

# Harrison County Regional Sewer District

## January 21, 2009 Meeting Minutes

Meeting Date: January 21, 2009  
8:30 am  
Harrison County Community Foundation  
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Rusty Sizemore	Board Member (Town of Lanesville)*
Dan Lee	Board Member
Fred Cammack	Board Member (Town of Corydon)
Gary Davis	Board Member (VP/Treasurer)
Darin Duncan	Board Member (Secretary)
Bill Byrd	Board Member (Town of Milltown)
Chris Byrd	Board Attorney
Bob Woosley	Heritage Engineering
Steve Tolliver	Aqua Utilities

Absent:

Tony Combs	Board Member
J.R. Eckart	Board Member
Rob Huckaby	Stantec

\* *Town Voting Member*

Action Items:

- 1. Approved December 17, 2008 Meeting Minutes.** *Motion made by Dan Lee, seconded by Darin Duncan to approve the minutes. Motion passed unanimously.*
- 2. Town Appointments to the Board:** Rusty Sizemore (Lanesville), Fred Cammack (Corydon), and Bill Byrd (Milltown) were all reappointed to the Board. The Town of Lanesville will be the voting member for 2009. Milltown was the voting member for 2008, therefore Corydon will be the voting member in 2010.
- 3. Election of Officers:**
  - President: *A motion was made by Gary Davis, seconded by Darin Duncan to re-appoint Tom Tucker as President. Motion passed unanimously.*
  - Vice President/Treasurer: *A motion was made by Dan Lee, seconded by Rusty Sizemore to re-appoint Gary Davis as Vice President/Treasurer. Motion passed unanimously.*
  - Secretary: *A motion was made by Gary Davis, seconded by Dan Lee to re-appoint Darin Duncan as Secretary. Motion passed unanimously.*
- 4. Amendment to Berkshire WWTP Agreement with SSK:** The subcommittee has been meeting over the past several months with SSK representatives (SSK represents IMHC

and R64) to finalize the amendment. The subcommittee presented the amendment to the Board for approval (see Attachment "A"). *A motion was made by Darin Duncan, seconded by Gary Davis to accept the amendment. Motion passed unanimously.*

**5. New Salisbury Project to serve Business:**

- The public meeting is being held on Thursday January 29<sup>th</sup>, 7 pm at the New Salisbury United Methodist Church. Notices have been mailed to all 18 property owners that are part of the initial project. Discussion was held and it was determined that all property owners along the alignment of the force main would be invited to the meeting. Heritage shall immediately send out notices to those property owners inviting them to the meeting. All owners need to hear first hand the District's intent for providing service to the area.
- The Board instructed Bob Woosley and Steve Tolliver to work together on preparing budget numbers for a future expansion of the WWTP. These options will include the replacement of the existing plant as a possible solution.
- Items for the public meeting shall include:
  1. Display showing the overall layout of the area and how the District plans to provide service.
  2. Discuss possible funding sources: user participation, grants, loans, etc.
  3. Show potential rates and how various levels of funding effect the rates.
  4. Show rates throughout the County at the various WWTP service areas.

**6. Berkshire WWTP Operator's Report (December 2008):** Steve Tolliver reported that the plant is operating well within permit limits and there were no violations reported for the month of December. Mr. Tolliver reported that Oscar Barker (IDEM Inspector) was on site for 6 hours during the day of his inspection and walked the entire site including the discharge location in the creek. Mr. Barker was satisfied that the plant was operating in good condition.

**7. Treasurers Report (December):** Gary Davis presented the Treasurer's report. *Motion made by Darin Duncan, seconded by Dan Lee to accept the Treasurer's report. Motion passed unanimously.* Discussion was held about moving money back from the checking account and into the money market account (\$15,000 was moved in the past from the Money Market into Checking to cover deficits in spending). Gary will move \$7,500 covering half of the \$15,000 owed to the Money Market account.

**8. Berkshire WWTP Sludge Hauling:** Chris Byrd reported that the agreement with Lanesville has been drafted and is awaiting final approval by the Town. He distributed a copy of the draft agreement. The Board requested the following modifications: the sixth paragraph shall be modified to read "Lanesville shall accept **an annual average** one (1) load of sludge....not to exceed **Five** Thousand (**5,000**) gallons at the rate..". Chris did not see any problems with gaining approval of this change from the Town. He will follow up with the Town on getting the agreement signed and approved.

**9. Hospital Medical Office Building Water Service:** Tom Tucker informed the Board that there is an issue with the water service to the MOB. The MOB currently does not have its' own meter and is being served water by the Hospital. This was a mistake as it should have been served by its' own meter. The Hospital is served by an 8" meter that runs off a 10" water line. The MOB will have a 4" meter set by Ramsey from the 10" water line. The 2" meter originally slated to serve the MOB will now be used for the future EMS building. Tom requested that Chris Byrd draft a letter to the Hospital

informing them of this issue. A draft copy of the letter was distributed at the meeting for review and comments. The Board requested that Bob Woosley contact Scott Miller with Umbaugh to modify the existing rate ordinance to add a 4" meter size.

**10. Emergency Medical Services (EMS) Building on the Hospital Medical Campus:**

Bob Woosley reported that he is still awaiting the easement plat information from the Hospital. The last correspondence from the Hospital's engineer, Mike Harris with Jacobi Toombs and Lanz, was that easement documents would be prepared and submitted by the middle of January. The Board requested that Chris Byrd draft a letter to the Hospital stating the importance of completing the required easement plats and recording of said easements.

**11. Other Business:**

- **River Hills Development:** Bob Woosley met with Jill Saegessor regarding potential projects and the funding levels required to complete projects. Jill is meeting with state officials in the coming days to discuss President Obama's economic stimulus package and the potential impacts that may have on possible funding sources. Jill is to report back to Bob this information and other information regarding funding opportunities available to the District. One possible source of funds that Jill seemed high on was Public Works grants. She felt that the District would qualify for these funds.
- **District Website:** The website is now up and running. The address is: [www.hcrsd.com](http://www.hcrsd.com).
- **Invoices:** The Board approved the following invoices:
  1. Dillman, Chastain, & Byrd (\$100): Motion made by Gary Davis, seconded by Dan Lee. Motion passed unanimously.
  2. Heritage (\$8,402.80) (Operating Account .02): Includes invoices 34 & 35 covering time for November and December. Motion made by Gary Davis, seconded by Darin Duncan. Motion passed unanimously.
  3. Heritage (4,467.50) (Projects Budget .03): Includes invoices 17 & 18 covering time for November and December. Motion made by Gary Davis, seconded by Dan Lee. Motion passed unanimously.

Next Meeting:

1. New Salisbury Public Meeting: **Thursday January 29, 2009 at 7:00 pm @** New Salisbury United Methodist Church.
2. Board Meeting: **Wednesday February 4, 2009 at 11:30 am @** Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

**End of Minutes**

Approved By:

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Tom Tucker, President

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Tony Combs

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Darin Duncan, Secretary

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Daniel Lee

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Gary Davis, V.P./Treasurer

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JR Eckart

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Towns - Lanesville (Rusty Sizemore)