

Harrison County Regional Sewer District

August 15, 2012 Meeting Minutes

Meeting Date: August 15, 2012
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Tony Combs	Board Member (Secretary)
Jim Klintstiver	Board Member
Rusty Sizemore	Board Member (Town of Lanesville)
Dan Lee	Board Member
Chris Byrd	Board Attorney
Bob Woosley	Heritage Engineering (District's Engineer)
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)
Rob Huckaby	Stantec

Absent:

Fred Cammack	Board Member (Town of Corydon)*
Bill Byrd	Board Member (Town of Milltown)
J.R. Eckart	Board Member

Guests:

Shelby Villier	Intern with the Nature Conservancy
Cassie Hauswald	Nature Conservancy
Jill Saegesser	River Hills Development
Herb Schneider	Town of Lanesville

* *Town Voting Member*

Action Items:

- 1. July 18, 2012 HCRSD Board Meeting Minutes:** *Motion made Gary Davis, seconded by Jim Klintstiver to approve the minutes. Motion approved unanimously.*
- 2. Berkshire WWTP Operations Report (July):** Steve Tolliver presented the July 2012 Operations Report and reported the WWTP continues to meet permit requirements. Repairs to the tank that was leaking were made at the end of last month resulting in the flows being recorded returning to their normal range. *Motion made by Dan Lee, seconded by Jim Klintstiver to approve the July Operations Report. Motion approved unanimously.*
- 3. New Salisbury EDA Grant Update:**
 - a. EDA Submittal:** Bob Woosley distributed a copy of the Certifications that must be made by the Engineer, Attorney, and Board stating that all easements have

been acquired with clear title and eminent domain was not utilized. Jill Saegesser requested that these Certificates be signed. Heritage Engineering prepared the support documentation that will be submitted to EDA along with the signed Certifications. Tom Tucker signed on behalf of the Owner (District), Chris Byrd signed as the Attorney, and Bob Woosley signed as the Engineer. Jill will now submit this documentation along with final plans and bid specifications to EDA to begin the review process. It is anticipated this could take as long as 6 months to secure approval from EDA. The project cannot be bid for construction until EDA approval is secured.

4. Lanesville Interchange:

- a. Commissioner's Presentation: Tom Tucker presented the request for funding of the project to the Commissioner's at their August 6th meeting. Commissioner Jim Klintiver was on vacation and unable to attend the meeting. The request was tabled, the Commissioner's present felt it necessary to allow Commissioner Klintiver to weigh in on the discussion prior to a decision being made and also requested that the District and Town show support for the proposed Lanesville Connector Road Project. The Commissioner's requested that the District and the Town of Lanesville both provide letters of support for the proposed connector road project. They requested that the Commissioner's attorney (John Colin) draft the letter of support for signature. Bob Woosley presented the letter of support to the Board for approval. Herb Schneider (Lanesville Town Board President) informed the Board that the Town Board approved the signing of their letter of support at their Town Council Meeting on August 14, 2012. *A motion was made by Gary Davis, seconded by Tony Combs to allow the Board President (Tom Tucker) to sign the letter of support. Motion passed unanimously.* Tom Tucker will go before the Commissioner's at their August 20th meeting to revisit this item. He and Herb will both present the request again and submit letters of support at that time. (Note: The Board requested that Bob Woosley prepare information regarding the existing capacity of the Lanesville WWTP, any limitations on the volume of effluent to Little Indian Creek, and the anticipated maximum capacity needed to adequately serve the build out of the interchange. Tom asked that this information be available in time for the Commissioner's meeting on August 20th.)

5. Stormwater Demonstration Project (Lanesville School Campus & Corydon School Campus):

- a. **Lanesville Campus:** Rob Huckaby reported that he has met with Lanesville School Corporation to discuss their project. The school corporation noted that they completed a stormwater improvement project last year that they do not want disturbed. Rob will attend a future school board meeting to provide them with an update on the project. A memorandum of understanding (MOU) will need to be drafted and signed by both parties (School Corporation and District) outlined the work to be performed and responsibilities of each party. Rob will work with Chris Byrd and the School Corporations attorney to draft the MOU. District previously agreed to provide routine maintenance services (see Nov 16, 2011 minutes). The Nature Conservancy stated that they would be interested in participating in the signage for the project. Rusty Sizemore advised the

Board that an adjoining property owner, Mr. Stan Courtney, should be contacted to explain the project to him in detail. Mr. Courtney is concerned that the project will add runoff and increase the amount of stormwater to his property. Rob assured the Board that this project will NOT add flow to any property.

- b. Corydon Campus:** Rob has not yet met with the South Harrison School Corporation.

6. Nature Conservancy (Septic Maintenance Awareness Project): Cassie Hauswald asked for the District's support in a septic maintenance awareness and educational campaign the Nature Conservancy wishes to undertake.

7. 2013 Budget: Tom Tucker reported that the Commissioner's have passed along the District's funding request of \$30,000 to the Council for approval. Gary Davis stated he will represent the District to the Council when this item is discussed for funding. The Council is currently hearing presentations from each Department Head to justify their funding requests.

8. Treasurer's Report:

- a.** *A motion was made by Gary Davis, seconded by Tony Combs, to approve the following invoices. Motion approved unanimously.*

Town of Corydon – July sewer charges	\$2,856.69
Bennett & Bennett Insurance – Insurance Premium	\$2,002.00
Aqua Utility Services – Aug WWTP Operations	\$2,349.84
Aqua Utility Services – Sludge Hauling & Repair	\$1,777.75
Harrison County REMC – Power charges	\$802.37
Heritage Engineering – New Sals Collection Plans (Final)	\$5,000.00
Heritage Engineering – WWTP Plans (Partial Billing)	\$3,164.00

- b.** *A motion was made by Tony Combs, seconded by Gary Davis to approve the following invoices, motion approved unanimously:*

- a.** Heritage Engineering's invoice in the amount of \$2,445.00. This amount will be charged to the District's Operating Budget.
- b.** Heritage Engineering's invoice in the amount of \$517.50. This amount will be charged to the District's Project's Budget. This entire invoice was for easement acquisition services and is eligible for reimbursement via the EDA Grant for the New Salisbury Project (if sufficient funds remain at the end of the project).
- c.** Dillman, Chastain, & Byrd invoice in the amount of \$232.00. This amount will be charged to the District's Project's Budget. A portion of this invoice was for time spent dealing with easement acquisition on the New Salisbury Project and is eligible for reimbursement with the EDA Grant (if sufficient funds remain at the end of the project).

- c.** *A motion was made by Tony Combs, seconded by Dan Lee to approve the July Treasurer's report. Motion approved unanimously.*

9. Other Business:

- a. Information to Property Owners:** Gary Davis recommended the District consider sending out educational information to County residents explaining facts about sewer systems. For example: many residents along the route of the proposed force main in New Salisbury think they will be required to connect to this line when construction is complete. This is not true. The District cannot force anyone to connect onto a sanitary sewer. Gary feels it would help if the District could send out something, perhaps as part of the septic educational material discussed by Cassie Hauswald, that would help educate the public and dispel many false rumors. Discussion was held by various Board members that this could be expanded to include information on the website, newspaper articles, attachments to their water bills, etc. This item will be discuss further at the next meeting.

Next Meeting:

Regular Board Meeting: **Wed. September 19, 2012 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs, Secretary

Jim Klintiver

Daniel Lee

Gary Davis, V.P./Treasurer

JR Eckart

Towns - Corydon (Fred Cammack)