

Harrison County Regional Sewer District

December 16, 2015

Meeting Minutes

Meeting Date: December 16, 2015
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Bill Byrd	Board Member (Town of Milltown)
Tony Combs	Board Member (Secretary)
Dan Lee, P.E.	Board Member
Bob Woosley, P.E.	Heritage Engineering
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Jim Klinstiver	Board Member
Darin Duncan, P.E.	Board Member
John Kintner	Corydon Town Council President
Chris Byrd	Board Attorney
Rob Huckaby, P.E.	Stantec
Chris Shultz	Board Member (Town of Lanesville)*

**Town voting member. (Due to Lanesville not being present at the meeting the vote for the meeting went to Milltown.)*

Action Items:

1. **November 18, 2015 HCRSD Board Meeting Minutes:** *Motion made by Dan Lee, second by Bill Byrd to approve the meeting minutes. Motion approved unanimously.*
2. **Berkshire WWTP:**
 - a. **Operations Report (November):** Steve Tolliver reviewed the monthly report. The plant remains in full compliance with all permit parameters. *A motion was made by Gary Davis, second by Tony Combs to accept the November Operations Report. Motion approved unanimously.*
3. **Lanesville I-64 Interchange Sewer Project**
 - a. **Town's Portion:**
 - i. **Construction:** Bob Woosley informed the Board he has spoken to Chris Shultz regarding the completion of all remaining work. Per Chris the pumps should be delivered in the coming weeks with the work expected to be complete by the end of January.

b. District's Portion:

i. Lift Station:

- i. **Hoist Base Plate:** Steve Tolliver reported the base plate for the portable hoist has been ordered and will be installed in the coming weeks.
- ii. **Emergency Contact Signage:** Steve Tolliver reported the fence signage (Emergency Contact Info) has been ordered and will be installed in the coming weeks. Steve reported he ordered one extra sign to keep in inventory that can be used as a replacement sign at any of the District's facilities.

4. Treasurers Report:

- a. *Motion made by Bill Byrd, second by Dan Lee to approve the November Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Tony Combs to pay the following claims. Motion approved unanimously.*

District Checking Account:

- i. Harrison REMC-WWTP electric service \$1,445.62
 - ii. Duke Energy – lift station electric service \$25.89
 - iii. Aqua Utility Services – Dec. WWTP Oper.,LS Maint., Bills \$2,865.83
 - iv. Town of Corydon – October sewer bills \$5,454.55
 - v. B&H Environmental Services – Clean Oil/Water Separator \$455.00
 - vi. Heritage Eng. – Oct. Mtg Expense \$2,926.73
 - vii. Heritage Eng. – Nov. Mtg Expense \$1,545.00
- c. *Motion made by Gary Davis, second by Tony Combs to pay approve the following invoice (paid via County funds):*
 - Heritage Engineering - Misc. Support Services \$200.27

5. Budget:

- a. **Engineering Services for Monthly Support::** *Motion made by Bill Byrd, second by Dan Lee to approve a professional services contract for District Engineer Monthly Retainer Services in the amount of \$850.00 per month. Motion approved unanimously.*
- b. **Berkshire WWTP Operations Contract:** *Motion made by Bill Byrd, second by Gary Davis to retain Aqua Utility Services as the operator of record for the Berkshire WWTP and exercise the renewal option in their current contract. Motion approved unanimously.*

6. Other Items:

- a. **IRSDA Survey regarding Satellite Systems:** Tom Tucker requested that Bob Woosley respond to the email correspondence from the State coordinator regarding satellite collection systems. The only satellite system in the District's system is the Berkshire Mobile Home Park collection system. Bob will follow up immediately.

- b. MH Risers along Corydon Junction Road in New Salisbury:** Risers are currently being installed by the County. Bob will follow up to determine when this work is to be completed.

- c. Schmidt Lift Station – Development of Vacant Parcel:** It appears a Family Dollar is being proposed on the vacant parcel adjacent to the lift station. Bob will contact Eric Wise to obtain Developer information and will follow up with them to discuss the on-going drainage issues at the site. Bob will report back at the next meeting.

- d. Election of Officers:** *Bill Byrd made a motion to retain the current slate of officers for 2016. Motion was seconded by Dan Lee. Motion approved unanimously.*

Next Meeting:

Regular Board Meeting: **January 20, 2016 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Jim Klintiver, Board Member

Gary Davis, V.P./Treasurer

Bill Byrd (Town of Milltown)

Tony Combs, Secretary

Darin Duncan, P.E.

Dan Lee, P.E.