

Harrison County Regional Sewer District

January 20, 2016 Meeting Minutes

Meeting Date: January 20, 2016
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Gary Davis	Board Member (VP/Treasurer)
Jim Klinstiver	Board Member
Darin Duncan, P.E.	Board Member
Tony Combs	Board Member (Secretary)
Bob Woosley, P.E.	Heritage Engineering
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Tom Tucker	Board Member (President)
Bill Byrd	Board Member (Town of Milltown)
John Kintner	Board Member (Town of Corydon)*
Dan Lee, P.E.	Board Member
Chris Shultz	Board Member (Town of Lanesville)
Chris Byrd	Board Attorney
Rob Huckaby, P.E.	Stantec

*Town voting member.

Action Items:

1. **December 16, 2015 HCRSD Board Meeting Minutes:** *Motion made by Darin Duncan, second by Tony Combs to approve the meeting minutes. Motion approved unanimously.*
2. **Berkshire WWTP:**
 - a. **Operations Report (December):** Steve Tolliver reviewed the monthly report. The plant remains in full compliance with all permit parameters. *A motion was made by Tony Combs, second by Darin Duncan to accept the December Operations Report. Motion approved unanimously.*
3. **Lanesville I-64 Interchange Sewer Project**
 - a. **Town's Portion:**
 - i. **Construction:** No update provided.
 - b. **District's Portion:**
 - i. **Lift Station:**
 - i. **Hoist Base Plate:** Steve Tolliver reported the base plate for the portable hoist has been received and will be installed in the coming weeks.
 - ii. **Emergency Contact Signage:** Steve Tolliver reported the fence signage (Emergency Contact Info) has been installed.

4. **New Salisbury Sewer - 7575 Corydon Junction Road:** The property owner at this address (Mr. William Sieveking) has inquired about connecting to the District's sewer system. The District has an existing forcemain sewer line running along Corydon Junction Road in this location. The District's general policy is to not require connection into force mains unless requested by the property owner or Health Department. The property owner has two houses on this parcel, each with their own septic system. He is considering splitting the parcel into two and selling both parcels. Bob Woosley provided him with the costs to connect and he seemed to have no concerns over the cost. The Board asked if was wanting to connect one or both properties? Bob wasn't sure and suggested he be allowed to follow up with Mr. Sieveking to discuss this further. In general the Board seemed favorable to allowing him to connect. All costs for connection would be the responsibility of the property owner. This item will be discussed further at the next meeting.

5. **Treasurers Report:**

- a. *Motion made by Darin Duncan, second by Jim Klintstiver to approve the December Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Tony Combs, second by Jim Klintstiver to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,308.92
ii. Duke Energy – lift station electric service	\$25.89
iii. USPS – renew PO Box 266 service	\$130.00
iv. Aqua Utility Services – Jan. WWTP Oper.,LS Maint.	\$2,871.99
v. Aqua Utility Services – Dec billing & Sludge Hauling	\$664.87
vi. Town of Corydon – December sewer bills	\$3,948.09
vii. Heritage Eng. – retainer & website hosting fee	\$880.00

- c. **Audit:** Gary notified the Board the District is being audited by the State Board of Accounts. This is a routine audit. Gary advised the last audit cost the District approximately \$2,000. The rates charge have increased and he anticipates this audit costing the District approximately \$4,000 - \$5,000.

6. **Other Items:**

- a. **Board Member Roster:** Copies of the current Board Member roster were distributed.
- b. **Schmidt Lift Station – Development of Vacant Parcel (proposed Dollar General Store in New Salisbury):** A schematic site plan of the proposed Dollar General Store was distributed for discussion. The proposed site is located immediately adjacent to the Town's Schmidt Lift Station. Bob has discussed concerns regarding drainage and existing flooding of this site with the site design engineer, Primavera and Associates. Bob is working with their engineer to ensure drainage and possible flooding/standing water at the Lift Station will be eliminated. The Board requested that Bob follow up with the County Engineer to determine if on site detention will be required as part of this development.

- c. Feasibility Study Update:** The Board requested Bob make copies of the original study to distribute to all Board members. This will allow the Board to review the original study prior to beginning work on the update. It was discussed the Board would like to get started on the study and will make a decision on starting after members have had an opportunity to review the original study. Funding for this update was provided by the County in the 2016 budget. Funds are now available.
- d. District Sustainability:** Darin Duncan suggested the Board prepare a time line of the history of the District showing the funds received historically and how the District has moved towards sustainability. This information could be presented as an update to the elected officials.
- e. Lanesville – Drainage Issues at Jaycees:** Tony Combs provided an update on the issue at Lanesville Heritage Park regarding the installation and channel improvements made by the Jaycees without securing proper permits from IDNR. IDNR has stated they may require the work to be removed and the channel fully restored. The County (via the County Engineer) and Jaycees are working to schedule a meeting with IDNR officials on site to discuss further. Tony Combs asked if the District would like to send a representative to this meeting. Tony volunteered to attend on behalf of the District as an observer.

Next Meeting:

Regular Board Meeting: **February 17, 2016 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Jim Klinstiver, Board Member

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Town Representative