

Harrison County Regional Sewer District

February 17, 2023 Meeting Minutes

Meeting Date: February 17, 2023

9:15 am

Harrison County Community Foundation building
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Charlie Crawford	Board Member
Bill Byrd	Board Member (Town of Milltown)
Darin Duncan, P.E.	Board Member
Tony Combs	Board Member (Secretary)
Chris Byrd	Board Attorney
Aaron Tolliver	Aqua Utility Services
Mike Amburn	Aqua Utility Services
Bob Woosley, P.E.	Heritage Engineering

Absent:

Dave Coburn	Board Member (Town of Corydon)
Dan Lee, P.E.	Board Member
Terry Schmelz	Board Member (Town of Lanesville)
Steve Tolliver	Aqua Utility Services (System Operator)

Guests:

None present

**Town voting member. (2023 vote will belong to the Town of Milltown)
(Order of voting: 2023 – Milltown, 2024 – Lanesville, 2025 - Corydon)*

Action Items:

- 1. Executive Session:** An executive session of the Board was held prior to the start of the regular meeting. The executive session was held to discuss ongoing litigation. No action was taken during the executive session.
- 2. Public Hearing – Ordinance No. 2023-01 Lanesville Interchange Area Rate Ordinance:** A public hearing was held at 8:30 am to introduce and discuss this proposed ordinance. The ordinance was read aloud. The floor was open for public comments. No public was present nor were any public comments made or presented to the Board. A copy of the draft ordinance will be placed on the District's website for public viewing. *A motion was made by Tony Combs, second by Gary Davis, to close the public hearing. Motion approved unanimously.* No action was taken on this item during the hearing.
- 3. Public Meeting – Rural Development Funding Application (Intent to Secure RD Funding):** A public meeting was held at 8:45 am to introduce the District's intent to borrow

funds via Rural Development for upgrades and improvements at the Berkshire WWTP. The intent of the project was fully explained during the public meeting. The floor was open for public comments. No public was present nor were any public comments made or presented to the Board. *A motion was made by Tony Combs, second by Darin Duncan, to close the public meeting. Motion approved unanimously.* No action was taken on this item during the public meeting.

4. **Public Hearing – Ordinance No. 2023-02 Sewer Use Ordinance:** A public hearing was held at 9:00 am to introduce a new Sewer Use Ordinance that would replace the District's current ordinance. The floor was open for public comments. No public was present nor were any public comments made or presented to the Board. *A motion was made by Gary Davis, second by Charlie Crawford, to close the public hearing. Motion approved unanimously.* No action was taken on this item during the public hearing.
5. **January 20, 2023 HCRSD Board Meeting Minutes:** *Motion made by Bill Byrd, second by Charlie Crawford, to approve the meeting minutes with the following correction: Ordinance No. 2023-01 Lanesville Interchange Service Area User was not properly advertised in advance of the meeting and will be voided. All action taken during the meeting on Ordinance No. 2023-01 shall be void. Ordinance 2023-01 will be approved at a later date. Motion approved unanimously.*
6. **Berkshire WWTP:**
 - a. **WWTP Expansion Project:**
 - 1) **Construction Plans:** The IDEM construction permit was officially received on January 20, 2023.
 - 2) **Funding: Rural Development (RD) United States Department of Agriculture (USDA) Funding:** Bob Woosley informed the Board he continues to work with Craig McGowan (RD) on finalizing all items required to allow for an official application to be submitted. A new SAMS number must be secured before the District can submit an official application. Obtaining a SAMS has proven to be a challenge. Bob and Craig continue to work towards resolving the issues and hope to have the application uploaded into the RD Apply system by the end of February. If all goes well the District should receive a decision on funding by the end of March 2023.
 - b. **Operations Report (November):**
 - 1) **Report:** Aaron Tolliver presented the January operations report. All parameters were met for the month of January. Aaron noted there was a pump that became clogged but was quickly addressed and no issues were created as a result. *A motion was made by Darin Duncan, second by Tony Combs, to accept the January operations report. Motion approved unanimously.*
7. **Ordinance No. 2023-01 – Lanesville Interchange Service Area Sewer Rates:** This ordinance sets new rates and charges for customers at the Lanesville Interchange. This

ordinance was introduced and read aloud at the meeting and will be voted upon for approval at the March board meeting.

- 8. Ordinance No. 2023-02 – Sewer Use Ordinance:** This ordinance replaces the District's current sewer use ordinance. This ordinance was introduced at the meeting and will be voted upon for approval at the March board meeting.

9. Treasurers Report

- a. Treasurers Report:** Gary Davis presented the Treasurer's Report. *Motion was made by Darin Duncan, second by Bill Byrd, to approve the Treasurers Report. Motion approved unanimously.*
- b. Motion made by Gary Davis, second by Darin Duncan, to pay the following claims. Motion approved unanimously.**

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,894.06
ii. Duke Energy – lift station electric service	\$49.10
iii. Lanesville Utilities – December penalty	\$422.76
iv. Town of Corydon – January sewer bills	\$7,382.69
v. Lanesville Utilities – January sewer bills	\$11,505.18
vi. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$6,602.78
vii. OmniSite – annual fee for monitoring auto dialers	\$1,740.00
viii. Bose McKinney & Evans – Sewer Use Ord./Condemn.	\$16,785.32
ix. IDEM – annual permit fees	\$810.00
x. Heritage Eng. – Retainer/web site/other tasks	\$6,888.00
xi. Harrison County Treasurer – loan payment	\$4,150.00
xii. Steve Thieneman Builders – sewer deposit refund	\$150.00
xiii. Infinity Homes – sewer deposit refund	\$150.00

- 10. County Funding Request:** At the January meeting the Board approved moving forward with making a request to the County for \$100,000 in funding to support project costs and addressing service related issues with current District customers. Charlie Crawford and Chris Byrd stated they would bring this item before the Commissioners at their next meeting (in February or March). Charlie and Chris will report back to the Board once this has occurred.

- 11. County Loan:** The District has steadily incurred rising costs and other unforeseen costs due to customer issues that have resulted in funding becoming a real concern. The Board discussed the possibility of the County converting the current balance on the \$250,000 loan to a grant. A request would need to be made to the Commissioner's and Council for this happen. This item will be discussed further at the March meeting.

Next Meeting:

Regular Board Meeting: **March 17, 2023 at 8:30 am** at the Harrison County Community Foundation.

Minutes prepared by: Heritage Engineering.

End of Minutes

Approved by:

Tom Tucker, President

Charlie Crawford

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Bill Byrd, Town Representative