

Harrison County Regional Sewer District

December 21, 2016

Meeting Minutes

Meeting Date: December 21, 2016
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Gary Davis	Board Member (VP/Treasurer)
Tom Tucker	Board Member (President)
Bill Byrd	Board Member (Town of Milltown)
John Kintner	Board Member (Town of Corydon)*
Tony Combs	Board Member (Secretary)
Darin Duncan, P.E.	Board Member
Dan Lee, P.E.	Board Member
Chris Byrd	Board Attorney
Bob Woosley, P.E.	Heritage Engineering
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Matt Beckman	Board Member (Town of Lanesville)
Jim Klintstiver	Board Member

**Town voting member. (2017 vote will belong to the Town of Milltown)*

Action Items:

- 1. November 16, 2016 HCRSD Board Meeting Minutes:** *Motion made by John Kintner, second by Dan Lee to approve the meeting minutes. Motion approved unanimously.*
- 2. Berkshire WWTP:**
 - a. Operations Report (November):** Steve Tolliver reviewed the monthly report. The plant remains in full compliance with all permit parameters. Steve noted that during the past 30 days there have been several large rain events that did not cause any issues at the lift stations or WWTP. He stated it appears the improvements made during the completion of work at the Family Dollar Store (at the Schmidt Cabinet Lift Station) had a positive impact in reducing the infiltration of surface water into the system. The WWTP did not experience significant spikes in flow during this time. *A motion was made by John Kintner, second by Dan Lee to accept the November Operations Report. Motion approved unanimously.*
 - b. Power Issues:** Steve Tolliver and Bob Woosley reported the supplier of the Motor Savers provided two (2) units (different model than those originally supplied during construction of the system) to try at the lift stations. The new units monitor power supply and surges and automatically reset during spikes or surges in power. Steve stated these appear to be working and may have fixed the problem. Steve stated Harrison REMC did temporary install a phase monitor (free of charge) and found no issues. Duke would not install a phase

monitor free of charge, they wanted compensation therefore the power supply at the WWTP and Star Gas Lift Station were not monitored. It was discussed the next steps are:

- *Bob and Steve to work with Gary on making a claim to insurance on the damages caused due to the power surges. Total amount of damage was in excess of \$12,000.*
- *Bob and Steve to make a request to the supplier to provide additional motor savers, at no cost to District, for the WWTP and Schmidt Lift Station. The two (2) motor savers provided were installed at the Child Craft and Star Gas Lift Stations. Steve recommend a new motor saver be installed at the both the WWTP and Schmidt but not at the Lanesville Interchange Lift Station. Lanesville has zero (0) flow at this time. When Lanesville becomes active we will want to add the new motor saver.*

- c. **Berkshire Mobile Home Park Water Usage:** Steve reminded the Board per agreement with the owners of the mobile home park the District is to provide a water usage credit every 6 months for water used by the District for maintenance operations at the WWTP. Steve will be calculating the amount used and it will show as a credit on their next bill.

3. **Horseshoe Casino WWTP:** Steve made the Board aware the Casino's WWTP is under an enforcement action by IDEM due to permit violations. The plant is no longer in compliance and is danger of losing their IDEM permit. Steve felt it may be advisable for the District to reach out to the Casino to see what, if any, assistance they may need from the District. According to Steve, the Casino's gaming permit is tied to the facility having a valid IDEM permit for the operation of their WWTP. Steve stated he constructed their WWTP and is very familiar with their system.

4. **Treasurers Report:**

- a. *Motion made by John Kintner, second by Darin Duncan to approve the November Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by John Kintner to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,403.63
ii. Duke Energy – lift station electric service	\$26.17
iii. Aqua Utility Services – Dec WWTP Op. & LS Maint., Nov. billings	\$3,722.79
iv. Town of Corydon – Nov sewer bills	\$3,285.58
v. Heritage Eng. – retainer/website/utility locate assistance	\$897.10
vi. State Board of Accounts – Audit installment payment	\$4,000.00

5. **Other Items:**

- a. **State Audit Costs:** Discussion was held that something needs to be done about the cost of the State Audit. The cost was more than triple this year. It was discussed that contact should be made with Karen Shireman (newly elected State Representative) to voice our concerns. This is a statewide issue and not just a local issue. Tom mentioned he will also voice our concerns with

the IRDSA (Indiana Regional Sewer District Association) to see if they can put pressure on Indianapolis to make a change. We are asking the State allow Regional Sewer District's the authority to have a local CPA perform the audit, in lieu of the State performing this work. The state seems ill prepared and inefficient based on the time expended performing the most recent audit of the District.

- b. Budget:** Discussed including line items in the budget for audit expenses and maintenance of facilities. When the 2017 budget is finalized it will include \$5,000 per year for Audit and \$15,000 per year for unforeseen expenses at District owned facilities. Both of these items need to be factored into the District's rates.
- c. Board Appointments:** Bob reminded all Towns to please follow up with appointments to the Board for 2017. Tom reported that he submitted the letter of recommendation to the Harrison County Council recommending Dan Lee and Gary Davis both be reappointed to the Board. The Council will make their appointments at their first meeting in January.

Next Meeting:

Regular Board Meeting: **January 18, 2017 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved by:

Tom Tucker, President

Jim Klintiver, Board Member

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Town Representative