

Harrison County Regional Sewer District

April 9, 2008 Meeting Minutes

Meeting Date: April 9, 2008
11:30 am
Harrison County Community Foundation Building
Foundation Way
Corydon, IN 47112

In Attendance: Tom Tucker Board Member (President)
Fred Cammack Board Member (Town of Corydon)
Daniel Lee Board Member
Tony Combs Board Member
JR Eckart Board Member
Bill Byrd Board Member (Town of Milltown)*
Chris Byrd Board Attorney
Bob Woosley Heritage Engineering (RSD Consultant)

Absent: Rusty Sizemore Board Member (Town of Lanesville)
Darin Duncan Board Member (Secretary)
Gary Davis Board Member (VP/Treasurer)

* *Town Voting Member*

Action Items:

1. **Approved March 19, 2008 Meeting Minutes.** Motion made by Tony Combs, seconded by Dan Lee to approve the minutes. Motion passed unanimously.
2. **Berkshire WWTP:**
 - Tom Tucker informed the Board that he has contacted REMC and the electric has been switched over to the District.
 - Operations Contract: Tom presented the final contract with Aqua Utility Services to the Board for approval. One minor change to the contract states that AUS shall be allowed to increase their fees up to 3% to reflect cost of living increases. Motion was made by Dan Lee, seconded by JR Eckart to approve the agreement and allow the chairman to sign. Motion passed unanimously.
 - Steve Tolliver, president of Aqua Utility Services, gave an overview of their operations at the WWTP:
 1. Took over operations of the WWTP on April 1, 2008.
 2. A letter has been sent to IDEM from AUS informing them that a new operating is now operating the WWTP. This is an IDEM requirement. Attached to these minutes is a copy of the letter.
 3. On April 2nd there was a large rain event (in excess of 3") that caused a significant increase in flow. The plant could not handle this additional flow. Flow was due to infiltration into the mobile home park's collection system. Flow immediately subsided at the conclusion of the rain event. Plant went back to operating properly.

4. Many problems have been uncovered: one of the two blowers was not working, return air lines were not connect, chlorine pumps do not work, etc.
 5. Successful in getting the 2nd blower to run and since that time the effluent from the plant has improved dramatically. During dry weather events and minimal rain events the plant is meeting discharge limits.
 6. Major concern is that the flow meter and effluent weir in not calibrated properly thus causing inaccurate flow readings. Current readings are showing approximately 12,000 – 14,000 gallons per day of normal dry weather flow.
 7. Mr. Tolliver recommended that we switch from a chlorine chemical feed to a tablet feeder.
- Recommend Improvements: Mr. Tolliver presented a list of improvements to the Board for consideration. This list is included as an attachment to these minutes.

A motion was made by Tony Combs, seconded by Bill Byrd to approve Items No. 2 thru 15 and Item No. 18. Total cost of improvements is approximately \$19,342. It was mentioned during discussions by Mr. Tolliver that if it determined that dust covers for the blowers were not needed the cost savings would be \$500. Motion passed unanimously.

Question was asked how quickly will the handrails (Item No. 13) and electrical conduit (Item No. 12) work be completed? Mr. Tolliver stated that this work would be completed by the end of next week.

3. Hospital Sewers

- Bob Woosley informed the Board that he is awaiting a final field walk and inspection to be scheduled by Shireman to review the site to ensure the punch list items have been addressed.
- Tom Tucker requested that we again ask the Hospital to provide the Board with the cost of the sanitary sewer system construction. This request has been made previously and will be made again.

4. Board Workshop/Retreat

- Bill Byrd suggested that the Board consider having a one or two day workshop or retreat to allow for future planning discussions. Board members were open to the idea and this will discussed further at future meetings.

5. Invoices:

Chris Byrd, Legal Fees (Account No. 0167-310-3000.02): \$193.75

Motion made by Bill Byrd, seconded by Dan Lee to approve this invoice. Motion passed unanimously.

Heritage/Stantec Invoice No. 11 (Account No. 0167-310-3000.03): \$5,011.00

Motion made by JR Eckart, seconded by Tony Combs to approve this invoice. Motion passed unanimously.

Stantec Invoice, Indian Creek Watershed Grant: \$10,052.50 (Final Invoice)

Dan Lee requested that this invoice be tabled and deferred until verification can be made that no additional items are outstanding that need to be submitted to the State, wants confirmation that all work is completed. All members presented agreed. Invoice deferred.

Aqua Utilities Services (April Operations): \$2,200

Motion made by Dan Lee, seconded by Bill Byrd to approve this invoice. Motion passed unanimously.

Corydon Invoice for Hospital Sewer Service (March): \$4,058.64

Motion made by JR Eckart, seconded by Dan Lee to pay this invoice upon availability of funds (awaiting collection of billings from Ramsey Water). Motion passed unanimously.

Ramsey Water Billing Services Invoice: \$18 (2008 billings)

Motion made by Bill Byrd, seconded by Tony Combs to approve payment to Ramsey for providing billing services for all of 2008 for the Hospital Sewer System. Motion passed unanimously.

Next Meeting:

1. Wednesday April 16, 2008 at 8:30 am @ Harrison County Community Foundation Building.
2. Agenda Items:
 - Approval of April 9, 2008 meeting minutes
 - Hospital Sewers: Punch list Items Update
 - Assessment Policies and Procedures
 - Other Items

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs

Darin Duncan, Secretary

Daniel Lee

Gary Davis, V.P./Treasurer

JR Eckart

Towns - Milltown (Bill Byrd)