

# Harrison County Regional Sewer District

## July 15, 2015 Meeting Minutes

Meeting Date: July 15, 2015  
8:30 am  
Harrison County Community Foundation  
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Bill Byrd	Board Member (Town of Milltown)
Darin Duncan, P.E.	Board Member
Dan Lee, P.E.	Board Member
Tony Combs	Board Member (Secretary)
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)
Rob Huckaby, P.E.	Stantec
Bob Woosley, P.E.	Heritage Engineering

Absent:

Jim Klintstiver	Board Member
Fred Cammack	Board Member (Town of Corydon)
Herb Schneider	Town of Lanesville (Town of Lanesville)
Chris Shultz	Board Member (Town of Lanesville)*
Chris Byrd	Board Attorney

*\*Town voting member.*

Action Items:

- 1. June 17, 2015 HCRSD Board Meeting Minutes:** *Motion made by Bill Byrd, second by Gary Davis to approve the meeting minutes. Motion approved unanimously.*
- 2. Berkshire WWTP:**
  - a. Operations Report (June):** Steve Tolliver reviewed the monthly report. The plant remains in full compliance with all permit parameters. *A motion was made by Tony Combs, second by Gary Davis to accept the June Operations Report. Motion approved unanimously.*
  - b. Valve at old WWTP tank:** Steve reported that an existing valve that was not replaced as part of the WWTP expansion project is in need of relocation. The current location of the valve creates a safety concern as the operations staff must reach out over the tank to use the valve. Steve and Bob will be meeting on site after today's meeting to determine a suitable location for the valve.

### 3. Lanesville I-64 Interchange Sewer Project

#### a. District's Part of Project:

##### i. Construction:

- i. **Punch List:** Bob reported that all punch list items are complete with the exception of final ground restoration which will be completed as weather conditions improve (wet weather has prevented the ground restoration punch list items from being completed).
- ii. **Fence around pump station:** The Board would like a fence installed around the pump station. Bob will solicit quotes for a fence and report back at the next meeting.

#### b. Town's Portion:

- i. **Construction:** No report.

### 4. Treasurers Report:

- a. *Motion made by Darin Duncan, second by Jim Dan Lee to approve the June Treasurer's Report. Motion approved unanimously.* It was mentioned that Berkshire MHP continues to remain two payments behind on their sewer bills.
- b. *Motion made by Gary Davis, second by Tony Combs to pay the following claims. Motion approved unanimously.*

#### **District Checking Account:**

- |   |            |
|---|------------|
| i. Harrison REMC-WWTP electric service                    | \$1,399.61 |
| ii. Duke Energy – lift station electric service           | \$26.30    |
| iii. Aqua Utility Services – billings/mtls/dialer         | \$671.98   |
| iv. Aqua Utility Services – July WWTP operations          | \$2,465.83 |
| v. Town of Corydon – June sewer bills                     | \$4,273.89 |
| vi. Heritage Eng. – Inv. 07030-67 – Support Services      | \$580.00   |
| vii. Bennett & Bennett Insurance – annual premium renewal | \$3,535.00 |
- c. *Motion made by Bill Byrd, second by Gary Davis to approve the following invoices. Motion approved unanimously.*
    - i. Heritage Engineering – Invoice No. 15008-06  
*Paid via County account 30302.* \$1,143.00
    - ii. Heritage Engineering – Invoice No. 12053-26  
*Paid via County account 30311.* \$2,222.77

### 5. Other Items:

- a. **North Harrison School Campus:** Bob was instructed to follow up with the School Corporation to determine if there is an interest in connecting to the New Salisbury system.
- b. **Schmidt Cabinet Lift Station:** This station continues to have issues during heavy rain events. The station becomes partially submerged with surface water. Bob will follow up to determine the most cost effective steps that can be taken by the District to eliminate this problem.

- c. **District 2016 Budget:** The District no longer requests an Operations Budget from the County. In 2015 the District did receive funds for a Projects Budget from the County. The Board instructed Bob to prepare a draft budget for consideration at the next meeting. The Board will likely make a Projects Budget request to the County for 2016.
  
- d. **Town of Corydon Board Representative:** Tom will approach the Town to determine if they wish to appoint a new member to the Board to replace Fred Cammack.

Next Meeting:

Regular Board Meeting: **Wed. August 19, 2015 at 8:30 am @** Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

**End of Minutes**

Approved By:

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Tom Tucker, President

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Jim Klinstiver, Board Member

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Gary Davis, V.P./Treasurer

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Darin Duncan, P.E.

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Tony Combs, Secretary

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Chris Shultz, Town of Lanesville

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Dan Lee, P.E.