

# Harrison County Regional Sewer District

## January 19, 2018 Meeting Minutes

Meeting Date: January 19, 2018  
8:30 am  
Harrison County Community Foundation  
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Dan Lee, P.E.	Board Member
Tony Combs	Board Member (Secretary)
Matt Beckman	Board Member (Town of Lanesville)*
Darin Duncan, P.E.	Board Member
John Kintner	Board Member (Town of Corydon)
Jim Klintstiver	Board member
Chris Byrd	Board Attorney
Bob Woosley, P.E.	Heritage Engineering
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Bill Byrd Board Member (Town of Milltown)

*\*Town voting member. (2018 vote will belong to the Town of Lanesville)  
(Order of voting: 2018-Lanesville, 2019-Corydon, 2020-Milltown)*

Action Items:

1. **Election of Officers:** *Motion made by Darin Duncan, second by Dan Lee to retain all officers from 2017. Motion approved unanimously.*

Tom Tucker	President
Gary Davis	Vice President/Treasurer
Tony Combs	Secretary

2. **December 15, 2017 HCRSD Board Meeting Minutes:** *Motion made by Tony Combs, second by Dan Lee to approve the meeting minutes. Motion approved unanimously.*

3. **Berkshire WWTP:**

- a. **Operations Report (December):** Steve Tolliver reported the plant met all permit requirements during the month and there were no major issues to report. *A motion was made by Dan Lee, second by Darin Duncan to accept the Operations Report. Motion approved unanimously.*

- **Water Meter (damage due to freezing):** Steve reported the water meter he installed (used to track plant water) has busted due to the freezing temps. He said he will make the necessary repairs when it warms.

- **Flow Meter Calibration (Annual):** Steve reported he will be performing the required annual flow meter calibration in the coming weeks.

- b. **Sludge Processing (Town of Lanesville):** Steve advised the Board he has not followed up with Lanesville. He has been dealing with weather related issues and unable to find the time to follow up. He said he intends to get this resolved in the coming weeks.

**4. 2018 Project Initiatives:**

- a. **Lanesville Interchange Frontage Road Sewer Extension:** Bob reported he has prepared a preliminary alignment. This project will be placed on hold until the County moves forward with the design of the frontage road. Once a roadway alignment has been finalized the design of the sanitary sewer extension can be completed. Bob will maintain contact with Darrel Voelker (Economic Development Corporation) to stay apprised of the status of the roadway.

- b. **Berkshire WWTP Effluent Line Upgrade and Replacement:** This project will proceed immediately. Bob will make contact with the land owners to determine if they have future development plans that would impact the route of the effluent line. If they have no plans we will proceed with replacement of the line within the same easement and follow the existing route.

**5. Private Developments Review:** Bob provided an update to the Board regarding the current list of private development projects being considered:

Kepley Fields (Thieneman)	New Salisbury	Plans not yet submitted.
Apple Orchard (Blue River Services)	New Salisbury	Plans not yet submitted.
Poplar Trace Sub. (Zurschmiede)	Corydon	Plans approved.

Bob will follow up with the Town of Corydon to discuss construction inspection for the Poplar Trace Subdivision sewer construction.

**6. Treasurers Report:**

- a. *Motion made by Matt Beckman, second by Jim Klinstiver to approve the December Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Matt Beckman to pay the following claims. Motion approved unanimously.*

**District Checking Account:**

i. Harrison REMC-WWTP electric service	\$1,570.61
ii. Duke Energy – lift station electric service	\$26.35
iii. Aqua Utility Services* – WWTP Op. & LS Maint.	\$3,309.35
iv. Town of Corydon – Dec Sewer bills	\$11,972.15
v. OmniSite – annual autodialer service for lift stations	\$1,104.00
vi. IDEM – annual WWTP permit renewal	\$700.00
vii. Heritage Eng. – retainer/website hosting	\$880.00

\*AUS fees will increase in 2018 due to CPIF allowable inflationary increase of 2.21%.

Monthly Operations Fee: \$2,507.34 (2017), new fee = \$2,562.75 (2018)

Monthly Lift Station Fee (per lift station): \$101.43 (2017), new fee = \$103.67 (2018)

Next Meeting:

Regular Board Meeting: **Friday February 16, 2018 at 8:30 am @** Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

**End of Minutes**

Approved by:

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Tom Tucker, President

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Jim Klinstiver, Board Member

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Gary Davis, V.P./Treasurer

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Dan Lee, P.E.

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Tony Combs, Secretary

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Darin Duncan, P.E.

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Town Representative