

Harrison County Regional Sewer District

January 15, 2021 Meeting Minutes

Meeting Date: January 15, 2021

8:30 am

Harrison County Government Center (meetings will continue to be held here until further notice due to COVID-19 restrictions)

Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Tony Combs	Board Member (Secretary)
Daren Duncan, P.E.	Board Member
Charlie Crawford	Board Member
Dan Lee, P.E.	Board Member
Matt Beckman	Board Member (Town of Lanesville)*
Scott Flickner	Board Member (Town of Corydon)
Chris Byrd	Board Attorney
Steve Tolliver	Aqua Utility Services (System Operator)
Matt Robinson, P.E.	Heritage Engineering

Absent:

Bill Bird	Board Member (Town of Milltown)
Bob Woosley, P.E.	Heritage Engineering

Guests:

Eric Brady	Aqua Utility Services (System Operator)
Reporter for local paper	

**Town voting member. (2021 vote will belong to the Town of Lanesville)
(Order of voting: 2021-Lanesville, 2022-Corydon, 2023 - Milltown)*

Action Items:

- 1. December 18, 2020 HCRSD Board Meeting Minutes:** *Motion made by Charlie Crawford, second by Tony Combs to approve the meeting minutes. Motion approved unanimously.*
- 2. Office Appointments:** It was mentioned that the County Council has not decided who will represent them on the Sewer Board. Darin Duncan mentioned that existing Board members should continue to serve until a replacement was nominated. *Charlie Crawford made a motion that all officers be re-elected for the year, second by Darin Duncan. Motion approved unanimously.* Discussion continued about Council appointments to the Board. Gary said he had asked Donnie Hussung (Council President) if the Council wanted to appoint a member to the Board. The term for this member would be for only one year; however, Board members typically serve a four-year term. If the Council appoints a member then most likely Dan or Gary would have to leave the Board. It was mentioned that State Statues say you need to have an odd number of Board members so if the Council adds a member another member may have to be added, or a member would need to leave the Board. It was mentioned that Board meetings are open to the public so Council members can

attend any time they want. Chris Byrd said he will reach out to the Council to make sure they are aware that the Board has to have an odd number of members. Per the Order Establishing the District only the District Board can make a request to the State for any changes to be made to the make up of the Board.

3. Berkshire WWTP & New Salisbury System:

- a. **Operations Report (December):** Steve Tolliver presented the December operations report. The plant met all permit requirements during the month of December. *A motion was made by Dan Lee, second by Tony Combs to accept the December operations report. Motion approved unanimously.*
- b. **Pressure Testing of Effluent Pumps:** Steve informed the Board that Straeffer Pump's technician returned to the site and completed his pressure testing of the effluent pumps. This information should allow us to finalize selection of larger effluent pumps. Heritage will proceed with finalizing pump selection and ordering the pumps for installation.
- c. **Aqua Utility Services new employee:** Steve introduced Eric Brady who is a new employee at Aqua Utility and was hired to help manage their wastewater operations. Eric is an Operator and Professional Engineer (PE) who has worked for many years at Louisville MSD and brings this valuable experience to his new position. Steve also mentioned that his current Berkshire WWTP operator, Wally Howard, will be retiring in April so a new operator will be signing the net DMR's for the Berkshire WWTP.

4. Berkshire WWTP Expansion:

- a. **Preliminary Engineering Report (PER):** Matt Robinson informed the Board that the PER has been submitted to SRF and is under review.
- b. **MHP Collection System I/I:** Matt reported that a virtual meeting was held on January 8th between Tom, Bob, Steve, Matt and the MHP owner to discuss the I/I issues with the collection system which results in high flows to the WWTP during wet weather. It was discussed during the meeting that the problem seems to be with the older part of the system (most of which has clay tile pipe) and not with the newer system that was installed north of the WWTP (most of these sewers are PVC pipe). The owner was agreeable to additional televising of the sewers but also stated these costs would be passed on to the MHP residents. It was decided that during the next rain event we need to open the MH lids and try to track down which branches of the sewer system are contributing the most I/I that shows up at the plant.

Tom mentioned that we have an ordinance saying we can bill the MHP for all the flow they send to the WWTP, but we need to confirm how much flow we are getting from them. He said the solution seems to be to expand the WWTP.

- c. **Schmidt Cabinet Lift Station:** Options for resolution of the surface water drainage infiltration issues at the lift station are still being considered.

5. Poplar Trace Lift Station:

- a. **Lot 120 Connection:** Lot 120 has been connected to the sewer system. The lateral connection was inspected and approved on 1/5/21. Lot 120 is a model home that is under construction and will not be completed for another 60 – 90 days.
- b. **Lift Station Start-Up:** After the lateral inspection at lot 120 the lift station was also inspected. The station is complete and just needs power from the electric company before start-up can be scheduled. Steve Tolliver asked that he be notified when the start-up is scheduled so he can be in attendance. Matt Robinson said he will notify Steve of the start-up date.
- c. **Water Lines to Close to Sewer Lines:** Scott Flickner mentioned that someone from Ramsey water told him there was a water line in the subdivision that was installed too close to a sewer line. Scott said the subdivision design engineer, Jason Copperwaite, is aware of the problem. Matt Robinson said he would call Jason to discuss the situation and will check the as-built plans, if available, to determine where the water line is shown in relation to the sewer line.

6. Assignment of County's Agreement with Town of Corydon: Resolution No.2020-1 that requested assignment of the Sewer Service Agreement was approved by the Board in December and sent to the Commissioners and Council for approval. Tom Tucker mentioned that this will officially designate the HCRSD as the Sewer Authority outside of Corydon, Milltown, and Lanesville. This was part of the original set up documents for the Sewer District, but the assignment was never completed. Tom noted the Town of Corydon has hired an Indianapolis attorney to review the Agreement. The Indianapolis attorney suggested adding some conditions to the Agreement related to tap fees being paid by the Sewer District to the Town of Corydon. Tom said the attorneys are still discussing these issues. It was noted the Town was given money by the County as part of the original agreement to help fund and finance the Town's North WWTP construction. It is unclear why they would expect to also receive taps fees in additional to the original funding received. Darin Duncan asked if we could seek reimbursement from the County for legal fees associated with this issue? A request for reimbursement may be considered at a later date.

7. Treasurers Report:

- a. *Motion made by Darin Duncan, second by Tony Combs to approve the December Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Darin Duncan to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,529.45
ii. Duke Energy – lift station electric service	\$27.76
iii. Town of Corydon – December sewer bills	\$7,704.23
iv. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$7,470.10

v. Lanesville Utilities – December sewer bills	\$819.27
vi. US Postal Service - PO Box annual rental	\$168.00
vii. OmniSite – annual fee for monitoring Auto Dialers	\$1,365.63
viii. Straeffer Pump – repair influent & effluent pumps	\$3,287.93
ix. Whitis Law Office – Nov & Dec services	\$3,026.00
x. Dillman Chastain Byrd – various charges	\$600.00
xi. Heritage Eng. – Retainer/web site/NS Support/WWTP Exp.	\$10,814.00

Next Meeting:

Regular Board Meeting: **Friday February 19, 2021 at 8:30 am** at the Harrison County Government Center.

Minutes prepared by: Heritage Engineering.

End of Minutes

Approved by:

Tom Tucker, President

Charlie Crawford

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Town Representative