

Harrison County Regional Sewer District

August 20, 2014 Meeting Minutes

Meeting Date: August 20, 2014
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Tony Combs	Board Member (Secretary)
Bill Byrd	Board Member (Town of Milltown)*
Rusty Sizemore	Board Member (Town of Lanesville)
Dan Lee	Board Member
Jim Klintstiver	Board Member
Darin Duncan, P.E.	Board Member
Chris Byrd	Board Attorney
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)
Matt Robinson	Heritage Engineering
Rob Huckaby	Stantec
Jill Saegesser	River Hills Economic Development (EDA Grant Administrator)

Absent:

Herb Schneider	Town of Lanesville (Town of Lanesville)
Fred Cammack	Board Member (Town of Corydon)

**Town voting member.*

Action Items:

- 1. Adjourned July 16, 2014 meeting:** The Board did not officially adjourn last month's meeting so this was their first action. *Motion to adjourn last month's meeting was made and seconded and passed unanimously.*
- 2. July 16, 2014 HCRSD Board Meeting Minutes:** *Motion made by Bill Byrd, seconded by Gary Davis to approve the meeting minutes. Motion approved unanimously.*
- 3. Bid opening for Lanesville I-64 Interchange Sewer Project:** Bids were opened for construction of the Lanesville I-64 Interchange Sewer Project. The following bids were received:

Infrastructure Systems	\$498,465.00
Mitchell & Stark Construction	\$534,199.00
Dan Cristiani Excavating	\$574,881.00
TSI Paving	\$627,984.00
Flynn Brothers	\$746,123.00

Motion was made by Daren Duncan and seconded by Tony Combs to take the bids under advisement. Motion passed unanimously.

4. New Salisbury Project Update:

- a. **Construction Progress Update:** Matt reported that the large blowers at the WWTP were experiencing some problems related to tripping the overloads in the control panel during hot weather. Currently the operators are leaving the enclosure doors open and this has temporarily solved the problem; however, the blowers are designed to operate properly with the doors closed. Matt said he talked to the contractor and the blower supplier about the problem. The supplier's blower technician is out of town but will be back next week and Matt will discuss the problems with him. Possible causes could be malfunctioning cooling fans inside the enclosures or clogged air filters (Steve said the air filters have been changed recently). Rusty mentioned the he has a similar blower at his plant that was installed by the same contractor that completed the New Salisbury WWTP Improvements and it also is having trip out problems.
- b. **Connections to New Salisbury sewer system:** Matt reported that Hastings (i.e. Child Craft facility) has selected a contractor to install their connection. They hope to have their connection completed in October.
- c. **EDA Follow Up:** Jill reported that River Hills and Heritage Engineering have submitted invoices to EDA. She is also working with Bob Woosley on the closeout package for the project. EDA has given approval for the engineer (Heritage Engineering) to certify that the existing on-site wastewater disposal systems of Schmidt Cabinet and Childcraft have been abandoned and they have connected to the sewer system. Jill also mentioned that as-built plans are required as part of the EDA's checklist of close-out items
- d. **Permit and Application for Sewer Connection:** Matt presented a draft form that the Sewer District could use when customers want to sign up for sewer service. After reviewing the form the following suggestions were made:
 - i. Check with Lanesville and Corydon to see how their forms compare to the proposed form.
 - ii. Need to add an area on the drawing where the contractor can indicate where on the property the lateral was installed.

Matt will address these items and revise the form as needed.

- e. **Other discussion:** Tom mentioned that he had talked to Ramsey Water Company (Dave Seacat) and they have asked for a procedure in locating the District's sewer lines. Tom asked Steve to submit the as-built drawings to Indiana Underground once they are complete.

5. Berkshire WWTP:

- a. **Operations Report (July):** Steve Tolliver reported that the plant operated very well in July. There was a large rain event on July 27th but no I/I was noted at the plant – the sewer line contractor's raising of a buried manhole lid apparently stopped the I/I that was previously noted. Steve has found a buyer for the Ferric Chloride chemical that was delivered to the plant (this chemical

is used to remove phosphates from the waste stream and although the Facilities Construction Permit needed to construct the plant improvements required a phosphate treatment system, the final NPDES permit did not yet require phosphate removal). Cedar Lake Lodge will purchase the chemical. Steve also mentioned that IDEM had inspected the plant and found everything in good shape. *Motion made by Gary Davis, seconded by Dan Lee to approve the July operations report. Motion approved unanimously.*

- b. **Warranty Work (Blowers):** Steve mentioned that his operators have replaced the bower intake filters and have performed all required maintenance on the blowers in effort to keep the blowers from tripping out. It was mentioned that we may want to keep a replacement blower motor on hand. Steve explained that each blower has a complete backup blower unit so a spare motor would not be needed.
- c. **Generator:** Steve reported that the voltage regulator on the plant generator that was damaged can't be repaired. A new part is being made and should be on site next week.

