

• Pay App No. 2	\$ 42,512.50
• Pay App No. 3	\$ 115,755.69
• Pay App No. 4	\$ 153,089.75
• Pay App No. 5	\$ 469,163.05
• Pay App No. 6	\$ 194,797.49
• Pay App No. 7	\$ 593,601.80
• Pay App No. 8	<u>\$ 150,684.97</u>
	\$1,755,372.75

d. Summary of Funding Sources:

• READI Grant	\$1,200,000
• USDA Loan	\$1,050,000
• USDA Grant	\$ 562,000
• County Loan/Grant	\$ 800,000
• District Funds	<u>\$ 76,698</u>
	\$3,688,698

e. Project Budget:

• Construction Bid	\$3,236,855
• Contingency (5%)	\$ 161,843
• Soft Costs	<u>\$ 290,000</u>
	\$3,688,698

5. Operators Updates:

- a. **Operations Report:** Steve Tolliver presented the November operations report. He reported the plant met all permit limit requirements during the month. *A motion was made by Gary Davis, second by Bruce Kennedy, to approve the November Operations Report. Motion approved unanimously.*
- b. **Child Craft Lift Station Fence Damage:** Steve reported the fence has been repaired. He also reported the insurance company agreed to make an additional payment to cover the time spent by his staff in responding to the incident. The additional amount paid to the District was approximately \$300.
- c. **AUS Contract:** Steve requested modifications to his contract based upon the Consumer Price Index (CPI). Steve stated the CPI increase year over year was 3.02%. The maximum allowed annually per the existing AUS contract is 3%. The following fee adjustments were requested:

<u>Service</u>	<u>Current</u>	<u>Increase</u>	<u>New</u>
WWTP Operations	\$3,027.56/mo.	+2.15%	\$3,092.65/mo.
Lift Stations	\$612.28/mo.	+2.15%	\$625.44/mo.
Administration Rate	\$34.18/Hr.	+3.0%	\$35.21/Hr.
Operator Overtime Rate	\$69.69/Hr.	0%	\$68.69/Hr.

A motion was made by Bruce Kennedy, second by Tom Tidstrom, to allow for the requested increase in rates to the AUS contract. Motion approved unanimously. These changes will take effect starting January 1, 2026.

Steve made the Board aware the current 5 year contract expires at the end of 2026. He will present a new 5 year contract at the end of 2026.

- d. **Billing Delay:** December billings will be delayed due to the Holiday timing this year. Ramsey Water will not provide their meter read report until 12/23/25 EOB. We will target to mail all bills by 12/29/25. Heritage Engineering will add a posting to the HCRSD website explaining the billing delay
- e. **New Salisbury Customers Rate Increase:** Steve reminded the Board the second phase of the rate increase will take effect in January. Per Ordinance 2024-01 (approved on December 20, 2024) there were two phases to the rate increase:
 - **Phase I:** Effective beginning on the first day of the next billing cycle following passage of the Ordinance.
 - **Phase II:** Effective on the first day of a new billing cycle on or after January 1, 2026.

Notices were previously sent to all customers during passage of the Ordinance.

6. Delinquent Accounts:

a. Liens:

- **Cook:** Lien has been filed (per email provided by Chris Byrd prior to meeting).
- **Knable:** A demand letter was sent to this property owner. Payment has not been made. *A motion was made by JR Eckart, second by Tom Tidstrom, to allow Chris Byrd to proceed with filing a lien on this property. Motion approved unanimously.*

- 7. **Lakes of Lanesville:** Bob Woosley updated the Board that he followed up with the Town of Georgetown (per the Board's request) and confirmed the Town would be open to receiving flow from the District. The Town has sufficient capacity available to accept all flow. Tom Tucker asked Bob to provide him with the name and contact information for the Lakes of Lanesville developer and he will reach out to him to further discuss. No further actions were taken.
- 8. **District Sewer Map:** Bob Woosley stated it will likely be February before he has the mapping work completed.
- 9. **7500 Sieveking Drive NE:** The property owner has requested service for this address. There is no gravity sewer line available next to this property. The only sewer available is a force main that runs along Corydon Junction Road. The District's policy is to not allow direct connections to force mains unless special circumstances exist and/or a request is made by the health department. The District instructed Bob Woosley to review the area to determine the overall master plan for providing gravity sewer service to this area.

10. Treasurers Report:

- a. **Treasurer's Report:** Gary Davis presented the Treasurer's Report. Gary stated that due to computer issues he was unable to print the Accrual Income Statement for this month. *Motion made by Bruce Kennedy, second by Tom Tidstrom, to approve the Treasures report. Motion approved unanimously.*
- b. **Claims:** *Motion made by Gary Davis, second by JR Eckart, to pay the following claims. Motion approved unanimously.*

District Checking Account:

• Town of Corydon – November sewer bills	\$9,881.61
• Lanesville Utilities – November sewer bills	\$3,104.97
• Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$7,026.15
• EAC Fence – repair Child Craft LS fence	\$8,460.00
• Harrison REMC – electric service	\$1,885.72
• Duke Energy – electric service	\$125.61
• Heritage Eng. – Retainer/misc services/web site/WWTP	\$8,790.50
• Mitchell & Stark Pay Application No. 7 & 8	\$744,286.77
• Dakota Duff – refund meter deposit	\$150.00

Next Meeting:

Regular Board Meeting: **January 16, 2026 at 8:30 am** at the Harrison County Community Foundation.

Minutes prepared by: Heritage Engineering.

End of Minutes

Approved by:

Tom Tucker, President

J.R. Eckart

Gary Davis, V.P./Treasurer

Bruce Kennedy

Darin Duncan, P.E., Secretary

Dan Schroeder

Tom Tidstrom (Lanesville), Town Representative