

Harrison County Regional Sewer District

December 21, 2018 Meeting Minutes

Meeting Date: December 21, 2018
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Jim Heitkemper	Board Member
Tony Combs	Board Member (Secretary)
John Kintner	Board Member (Town of Corydon)
Bill Byrd	Board Member (Town of Milltown)
Matt Beckman	Board Member (Town of Lanesville)*
Chris Byrd	Board Attorney
Bob Woosley, P.E.	Heritage Engineering
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Darin Duncan, P.E.	Board Member
Dan Lee, P.E.	Board Member

**Town voting member. (2018 vote will belong to the Town of Lanesville)
(Order of voting: 2018-Lanesville, 2019-Corydon, 2020-Milltown)*

Action Items:

- 1. November 16, 2018 HCRSD Board Meeting Minutes:** *Motion made by Tony Combs, second by Jim Heitkemper to approve the meeting minutes. Motion approved unanimously.*
- 2. Berkshire WWTP & New Salisbury System:**
 - a. Operations Report (November):** Steve Tolliver reported the plant met all permit requirements during the month. *A motion was made by Matt Beckman, second by Tony Combs to accept the Operations Report. Motion approved unanimously*
 - b. Vandalism:** The vandalism reported at the last meeting has been repaired. Steve reported he had his staff repair the damaged siding at a cost of less than \$300. Steve also reported he secured quotes for the installation of a new camera and the repair to an existing camera (which resulted in the camera needing replacement). Quotes secured:
 - Security Pros \$6,000
 - ADT \$3,000 Did not include installation.
 - Lowes \$298 Price for one camera. Did not include installation.
 - Sams Club \$498 Price for one camera. Did not include installation.
 - Schneider Alarm \$295 Parts and labor included.

A motion was made by Tony Combs, second by Gary Davis to purchase the cameras from Schneider Alarm. Motion approved unanimously.

c. Infiltration Issues: Bob Woosley reported that he and Steve Tolliver met with Nathan Smith (Mobile Home Park owner) via a conference call on December 4th to discuss the infiltration in their private collection system that serves the mobile home park. Nathan indicated they would be more than willing to turn over the collection system to the HCRSD. They are not interested in being in the sewer business. Bob has asked Jill Saegesser (with River Hills Development) to investigate grant options for the possible installation of a new collection system. Correcting the infiltration issues will likely require the installation of a new system. Jill is currently investigation the options available to the HCRSD. Bob will ask Jill to attend the January meeting to discuss further.

3. Lanesville Interchange (Research Boulevard Sanitary Sewer Extension to serve JC Moag): Discussion was held on the possibility of waiving the Capacity Fee and Inspection Fees for this project. *A motion was made by Tony Combs, seconded by Jim Heitkemper that allows the Tap Fee to be waived but all other fees shall still apply and be paid. Motion approved unanimously.*

4. Milltown Sewer System: Bill Byrd updated the Board on the Town's presentation to Harrison County Commissioners on December 3, 2018. Bill and Bob Woosley made the presentation to the Commissioners. The Commissioners seemed supportive of the project and asked that the Town return in 2019 to ask again for the funding support (they tabled the request officially for now). The Commissioners mentioned they have a couple of large items to fund that they want to address first before making a commitment to the Town. Bill noted the request to the Commissioners was for \$450,000. The Town is seeking to secure an OCRA Grant for the project. The deadline for submittal of the OCRA grant is June 28, 2019. Bob and Bill will return to the Commissioners in April 2019.

5. Treasurers Report:

a. *Motion made by Tony Combs, second by Matt Beckman to approve the November Treasurer's Report. Motion approved unanimously.*

b. *Motion made by Gary Davis, second by Tony Combs to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,416.44
ii. Duke Energy – lift station electric service	\$26.16
iii. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$3,702.25
iv. Town of Corydon – Nov sewer bills	\$4,412.20
v. Heritage Eng. – retainer/website hosting	\$890.45
vi. Dillman, Chastain, & Byrd: Meeting attendance	\$100.00

6. Election of Officers: *A motion was made by Tony Combs, second by Jim Heitkemper to retain all current officers for 2019. Motion approved unanimously.*

7. Engineering Support Services Contract: *A motion was made by Tony Combs, second by Matt Beckman to retain the services of Heritage Engineering for 2019 and allow Tom Tucker to sign their Engineering Services contract. Motion approved unanimously.*

- 8. Board Meeting Dates:** Tom Tucker informed the Board the meetings will remain being held on the third Friday of each month. Tom has reserved the meeting room with the Harrison County Community Foundation.

Next Meeting:

Regular Board Meeting: **Friday January 18, 2019 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved by:

Tom Tucker, President

Jim Heitkemper, Board Member

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Town Representative