

Harrison County Regional Sewer District

August 19, 2022 Meeting Minutes

Meeting Date: August 19, 2022
8:30 am
Harrison County Community Foundation building
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Charlie Crawford	Board Member
Bill Byrd	Board Member (Town of Milltown)
Dan Lee, P.E.	Board Member
Darin Duncan, P.E.	Board Member
Terry Schmelz	Board Member (Town of Lanesville)
Aaron Tolliver	Aqua Utility Services
Steve Tolliver	Aqua Utility Services (System Operator)
Bob Woosley, P.E.	Heritage Engineering

Absent:

Chris Byrd	Board Attorney
Tony Combs	Board Member (Secretary)

Guests:

Matt Gelhausen (representing property owner at 1532 Rainbolt Ct in Poplar Trace)
Bob Redden Realtor
Unidentified Person Resident of Poplar Trace

**Town voting member. (2022 vote will belong to the Town of Corydon)
(Order of voting: 2022-Corydon, 2023 – Milltown. 2024 - Lanesville)*

Action Items:

- 1. Executive Session:** The Executive Session that was scheduled to occur immediately prior to the Board meeting was cancelled due to technical issues.
- 2. Town of Corydon Representative:** Scott Flickner is no longer employed by the Town of Corydon and is therefore no longer their appointee to the Board. The Town is in the process of making a new appointment to the Board.
- 3. Town Vote:** Due to the absence of a Town of Corydon representative the Town vote went to Terry Schmelz (Town of Lanesville).
- 4. July 15, 2022 HCRSD Board Meeting Minutes:** *Motion made by Darin Duncan, second by Charlie Crawford, to approve the meeting minutes. Motion approved unanimously.*

5. **Summer Sewer Relief Request:** Matt Gelhausen addressed the Board regarding the most recent sewer bill for 1532 Rainbolt Court in the Poplar Trace development. Mr. Gelhausen was present on behalf of his mother who is the owner of the property. He has power of attorney for her matters as she deals with a health concern. Mr. Gelhausen informed the Board his mother moved into the development in October of 2021. Her typical water usage went up dramatically when she had sod installed in the back yard. In the month of July she used approximately 37,000 gallons of water (her typical usage is less than 4,000 gallons per month). He is asking for relief on her sewer bill to subtract the amount of water used for irrigation. The Board explained that any relief will be up to the Town of Corydon since the District utilizes the Town's WWTP for service. The District will reach out to the Town to determine if a credit will be given. The District requested the Mr. Gelhausen provided copies of all past water and sewer bills to the District. Mr. Gelhausen stated he will email copies to the District for their use.

6. **Sewer Rate Increase (Corydon System):** The Town recently implemented their third and final rate increase of 5% (based on 2019 rates) that became effective with the June billings. The Board needs to pass along this rate increase to all customers associated with the Corydon system. *A motion was made by Charlie Crawford, second by Terry Schmelz to increase the Corydon system rates effective with the June billings. The rate increase results in an approximate 4% increase from the current rates. Motion passed unanimously.* The Board instructed Steve Tolliver to send out new bills to customers to collect the additional fees due for both June and July.

7. **Berkshire WWTP:**
 - a. **WWTP Expansion Project:**
 - 1) **Construction Plans Update:** Revised plans have been submitted to IDEM for approval. The project has been advertised for bidding with a bid opening date scheduled to occur on September 16, 2022. Bids will have a 90 day bid hold placed on them.

 - 2) **Funding:**

Rural Development USDA Funding: A new possible source of funds is being investigated. The use of Rural Development funding may be a possible source of grant funding. Typically Rural Development funds are loan funds but there are special situations where grant funds are awarded. Bob Woosley has a meeting scheduled for 3:30 pm today with Craig McGowan (CP Southern District Director Community Programs, Rural Development United States Department of Agriculture) to discuss this funding option.

 - b. **Operations Report (July):**
 - 1) **Report:** Aaron Tolliver presented the July operations report. All parameters were met for the month of July. *A motion was made by Dan Lee, second by Darin Duncan, to accept the May operations report. Motion approved unanimously.*

- 2) **WWTP Effluent Flow Meter:** Steve Tolliver reported the new flow meter installed is having some technical issues due to a cable being damaged. He is looking at having the cable repaired.
 - 3) **Existing Generator:** Steve reminded the Board the generator is still out of service and suggested they may want to consider selling it. The new plant (once constructed) will have a new generator included as part of the work. The old generator is no longer needed. Steve stated it can be repaired and does have value. No decision was made on this item.
 - 4) **Lift Station Annual Pump Maintenance:** Steve reminded the Board it is that time of year again where annual maintenance of the lift stations should be performed (pulling pumps, inspecting, changing oil, etc.). Steve will obtain a quote for this work from Straeffer Pumps (same company used in the past) and present it for approval at the next meeting.
8. **New Salisbury Collection System:** Bob Woosley reported there are two (2) areas in need of immediate repairs:
- a. **Existing 8" gravity line in front of Dollar Tree:** As previously reported (via email) to the Board two holes opened up at the surface directly above the sewer line. Steve Tolliver had his crew run a tv thru the line and confirmed there is a sag in the pipe. It is likely a joint(s) has separated caused the issues at the surface. The Board instructed Bob and Steve to proceed with getting a Contractor hired to correct this issue immediately.
 - b. **Existing 4" FM at 1490 Old SR 64 (next to Dr. Taylor's office):** Dr. Taylor's office called in a hole in the ground that was over the existing forcemain line. Steve had his crews perform dye testing at the Child Craft LS and confirmed there is a break in the 4" FM line. The Board instructed Bob and Steve to proceed with getting a Contractor hired to correct this issue immediately.

9. Treasurers Report

- a. **Treasurers Report:** Gary Davis presented the Treasurer's Report. *Motion was made by Darin Duncan, second by Dan Lee, to approve the Treasurers Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Dan Lee, to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,272.68
ii. Duke Energy – lift station electric service	\$56.12
iii. Main Street Check – purchase checks	\$154.74
iv. Town of Corydon – July sewer bills	\$14,080.30
v. Lanesville Utilities – July sewer bills	\$451.84
vi. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$5,458.25

vii. ES2 Electrical Solutions, LLC – new flow meter	\$2,925.00
viii. Bennett & Bennett Insurance – policy renewal	\$4,718.00
ix. Georgetown Municipal Utilities – sludge treatment	\$500.00
x. CAN Surety – renew dishonesty bond	\$147.00
xi. Heritage Eng. – Retainer/web site/NS Support/WWTP Design	\$9,255.56
xii. Infinity Homes – sewer deposit refunds	\$450.00
xiii. Harrison County Treasurer – loan payment	\$4,150.00

10. Lanesville Interchange Service Area:

- a. Amazon Facility:** The Town of Lanesville is still working on a new rate for a 4” meter. The Amazon facility has installed a 4” meter. The District rate ordinance (which follows the Town of Lanesville’s ordinance) only goes up to a 3” meter. The Town of Lanesville needs to adopt a 4” meter base rate. The Amazon facility is currently being billed at a 3” rate.

11. Financial Status: The Board asked that Bob and Steve work together to develop an overall financial status report that will show future forecasting of the District’s efforts to pay back the \$250k County loan and the results it will have on the balance of funds on hand for the District to use to make emergency repairs to the overall system.

Next Meeting:

Regular Board Meeting: **September 16, 2022 at 8:30 am** at the Harrison County Community Foundation.

Minutes prepared by: Heritage Engineering.

End of Minutes

Approved by:

Tom Tucker, President

Charlie Crawford

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Town Representative