

Harrison County Regional Sewer District

February 20, 2013 Meeting Minutes

Meeting Date: February 20, 2013
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Tony Combs	Board Member (Secretary)
Dan Lee	Board Member
Jim Klintstiver	Board Member
J.R. Eckart	Board Member
Bill Byrd	Board Member (Town of Milltown)
Chris Byrd	Board Attorney
Bob Woosley	Heritage Engineering (District's Engineer)
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)
Rob Huckaby	Stantec

Absent:

Fred Cammack	Board Member (Town of Corydon)*
Rusty Sizemore	Board Member (Town of Lanesville)

Guests:

Jill Saegesser

Action Items:

- 1. January 16 2013 HCRSD Board Meeting Minutes:** *Motion made J.R. Eckart, seconded by Dan Lee to approve the minutes. Motion approved unanimously.*
- 2. Berkshire WWTP Operations Report (January):** Steve Tolliver presented the January 2013 Operations Report and reported the following: 1.) The plant is in compliance and there were no issues to report. 2.) The amount of solids output went up during the month. More sludge had to be removed during the month of January. 3.) There was an issue with the flow meter. The flow meter company has made necessary repairs but has advised that the flow meter will likely need to be replaced within 18 months. Steve is hoping this will hold out until the new plant is up and running. *Motion made by Gary Davis, seconded by Dan Lee to approve the January Operations Report. Motion approved unanimously.*
- 3. New Salisbury Project Update:**
 - a. EDA Review Update:** The New Salisbury project is now out for bid. There will be a non-mandatory pre-bid meeting on February 25th at 11:00 am at the HCCF Bldg Conference Room. All Bids are due by 2:00 pm on March 19th to

the Auditor's Office. Bids will be opened and read aloud at the next HCRSD Board Meeting on March 20th at 8:30 am. Upon opening bids they will be taken under advisement to allow Bob Woosley and Jill Saegesser time to review the documents and confirm that all required paper work is in order.

- b. **Construction Start Date Time Extension:** Jill Saegesser reported that at the meeting in November Tom Tucker signed a letter requesting a time extension for the start date of construction. This request was granted and the required start date has been moved from March to September. Construction can begin before this date, however it MUST begin by this date.
- c. **WWTP Plan Approval (IDEM) Update:** Final comments have been received by IDEM. Most comments were minor however they are requiring that a new phosphorus limit be established (note: the District's current permit does not contain a phosphorus limit, this is a new requirement being imposed by the State on all new permits.).

4. Stormwater Demonstration Project:

- a. Rob Huckaby reported that the contractor is looking at a different stormwater quality unit that will have a smaller footprint. The proposed change in the type of stormwater quality unit to be provided will perform to the same level and meet specification requirements. The unit being considered is concrete versus plastic and will take up a smaller footprint than the original design. There will be no cost increase for this change. We are currently awaiting shop drawing submittals from the Contractor regarding this change.
- b. Schedule: The Contractor will complete this project during summer recess. This is being done to avoid any conflicts with the school's schedule.

5. Lanesville Interchange Sewer Project:

- a. **Design Update:** A half size set of the current plans were handed out during the meeting. 1.) After meeting with the Indiana Department of Transportation the sewer will cross I-64 at the entrance/exit ramps to the interstate. 2.) There was a discussion about the need to begin discussions with property owners concerning the location of the proposed lift station. Heritage will follow up immediately with all property owners involved and report back to the District. 3.) Connection to the Lanesville system will be made near the intersection of Corydon Ridge Road and Crandall-Lanesville Road. This was confirmed at a joint project meeting held with the Town of Lanesville on February 8th. (Note: per the meeting with the Town they have not yet begun work on their portion of the project. They are currently finalizing design improvements at their WWTP and plan to begin work on the Interchange Sewer Project upon completion of that project.)

6. Treasurer's Report:

- a. *A motion was made by Gary Davis, seconded by J.R. Eckart to approve the January Treasurer's report. Motion approved unanimously.*
- b. *A motion was made by Gary Davis, seconded by Jim Klintstiver to approve the following invoices for payment, motion approved unanimously.*
 - i. Harrison REMC – WWTP Electric Service \$956.59
 - ii. Aqua Utility Services – Sludge Hauling 2012 \$2,560.00*

- iii. IDEM – 2013 base & flow permit fees \$700.00
- iv. Aqua Utility Services – Sludge Haul & Heater \$1,700.91
- v. Town of Corydon – Jan. sewer charges \$7,554.82
- vi. Aqua Utility Services – Feb WWTP Operations \$3,000.60

**Charges incurred in 2012 but just now reported due to billing error by AUS.*

- c. *A motion was made by Gary Davis, seconded by Jim Klintstiver to approve the following invoice from the District's grant account for the New Salisbury Sewer Project, motion approved unanimously.*

- i. Heritage Eng. – Final Design/Bidding Assist. \$4,560.00

- d. *A motion was made by JR Eckart, seconded by Gary Davis to approve the following invoice from the District's General Operation's Account, motion approved unanimously.*

- i. Dillman, Chastain, & Byrd – Meeting, Recording \$69.75

- e. *A motion was made by Dan Lee, seconded by Gary Davis to approve the following invoice from the District's General Operation's Account, motion approved unanimously.*

- i. Heritage Engineering – Mgmt Support \$4,059.00

- f. *A motion was made by JR Eckart, seconded by Tony Combs to approve the following invoice from the District's Lanesville Interchange Grant Account, motion approved unanimously.*

- i. Heritage Engineering – Lanesville Int. Design \$11,752.81

7. Other Items:

- a. Jim Klintstiver asked for the Board's permission to have Heritage Engineering and/or Stantec review two (2) sinkhole and erosion issues and concerns in his District. Board members agreed to allow this occur.
- b. **Stormwater Oversight:** General discussion was held to have the District approach the Commissioners to determine if there is interest in having the District provide stormwater oversight for the County. Tom will contact the Auditor to have this item placed on a future Commissioner agenda for discussion.
- c. **SSK Payments for Berkshire WWTP:** SSK is now four payments behind (Oct. 2012, Nov. 2012, Dec 2012, and Jan 2013). Chris Byrd will send them an official demanding all payments be made immediately. If payments have not been received by the time of the District's next meeting additional legal action will be considered and acted upon.

Next Meeting:

Regular Board Meeting: **Wed. March 20, 2013 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs, Secretary

Jim Klinstiver

Daniel Lee

Gary Davis, V.P./Treasurer

JR Eckart

Towns - Corydon (Fred Cammack)