

Harrison County Regional Sewer District

January 19, 2011 Meeting Minutes

Meeting Date: January 19, 2011
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

| | |
|----------------|---|
| Tom Tucker | Board Member (President) |
| Bill Byrd | Board Member (Town of Milltown)* |
| Darin Duncan | Board Member (Secretary) |
| Gary Davis | Board Member (VP/Treasurer) |
| Tony Combs | Board Member |
| J.R. Eckart | Board Member |
| Dan Lee | Board Member |
| Rusty Sizemore | Board Member (Town of Lanesville) |
| Chris Byrd | Board Attorney |
| Bob Woosley | Heritage Engineering (District's Engineer) |
| Steve Tolliver | Aqua Utility Services (Berkshire WWTP Operator) |

Absent:

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|--------------|--------------------------------|
| Fred Cammack | Board Member (Town of Corydon) |
| Rob Huckaby | Stantec |

Guest:

| | |
|------------------|-------------------------|
| Cassie Hauswauld | Nature Conservancy |
| Eric Wise | Harrison County Planner |
| Jill Saegesser | River Hills Development |

* *Town Voting Member*

Action Items:

- 1. December 15, 2010 HCRSD Board Meeting Minutes.** *Motion made by JR Eckart, seconded by Tony Combs to approve the minutes. Motion passed unanimously.*
- 2. EDA Grant Submittal Update.** Jill Saegesser advised the Board that EDA responded on December 29th that the application was deemed incomplete. EDA has implemented new filing procedures that became effective for the first time with the December 15th application submittals. The new requirements resulted in items being requested that typically were not required in past submittals (i.e. details on the size of the proposed pump station buildings). EDA considered the application incomplete but deemed the project to be competitive and urged the District to consider re-submitting by the March 10th deadline. The re-submittal shall only require submittal of the missing information requested in their Dec. 29th letter. *A motion was made by Tony Combs, seconded by Bill Byrd to proceed with submittal of the requested information by the March 10th deadline. Motion approved unanimously.*

Easement appraisals (or Market Estimates) are required for all easements to be acquired as part of the project. All appraisal or estimates must be completed prior to re-submittal. Also, information regarding property owner rights regarding easement acquisition must be sent to all property owners that are receiving service as part of this project. The Board instructed Bob Woosley to contact Larry Harmon (Larry J Harmon Appraisals – Corydon, IN) to perform the appraisal work.

3. **Nature Conservancy Presentation.** Cassie Hauswald gave a presentation regarding the Nature Conservancy's role and how they may be of some benefit to working with the District. Septic tank maintenance and karst educational opportunities were two of the items discussed. Additionally the Conservancy may be able to assist in grant opportunities related to Ultra Violent treatment systems at WWTPs.
4. **CCR Sludge Treatment Agreement.** Steve Tolliver informed the Board that testing is still in process and no results have been received. He did not yet send out a draft of the proposed agreement between CCR and the HCRSD. Steve will send out the draft agreement to all Board members prior to the Board's February 16th meeting.
5. **Berkshire WWTP Operations Report.** Steve Tolliver reviewed the December operations report. No issues reported, plant continues to meet permit limitations and is well within compliance. *A motion was made by Gary Davis, seconded by Dan Lee to approve the report. Motion passed unanimously.*

6. **Treasurer's Report:**

- i. The following invoices were approved (all motions passed unanimously):
 - a. Byrd, Dillman, & Chastain - Attorney fees \$211.74
Motion by Gary Davis, second by Dan Lee.
 - b. Heritage/Stantec – Operating Budget (Acct. No. 02) \$5,302.03
Motion by Dan Lee, second by Gary Davis.
 - c. Heritage – New Salisbury Sewer Design – 80% Plans \$15,000.00
Motion by Gary Davis, second by Tony Combs.
- ii. *A motion was made by Gary Davis, seconded by Tony Combs, to approve the following invoices. Motion passed unanimously.*
 - a. Harrison REMC – WWTP electric service \$848.41
 - b. Town of Corydon – November sewer charges \$3,779.65
 - c. Aqua Utility Services –November operating contract \$2,281.40
 - d. Aqua Utility Services – Sludge Hauling \$540.00
 - e. Aqua Utility Services – Misc materials & maintenance \$669.61
 - f. Ramsey Water Co. Inc – EMS billing fee for 5 months \$7.50
- iii. *A motion was made by Dan Lee, seconded by JR Eckart to approve the December Treasurer's report. Motion passed unanimously.*

7. **Berkshire WWTP Rate Committee Report.** Chris Bryd drafted a rate ordinance for the WWTP customers. A special meeting was scheduled for Wednesday January 26th at 8:00 am (at Harrison County Health Dept – meeting room) to have a first reading of this ordinance. *Motion made by JR Eckart, seconded by Dan Lee to allow the Ordinance to be finalized and a public meeting be held on January 26th for the first reading of the ordinance. Motion passed unanimously.*

8. Other Business.

- i. **Harrison County Comprehensive Area-Wide Water and Sewer Plan (June 1968).** Eric Wise distributed a copy of this plan to the District. He wanted to ensure that the District had a copy for their files. His office is currently relocating to the new County building and he ran across it while packing for the move.

Next Meeting:

- 1. Board Meeting: **Wed. February 16, 2011 at 8:30 am @** Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs

Darin Duncan, Secretary

Daniel Lee

Gary Davis, V.P./Treasurer

JR Eckart

Towns - Milltown (Bill Byrd)