6. Stormwater:

- a. **Update:** Rob Huckaby reported the following:
 - i. **Lanesville Project Information/Education Sign:** The sign for the rain garden project has been installed.
 - ii. **South Central Project:** Fulkerson Contracting has completed installation of the rain garden project and they did a nice job. Rob has received their invoice for \$5,900. The contractor used a pre-emergent so there shouldn't be a weed problem. The garden has various types and sizes of plants with taller plants in the back and smaller plants in front.
 - iii. **Project Photographs:** Rob distributed photographs taken during construction of the South Central Project and a photo of the Lanesville sign.

7. Lanesville Interchange Sewer Project: Rusty informed the Board that bids had been received for Lanesville's part of the sewer project and the low bidder was Schroeder Construction out of Elizabethtown KY. Rusty said Dave Derrick has worked with Schroeder on past projects. The results of the bid opening will be presented to the Town Board at their meeting on August 25th and it is anticipated that Schroeder Construction will be awarded the contract to construct the project.

8. Sewer Use Ordinance: Chris Byrd presented the Sewer Use Ordinance to the Board and indicated what changes have been made. Chris mentioned that the right of the District to refuse sewer service was covered in Section 9 of the Ordinance. Darin had a question about some language on page 8; section 4A of the ordinance. He questioned whether this section should be removed from the Ordinance since it deals with wastes other than sanitary sewer waste (mentions not placing human or animal excrement, garbage or other objectionable waste in areas under the jurisdiction of the District). Darin said this may get the District involved in areas where it may not want to be involved. Discussion was held on this issue and the decision was made to strike this

section of the Ordinance. This change will be made to the Ordinance and it will be considered for adoption at the next Board meeting. *Motion made by Darin Duncan, seconded by Dan Lee to table the Ordinance until next meeting. Motion approved unanimously.*

9. Treasurers Report:

- a. SSK is still one month behind from being caught up on their payments - June's payment has not yet been received (it was due June 15th).
- b. *Motion made by Dan Lee, seconded by Tony Combs to accept the July Treasurer's Report. Motion approved unanimously.*
- c. *Motion made by Gary Davis, seconded by Darin Duncan to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Stantec Consulting – storm water project	\$1,187.25
ii. Ramsey Water Company – set up new billing	\$365.00
iii. Fulkerson Contracting – South Central rain garden	\$5,900.00
iv. Aqua Utility Services – supplies./dialers/generator mtrls.	\$2,379.32
v. Aqua Utility Services – August WWTP operations	\$2,424.61
vi. CNA Surety – dishonestly rider	\$147.00
vii. Town of Corydon – July sewer bills	\$3,067.97

- d. *Motion made by Tony Combs, seconded by Darin Duncan to void the following invoice (at the request of Heritage Engineering) which was previously approved by the Board. Motion approved unanimously.*

i. Heritage Engineering – HCRSD Mgmt Support (June)	\$2,855.50
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- e. *Motion made by Gary Davis, seconded by Tony Combs to approve the following invoices. Motion approved unanimously:*

i. Heritage Engineering – HCRSD Mgmt Support (June)	\$2,394.94
ii. Heritage Engineering – HCRSD Mgmt Support (July)	\$4,040.40

- f. *Motion made by Gary Davis, seconded by Tony Combs to approve the following invoice. Motion approved unanimously.*

i. O'Bannon Publications – Bid advertisement	\$88.60
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10. 2015 Budget: Tom updated the Board on the proposed budget for 2015. He said he had presented the budget to the County Council and he believes it will be approved. Tom reported that the District is ahead of schedule with regards to anticipated sewer hookups in New Salisbury.

11. Future Projects: Tom discussed with the Board the need to look at other areas that may need sewer service in the Future. Areas that may be considered are the North Harrison School Campus and the Town of Elizabeth. Jill mentioned that the Town did receive a grant for sewer work long ago but the project did not go forward and they returned the grant funds to the State.

Next Meeting:

Regular Board Meeting: **Wed. September 17, 2014 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs, Secretary

Rusty Sizemore (Lanesville)

Darin Duncan

Gary Davis, V.P./Treasurer

Dan Lee

Towns - Bill Byrd (Milltown)

Jim Klinstiver