

Harrison County Regional Sewer District

August 17, 2011 Meeting Minutes

Meeting Date: August 17, 2011
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Bill Byrd	Board Member (Town of Milltown)*
Darin Duncan	Board Member (Secretary)
Gary Davis	Board Member (VP/Treasurer)
Tony Combs	Board Member
Dan Lee	Board Member
J.R. Eckart	Board Member
Chris Byrd	Board Attorney
Bob Woosley	Heritage Engineering (District's Engineer)
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Fred Cammack	Board Member (Town of Corydon)
Rusty Sizemore	Board Member (Town of Lanesville) – left meeting prior to adjourning
Rob Huckaby	Stantec

Guests:

Cassie Hauswauld Nature Conservancy

* *Town Voting Member*

Action Items:

- 1. July 20, 2011 HCRSD Board Meeting Minutes:** *Motion made by Bill Byrd, seconded by JR Eckart to approve the minutes. Motion passed unanimously.*
- 2. New Salisbury EDA Grant Update:**
 - Final plans are currently being reviewed by Darin Duncan and Dan Lee.
 - EDA officials have been contacted to inquire on the status of approval. Ms. Cynthia Torracco (EDA) responded on 8/15/11 that the District's application is in the final processing/review stage within the regional office in Chicago. EDA expects to complete the processing of all applications for all programs by September 30, 2011.
 - Members requested that Bob Woosley draft a letter to Congressman Todd Young's office advising him of the status of the grant and to make him fully aware of the project and the District's efforts to secure funding.
- 3. Lanesville Service Boundary and Agreement:** Chris Byrd said he has not heard back from Lanesville. Due to Mike Summers' (Town Attorney) illness Chris said he has not pushed the issue. He advised that from what he recalled the Town was looking to

shorten the term of the agreement (current agreement is for 20 years and he feels the Town is looking for a 5 year term). HCRSD Board Members voiced concern that anything less than 20 years could become an issue for future bonding efforts on the District's part. Most all agreements of this type are for a minimum of 20 years or longer. The Board advised Chris to follow up with H.J. Umbaugh (rate consultant) regarding this matter to determine if a shorter term creates any issues with future bonding efforts, etc. Board Members were adamant that 20 years should remain the minimum time frame for the agreement. Chris felt that Lanesville simply needs to be further educated on why a longer term limit is needed. He felt that once it is fully explained they will be agreeable to a 20 year term. Chris will follow up with Umbaugh immediately.

- 4. Berkshire WWTP Operations Report.** Steve Tolliver reviewed the July operations report. He reported that the high winds experienced on Saturday August 13th caused damage to a pvc effluent return line. The line was cracked and caused damage to the pipe and valve. Steve indicated these will be repaired next week. No other issues reported. Plant is in compliance for the month. *A motion was made by Darin Duncan, seconded by Dan Lee to approve the report. Motion passed unanimously.*

5. Treasurer's Report:

- i. *A motion was made by Gary Davis, seconded by JR Eckart, to approve the following invoices. Motion passed unanimously.*
 - a. Town of Corydon – July sewer charges \$6,367.70
 - b. Aqua Utility Services - Aug operating contract \$2,281.40
 - c. Aqua Utility Services – Sludge hauling \$540.00
 - d. Harrison County REMC – Power charges \$871.79
- ii. *A motion was made by Gary Davis, seconded by Tony Combs to approve Heritage Engineering's invoice in the amount of \$2,750.89. This amount will be charged to the District's Operating Budget. Motion passed unanimously.*
- iii. *A motion was made by Dan Lee, seconded by Tony Combs to approve the July Treasurer's report. Motion passed unanimously.*

- 6. District Budget Report.** Bob Woosley presented an updated draft 2012 Budget. Amount of request shall be for \$70,000. Attached to these minutes is a copy of the detailed draft budget. The Board requested that Bob prepare a simplified summary for this request. Tom Tucker will make a presentation to the Commissioner's at their September 6, 2011 meeting.

7. Other Items:

- i. **Nature Conservancy – Septic System Management Grant.** Cassie Hauswauld advised the Board that she is preparing a \$60,000 grant application to IDEM for a Septic Management Program. The program would focus on:
 - a. Workshops on Septic Maintenance
 - b. Website to educate the public on septic maintenance
 - c. Health Dept mailings and educational material.
 - d. Public Service AnnouncementsCassie requested that the Board sign a letter of support and provided a draft letter for consideration. *A motion was made by Bill Byrd, seconded by Darin Duncan to allow Tom Tucker to sign the letter of support. Motion passed unanimously.*

Next Meeting:

1. Board Meeting: **Wed. September 21, 2011 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs

Darin Duncan, Secretary

Daniel Lee

Gary Davis, V.P./Treasurer

JR Eckart

Towns - Milltown (Bill Byrd)