric service	\$1,382.07
ii. Duke Energy – lift station electric service	\$26.36
iii. Aqua Utility Services – April WWTP Op. & LS Maint.	\$5,225.41
iv. Town of Corydon – March sewer bills	\$3,211.49
v. Heritage Eng. – retainer/website	\$880.00
vi. Dillman, Chastain, Byrd – meeting	\$50.00

- c. Long Range Plan Update: *Motion made by Gary Davis, second by Dan Lee to approve the Heritage Engineering invoice in the amount of \$3,075 for the Long Range Plan Update. Motion passed unanimously. This invoice will be charged to the County funded project, account number 30302.*

6. **Other Items:**

- a. **Long Range Plan Update:** Bob Woosley presented the workshop items to both the Council and Commissioners at their respective meetings earlier this month. Both bodies seemed interested in working with the District on the plan update. A few items to note:
- **Milltown WWTP:** Both groups felt the District should reach out to Milltown to determine what, if anything, the District could do to support the Town in operations and/or improvements at the Town's WWTP. Bill Byrd mentioned the Town has secured a \$35,000 OCRA planning grant to perform an analysis of the Town's WWTP and make recommendations for proposed upgrades and improvements. It was discussed that an engineering consultant has approached the HCCF regarding the need for an additional \$65,000 to complete this planning effort. All parties in attendance felt this needed to be discussed further with the Milltown Town Council before any decision is made on moving forward. Bill will discuss this the Town Council and report back to the District board.
  - **Horseshoe Casino WWTP:** Both groups requested the District follow up with Horseshoe management to determine what, if anything, the District can do to support the casino in their wastewater treatment needs. *Motion was made by Bill Byrd, second by Dan Lee to allow the District to meet with the Casino to discuss the District's role in supporting Horseshoe in whatever way is necessary to address Horseshoe's wastewater treatment needs. Motion passed unanimously.* Tom Tucker, Bill Byrd, Steve Tolliver, and Bob Woosley will schedule a meeting with management to discuss.

- **Palmyra:** Both groups requested the District reach out to the Town to discuss possible ways each can work together. Tom Tucker will contact the Town to schedule a meeting.
  
- b. Blue River Services (New Salisbury Area):** Bob Woosley reported that he will be meeting with representatives from Blue River Services on Tuesday (April 25<sup>th</sup>) to discuss a new housing development they are considering for the New Salisbury area. Tom Tucker will join Bob at this meeting.
  
- c. New Salisbury Post Office Sewer Connection:** John Noblitt (owner of the Post Office parcel) notified the District his on-site septic system has failed and cannot be feasibly repaired. He would like to connect to the District's sewer system. The District agreed to allow this connection to be made (the District made a special exception to their rules regarding direct connections to force main lines). Mr. Noblitt is having a difficult time securing an easement needed from Melissa Bush Sawtelle (Bush Trucking site). Mr. Noblitt has pursued securing an easement on the adjoining property (Winn). Bob Woosley will continue to keep the Board updated.

Next Meeting:

Regular Board Meeting: **Friday May 19, 2017 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

**End of Minutes**

Approved by:

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Tom Tucker, President

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Jim Klinstiver, Board Member

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Gary Davis, V.P./Treasurer

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Dan Lee, P.E.

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Tony Combs, Secretary

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Darin Duncan, P.E.

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Town Representative