

Harrison County Regional Sewer District

January 20, 2023 Meeting Minutes

Meeting Date: January 20, 2023

8:30 am

Harrison County Community Foundation building
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Charlie Crawford	Board Member
Bill Byrd	Board Member (Town of Milltown)
Terry Schmelz	Board Member (Town of Lanesville)
Darin Duncan, P.E.	Board Member
Dave Coburn	Board Member (Town of Corydon)
Dan Lee, P.E.	Board Member
Tony Combs	Board Member (Secretary)
Steve Tolliver	Aqua Utility Services (System Operator)
Aaron Tolliver	Aqua Utility Services
Bob Woosley, P.E.	Heritage Engineering

Absent:

Chris Byrd Board Attorney

Guests:

Chris Janak

**Town voting member. (2023 vote will belong to the Town of Milltown)
(Order of voting: 2023 – Milltown, 2024 – Lanesville, 2025 - Corydon)*

Action Items:

- 1. Executive Session:** An executive session of the Board was held prior to the start of the regular meeting. The executive session was held to discuss ongoing litigation. No action was taken during the executive session.
- 2. Amendments to Previous Meeting Minutes:** *A motion was made by Gary Davis, second by Bill Byrd, to amend the September/October/November 2022 Regular Board Meeting minutes to reflect that Executive Sessions were held prior to the start of the regular meeting to discuss ongoing litigation. No action was taken during these executive sessions. Motion approved unanimously.*
- 3. Board Officers:** *A motion was made by Dan Lee, second by Charlie Crawford, to retain the current slate of officers for 2023. Motion passed unanimously.*

4. **December 16, 2022 HCRSD Board Meeting Minutes:** *Motion made by Darin Duncan, second by Charlie Crawford, to approve the meeting minutes. Motion approved unanimously.*

5. **Berkshire WWTP:**

a. **WWTP Expansion Project:**

- 1) **Construction Plans:** IDEM approval has been secured.

2) **Funding: Rural Development (RD) United States Department of Agriculture (USDA) Funding:**

- i. Bob Woosley informed the Board he met with Craig McGowan (RD) on 01/18/23 to review the RD Apply portal to begin the process of uploading all documents into the system. Craig stated the deadline for uploading all information was February 20, 2023. Craig stated that if all goes well the District should receive a decision on funding by the end of March 2023.
- ii. *A motion was made by Tony Combs, second by Charlie Crawford, to allow the District to advertise the Public Notice for the intent to secure RD loan assistance as well as hold a Public Meeting to inform the citizens of the District's intent. Motion approved unanimously.*
- iii. *A motion was made by Bill Byrd, second by Darin Duncan, for the District to retain the services of Bose McKinney & Evans LLP as Bond Counsel and BakerTilly as Rate Consultant as part of the work needed should the RD funding be awarded to the District. Motion approved unanimously.*

b. **Operations Report (November):**

- 1) **Report:** Aaron Tolliver presented the December operations report. All parameters were met for the month of December. Aaron noted that report will be modified to include the summary flows from both the Schmidt Cabinet and Star Gas lift stations. *A motion was made by Bill Byrd, second by Charlie Crawford, to accept the December operations report. Motion approved unanimously.*

6. **Treasurers Report**

- a. **Treasurers Report:** Gary Davis presented the Treasurer's Report. *Motion was made by Dan Lee, second by Tony Combs, to approve the Treasurers Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Charlie Crawford, to pay the following claims. Motion approved unanimously.*

District Checking Account:

- i. Lanesville Utilities – October sewer bills \$10,283.13

ii. Amstum Corporation – Billing softward renewal	\$2,500.00
iii. Harrison REMC-WWTP electric service	\$1,716.37
iv. Duke Energy – lift station electric service	\$54.56
v. Town of Corydon – December sewer bills	\$7,472.08
vi. Lanesville Utilities – December sewer bills	\$1,721.27
vii. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$7,183.72
viii. Georgetown Municipal Utilities – sludge treatment	\$500.00
ix. OmniSite – annual fee for monitoring auto dialers	\$1,740.00
x. Bose McKinney & Evans – prepare MOU/ discuss lawsuit	\$8,165.00
xi. Church Langton Loop & Banet – phone conference	\$100.00
xii. US Postal Service – annual rental PO Box 266	\$232.00
xiii. IN Underground Plant Protection – 4Q 2022	\$61.75
xiv. Heritage Eng. – Retainer/web site/other tasks	\$3,428.56
xv. Harrison County Treasurer – loan payment	\$4,150.00
xvi. Steve Thieneman Builders – sewer deposit refund	\$150.00

- 7. Ordinance No. 2023-01 (Lanesville Interchange Sewer System):** The Town of Lanesville will be adopting a new ordinance at their next Town Council meeting that will add a 4” meter to their current rates and charges list (their current Ordinance only goes up to a 3” meter). The District needs to do likewise and modify our current ordinance to include a 4” meter. *A draft ordinance was presented that added a 4” meter to the base rates. A motion was made by Tony Combs, second by Dan Lee, to approved Ordinance No. 2023-01. Motion approved unanimously.* This ordinance will become effective at the same time as the Town of Lanesville’s new ordinance takes effect (currently anticipated to be either the February or March billing cycle).
- 8. Sewer Use Ordinance:** Chris Janak introduced a draft to a new sewer use ordinance that will replace the current sewer use policy. *A motion was made by Darin Duncan, second by Gary Davis, to move forward with introducing the proposed sewer use ordinance, authorize notice and setting a public hearing date for the February 17, 2023 Board meeting. Motion approved unanimously.*
- 9. County Funding Request:** *A motion was made by Gary Davis, second by Tony Combs, to allow the District to approach the County for \$100,000 in funding to support project costs and addressing service related issues with current District customers. Motion approved unanimously.*

Next Meeting:

Regular Board Meeting: **February 17, 2023 at 8:30 am** at the Harrison County Community Foundation.

Minutes prepared by: Heritage Engineering.

End of Minutes

Approved by:

Tom Tucker, President

Charlie Crawford

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Bill Byrd, Town Representative