

Harrison County Regional Sewer District

January 16, 2013 Meeting Minutes

Meeting Date: January 16, 2013

8:30 am

Harrison County Community Foundation

Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Rusty Sizemore	Board Member (Town of Lanesville)*
Dan Lee	Board Member
Jim Klintstiver	Board Member
JR Eckart	Board Member
Bill Byrd	Board Member (Town of Milltown)
Chris Byrd	Board Attorney
Bob Woosley	Heritage Engineering (District's Engineer)
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)
Rob Huckaby	Stantec
William Marshall	Stantec

Absent:

Fred Cammack	Board Member (Town of Corydon)
Tony Combs	Board Member (Secretary)

Guests:

George Ethridge	County Commissioner
Jill Saegesser	River Hills Development
Cassie Hauswald	Nature Conservancy

*Town Voting Member

Action Items:

1. Board Appointments: The following members were re-appointed to the Board by their respective groups:

a. Gary Davis	Council Appointment	4 yr term
b. Dan Lee	Council Appointment	4 yr term
c. Rusty Sizemore	Town of Lanesville Appt.	1 yr term
d. Bill Byrd	Town of Milltown Appt.	1 yr term

A motion was made by JR Eckart, seconded by Rusty Sizemore to accept the re-appointments and allow all Board members to retain their respective office positions. Motion passed unanimously.

2. **Elected Officials General Update:** Bob Woosley distributed information packets to all attendees. A presentation was given updating everyone on the activities of the Board since inception. A question and answer session followed.
3. **December 19, 2012 HCRSD Board Meeting Minutes:** *Motion made by Dan Lee, seconded by Gary Davis to approve the minutes. Motion approved unanimously.*
4. **Lanesville School Campus Stormwater Project:** Rob Huckaby provided a brief update on the status of final award of the contract to Fulkerson Contracting. Fulkerson has extended their bid thru the end of February. Rob stated they are working with Fulkerson on possible changes to the type of BMP unit to be utilized. A recommendation for award will be presented at the February meeting.
5. **Berkshire WWTP Operations Report (December):** Steve Tolliver presented the December 2012 Operations Report and reported the plant remains in compliance with no issues to report. Steve reported that the plant maintained full compliance for the entire year (2012). *A motion was made by Dan Lee, seconded by Gary Davis to approve the December Operations Report. Motion approved unanimously.*

Steve made the Board aware of the following issues that have occurred thus far in 2013:

- a. **Flow Meter – Controller:** The plant is experiencing issues with the flow meter and controller that controls and automatically shuts down the blowers during high flow events. Steve reported a couple of call out events over this past weekend beginning on Friday evening (1/11/13). Steve's crew was on site Saturday and Sunday making manual adjustments to keep the solids in the aeration basin during the high flow events caused by the Inflow and Infiltration events directly related to the 3 plus inches of rainfall experienced during this time period. Steve is having a service company (Derby City Controls) more experienced with these type of repairs investigate the issue to make corrective measures. Steve will report his findings to the Board as soon as a solution is determined.
- b. **Sludge Treatment Charges:** The Town of Lanesville recently submitted additional charges for sludge treatment that date back into early 2012. The Town Clerk apparently failed to submit these invoices previously. (Note: The Board has made several comments during the year about the lesser amount of sludge disposal cost this past year on sludge. Sludge removal for 2012 is likely about the same amount of sludge processed as planned and budgeted.) These invoices were passed along to Gary Davis for payment during the meeting.
- c. **Grease Removal:** Steve reported that little to no flow was experienced at the plant at one point during the month. Steve notified the owners of the mobile home park who immediately had their sanitary sewer collection lines cleaned. Upon cleaning of the lines large volumes of grease were released that reached the bar screen at the WWTP. Steve stated he removed five (5) fifty-five (55) gallon drum loads of grease from the WWTP that was attributed to the cleaning of the sewer lines. Flow now appears to be back to normal.

6. New Salisbury Sewer Project:

a. Bid Date: Bob Woosley recommended the following dates:

- i. Advertise: February 13 & 20, 2013 Corydon Democrat
- ii. Pre-Bid Mtg: February 26, 2013
- iii. Bid Opening March 20, 2013

b. County Matching Funds: Construction completion is expected by the end of 2013. The District will now need to go before the Commissioners to request the previously committed County funds (\$670,000).

7. Lanesville Interchange:

a. Bob Woosley presented preliminary plans showing the initial location of the pump station and force main route for the District's portion of the project. Coordination efforts are currently underway with the utility companies to confirm the location of each utility. Property research is underway to determine property ownership and property line locations. Heritage will follow up with the Indiana Department of Transportation (INDOT) in the coming weeks to determine if utilizing State right of way is an option and what requirements will be placed on the project. The possibility of attaching the force main to the existing over pass will also be discussed with INDOT to determine if this is an allowable option. A meeting will be held with the Town of Lanesville near the end of January to discuss the project and share data. The date of this meeting has not yet been determined.

8. Treasurer's Report:

a. *A motion was made by Gary Davis, seconded by Dan Lee to approve the following invoices, motion approved unanimously:*

- i. Heritage Engineering's invoice in the amount of \$1,985. This amount will be charged to the District's Operating Budget.
- ii. Heritage Engineering's invoice in the amount of \$1,035. This amount will be charged to the District's Project's Budget.
- iii. Heritage Engineering's invoice in the amount of \$1,579. This amount will be charged to the Lanesville Interchange Sewer Project account.

b. *A motion was made by JR Eckart, seconded by Rusty Sizemore to approve and pay the invoices listed below. Motion approved unanimously.*

Harrison REMC – WWTP Electric Service	\$1,001.99
US Postal Service – PO box rental for 2013	\$ 120.00
Aqua Utility Services – Sludge Haul & Auto Dialer	\$1,006.00
Aqua Utility Services – January WWTP Operations	\$2,400.60*
Town of Corydon – Dec. sewer charges	\$5,622.36
Ramsey Water Co. – 2013 billing charges	\$ 104.00
Heritage Eng. – permitting for New Sals. Project	\$11,473.00

**Note: Monthly charge has increased as of 1/1/13 due to CPI escalator as per the operations agreement contract.*

- c. *A motion was made by JR Eckart, seconded by Dan Lee to approve the December 2012 Treasurer's Report. Motion approved unanimously.*
- d. Gary Davis advised the Board the 2012 Income Statement (Accrual Basis) will need to be revised to reflect the additional sludge hauling invoices received at today's meeting (refer to Item 5b). A revised statement will be presented at the next Board Meeting.

Next Meeting:

Regular Board Meeting: **Wed. February 20, 2013 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs, Secretary

Jim Klintiver

Daniel Lee

Gary Davis, V.P./Treasurer

JR Eckart

Towns - Lanesville (Rusty Sizemore)