

Harrison County Regional Sewer District

February 17, 2016 Meeting Minutes

Meeting Date: February 17, 2016
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Gary Davis	Board Member (VP/Treasurer)
Tony Combs	Board Member (Secretary)
Tom Tucker	Board Member (President)
Bill Byrd	Board Member (Town of Milltown)
John Kintner	Board Member (Town of Corydon)*
Chris Shultz	Board Member (Town of Lanesville)
Bob Woosley, P.E.	Heritage Engineering
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Jim Klintstiver	Board Member
Darin Duncan, P.E.	Board Member
Dan Lee, P.E.	Board Member
Chris Byrd	Board Attorney
Rob Huckaby, P.E.	Stantec

**Town voting member.*

Action Items:

- 1. January 20, 2015 HCRSD Board Meeting Minutes:** *Motion made by Tony Combs, second by John Kintner to approve the meeting minutes. Motion approved unanimously.*
- 2. Berkshire WWTP:**
 - a. Operations Report (January):** Steve Tolliver reviewed the monthly report. The plant remains in full compliance with all permit parameters. No issues to report for the month. *A motion was made by Gary Davis, second by John Kintner to accept the January Operations Report. Motion approved unanimously.*
 - b. Child Craft Lift Station:** Steve reported a failure that occurred during the month that appears to have been caused by a power surge. Steve stated the motor saver module was destroyed as a result of the surge in addition to one of the pumps being damaged. The system is back in operation and functioning properly. However, as a result of the surge the damaged pump has a reduced lifespan. Steve stated he hired an electrician (Aspire Industries) to perform the repair work and the analysis of what occurred to cause the problem. The Board instructed Steve to proceed with making contact with the Harrison REMC to make a claim and request reimbursement for the District's expense. Steve did not yet have total \$ amount to share with

the Board. He is compiling all costs now and will share this with the Board and contact the REMC.

3. Lanesville I-64 Interchange Sewer Project

- a. **Town's Portion: Construction:** Chris Shultz stated all equipment has been delivered. Weather delays have prevented their contractor from completing their work. It is anticipated all work will be completed within the next few weeks.

- 4. **New Salisbury Sewer - 7575 Corydon Junction Road:** Bob Woosley reported he followed up with the property owner (Mr. William Sieveking) and confirmed that only one property will be connected. The property owner does want to connect. He will follow up in the coming weeks once he returns from Florida to get the process started (pay fees, etc.).

- 5. **Dollar General Store (New Salisbury):** The contractor performing the sanitary sewer connection work has asked the "Tap Fee" be waived. They are a qualified contractor capable of performing the work. All work will be inspected by the District. *A motion was made by John Kintner, second by Tony Combs to waive the Tap Fee. Motion approved unanimously.*

- 6. **Payment of Fees:** It was discussed that payment of fees (Connection Fees, Inspection Fees, and Tap Fees) shall be made payable to the "Harrison County Regional Sewer District" and mailed to the District's P.O. Box.

7. Treasurers Report:

- a. *Motion made by Tony Combs, second by John Kintner to approve the January Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Tony Combs, second by Tom Tucker to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,493.54
ii. Duke Energy – lift station electric service	\$25.90
iii. Aqua Utility Services – Nov. billing and WWTP Platform	\$1,678.02
iv. Aqua Utility Services – Jan billing/chemicals/maintenance	\$1,461.09
v. Aqua Utility Services – Feb. WWTP Operation & Lift Stas.	\$2,871.99
vi. Town of Corydon – January sewer bills	\$3,681.22
vii. Heritage Eng. – retainer/website/& Stantec fees	\$1,648.00
viii. IDEM – annual permit renewal	\$700.00
ix. Dillman Chastain Byrd – work regarding SBOA audit	\$100.03

- c. **Audit:** Gary notified the Board the State Board of Accounts Audit is complete and awaiting a closing conference to be scheduled.

8. Other Items:

- a. **Elected Officials Update:** Bob presented copies of his recent presentation to Rotary (held on 2/9/16) regarding the history of the District. All agreed this

information should be presented to the Commissioners and Council to provide them an update on District activities. Bob will contact the Auditor's office to get on their respective agendas.

- b. Feasibility Study Update:** Bob distributed copies of the original feasibility study. Everyone was asked to review prior to the next board meeting. No action was taken on moving forward with the update to the study. Upon everyone's review a decision will be made on moving forward and next steps.

Next Meeting:

Regular Board Meeting: **March 16, 2016 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Jim Klinstiver, Board Member

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Town Representative