

Harrison County Regional Sewer District

February 19, 2021 Meeting Minutes

Meeting Date: February 19, 2021

8:30 am

Harrison County Government Center (meetings will continue to be held here until further notice due to COVID-19 restrictions)

Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Daren Duncan, P.E.	Board Member
Charlie Crawford	Board Member
Dan Lee, P.E.	Board Member
Scott Flickner	Board Member (Town of Corydon)
Bill Bird	Board Member (Town of Milltown)
Bob Woosley, P.E.	Heritage Engineering
Chris Byrd	Board Attorney
Steve Tolliver	Aqua Utility Services (System Operator)

Absent:

Matt Beckman	Board Member (Town of Lanesville)*
Tony Combs	Board Member (Secretary)

Guests:

Eric Brady	Aqua Utility Services (System Operator)
Reporter for Corydon Democrat	

**Town voting member. (2021 vote will belong to the Town of Lanesville)
(Order of voting: 2021-Lanesville, 2022-Corydon, 2023 - Milltown)*

Action Items:

- 1. January 15, 2021 HCRSD Board Meeting Minutes:** *Motion made by Darin Duncan, second by Dan Lee to approve the meeting minutes. Motion approved unanimously.*
- 2. Board Appointments:**
 - a. Gary Davis and Dan Lee were both reappointed by the Harrison County Council to new 4 year terms.
 - b. Bob Woosley was asked to follow up with IDEM to modify the District By-Laws to clarify that all Board Appointments made shall remain in effect until such time a replacement has been named to fill their position.
- 3. Berkshire WWTP & New Salisbury System:**
 - a. **Operations Report (January):** Steve Tolliver presented the January operations report. The plant met all permit requirements during the month of January. Steve reported a few updates and issues at the plant that are discussed under separate items below. *A motion*

was made by Dan Lee, second by Charlie Crawford to accept the January operations report. Motion approved unanimously.

- b. UV System:** Steve reported the UV System was returned to the manufacturing for repairs. He stated the unit was able to be repaired (there was a concern it may have needed to be replaced due to the damage caused from flooding of the unit as a result of the infiltration from the mobile home park). Steve stated the total cost for all repairs was less than \$4,000. Steve reported this represented a significant savings as a new replacement unit would have cost between \$70k - \$80k.
- c. Berkshire WWTP Excessive Debris/Sludge Removal Expenses:** Steve reported the mobile home parks private collection system experienced and SSO that was reported to IDEM. Steve said the mobile home park apparently decided to flush their lines to remove blockage(s) from their lines to resolve their SSO issue. As a result, a large amount of debris/sludge made its way to the plant which caused significant clogging of the influent pumps. The pumps had to be pulled multiple times for cleaning as well as five (5) loads of material had to be removed from the plant. This cost the District approximately \$7k in effort dealing with this issue.

4. Berkshire WWTP Expansion:

- a. Preliminary Engineering Report (PER):** Bob Woosley reported a project planning review meeting is scheduled with SRF on February 23 to review the PER submittal. Bob, Tom, and Matt Robinson will be attending this meeting.
 - 1) Rate Analysis:** Bakertilly is currently in the process of preparing a rate analysis to determine what impact the proposed WWTP improvements will have on the current rates.
- b. MHP Collection System I/I:** Bob Woosley will follow up with SSK (owners of private collection system) to provide them with names of companies that perform televising work. We will attempt to have SSK fix their system. If these attempts fail the District will begin charging SSK based on flow meter readings (they are currently charged based on water meter readings).
- c. WWTP Effluent Pumps:** Bob Woosley reported he secured quotes from vendors to install two (2) new effluent pumps at the WWTP. These pumps are larger than the current pumps and are sized to handle future flows from the expanded WWTP. Quotes were secured from Straeffler Pump and Supply and S&K Equipment Company. In addition, a quote was secured from ES2 Electrical Solutions for electrical modifications required at the control panel. A summary of the quotes secured:

ES2 Electrical Solutions	\$6,341.59	Electric upgrades required.
Straeffler Pump & Supply	\$27,330.00	Includes all work required.
S&K Equipment Company	\$22,695.00	Does not include installation.
Yates and Yates	\$6,625.00	Labor to install S&K Equipment.

Straeffler Pump & Supply was selected for the pump installation. The District asked Bob Woosley to secure additional quotes (if possible) for the electric installation work. If quotes exceed ES2 Electrical Solutions' quote then ES2 will be utilized. *A motion was*

made by Darin Duncan, second by Dan Lee to approve a not to exceed budget of \$33,671.59.

5. Private Developments: Bob Woosley provided a general update on all private development activities that are on-going.

- a. Poplar Trace Subdivision:
 - 1) Currently five (5) lots underway (Lots 17, 20, 21, 28, & 29). All fees have been paid.
 - 2) Two (2) additional lots (Lots 1 & 2) have been requested for service. Awaiting fees to be paid.
- b. Kepley Fields: Currently (8) lots underway (Lots 41, 42, & 44-49). All fees have been paid.
- c. Apple Orchard: Construction is underway on all four (4) buildings. All fees have been paid.
- d. Pineview Group Home: Construction is underway on the group home. All fees have been paid.

6. Treasurers Report:

- a. *Motion made by Charlie Crawford, second by Dan Lee to approve the December Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Darin Duncan to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,691.97
ii. Duke Energy – lift station electric service	\$28.01
iii. Town of Corydon – January sewer bills	\$9,008.87
iv. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$11,557.47
v. Lanesville Utilities – January sewer bills	\$878.14
vi. IDEM – Annual Permit fees	\$700.00
vii. Ind. Underground Plant Protection – quarterly fees	\$11.40
viii. Ind. Regional Sewer District Association dues	\$50.00
ix. Whitis Law Office – January services	\$990.00
x. Heritage Eng. – Retainer/web site/NS Support/WWTP Exp.	\$4,449.86

Next Meeting:

Regular Board Meeting: **Friday March 19, 2021 at 8:30 am** at the Harrison County Government Center.

Minutes prepared by: Heritage Engineering.

End of Minutes

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Approved by:

Tom Tucker, President

Charlie Crawford

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Town Representative