

Harrison County Regional Sewer District

August 16, 2019 Meeting Minutes

Meeting Date: August 16, 2019
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Charlie Crawford	Board Member
John Kintner	Board Member (Town of Corydon)*
Tony Combs	Board Member (Secretary)
Chris Byrd	Board Attorney
Bill Byrd	Board Member (Town of Milltown)
Dan Lee	Board Member
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)
Bob Woosley, P.E.	Heritage Engineering

Absent:

Darin Duncan, P.E.	Board Member
Matt Beckman	Board Member (Town of Lanesville)

Guests:

Phillip Williams	Harrison County resident
Jill Saegesser	River Hills Development
Chelsea Crump	River Hills Development

**Town voting member. (2019 vote will belong to the Town of Corydon)
(Order of voting: 2019-Corydon, 2020-Milltown, 2021 - Lanesville)*

Action Items:

- 1. July 19, 2019 HCRSD Board Meeting Minutes:** *Motion made by John Kintner, second by Dan Lee to approve the meeting minutes. Motion approved unanimously.*
- 2. OCRA Planning Grant:** Jill Saegesser distributed information on the number of salary surveys needed in order to submit the information for the OCRA planning grant. Jill explained the process and that she has finally obtained approval from OCRA to move forward with performing the survey (we had to wait official approval to allow the survey to occur). Jill and Bob Woosley will be working together to obtain the surveys. Jill handed out an example survey to the Board. Jill suggested we utilize the Corydon Democrat (newspaper) to get the word out to the residents as to when the surveys will take place and why we are doing the surveys.
- 3. Berkshire WWTP & New Salisbury System:**
 - a. Operations Report (July):** Steve Tolliver provided the monthly report. The plant met all permit requirements during the month of July. Steve noted the private lift station owned by mobile home park had issues during the month that resulted in the

owners of the park performing maintenance activities that removed a large amount of sediment and silt from the lift station. It is apparent that there must be breaks of some sort or openings in the sewer allowing the debris in the lines which is likely the source of infiltration. *A motion was made by Tony Combs, second by Charlie Crawford to accept the Operations Report. Motion approved unanimously.*

- b. Smoke Testing:** Bob Woosley presented a budget of approximately \$7,000 secured from HydroMax for smoke testing of the mobile home park sewer collection system. This estimate was based on 7,000 LF of sewer. Bob needs to finalize the system mapping to confirm the length of sewer to be smoke tested. Bob will bring this item back before the Board for action at the next meeting.
- c. Berkshire Sewer Charges (based on actual flow and not water meter readings):** The Board instructed Bob Woosley and Chris Byrd to prepare an updated to the Rate Ordinance that will allow the District the option of charging based on actual flow versus water meter readings. Bob and Chris will bring this back before the Board at the September Board meeting. The Board is considering charging Berkshire for actual flow (they are currently billed based on water meter readings).

4. Treasurers Report:

- a. Motion made by Dan Lee, second by John Kintner to approve the July Treasurer's Report. Motion approved unanimously.*
- b. Motion made by Gary Davis, second by Tony Combs to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,411.61
ii. Duke Energy – lift station electric service	\$26.27
iii. Town of Corydon – July sewer bills	\$6,628.58
iv. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$3,775.15
v. Heritage Eng. – retainer/website hosting	\$889.50

5. Other:

- a. New Salisbury Area (Clunie Property):** Tom Tucker and Bob Woosley will meet with Eric Wise (Harrison County Planner) to determine if there is an interest in the District acquiring a portion of the Clunie estate (located off Circle Road) for a possible future location of a regional WWTP. This item will be discussed further at the September Board meeting.

Next Meeting:

Regular Board Meeting: **Friday September 20, 2019 at 8:30 am @** Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved by:

Tom Tucker, President

Charlie Crawford, Board Member

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Town Representative