

Harrison County Regional Sewer District

July 16, 2008 Meeting Minutes

Meeting Date: July 16, 2008
8:30 am
Harrison County Courthouse
Foundation Way
Corydon, IN 47112

<u>In Attendance:</u> Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Bill Byrd	Board Member (Town of Milltown)*
Fred Cammack	Board Member (Town of Corydon)
Tony Combs	Board Member
Darin Duncan	Board Member (Secretary)
Bob Woosley	Heritage Engineering
Steve Tolliver	Aqua Utilities (Berkshire WWTP Operator)
Scott Miller	Umbaugh
Rob Huckaby	Stantec

Absent:

Rusty Sizemore	Board Member (Town of Lanesville)
Chris Byrd	Board Attorney
J.R. Eckart	Board Member
Dan Lee	Board Member

* *Town Voting Member*

Action Items:

- 1. Approved July 2, 2008 Meeting Minutes.** Motion made by Tony Combs, seconded by Bill Byrd to approve the minutes. Motion passed unanimously.
- 2. New Salisbury Project:** Scott Miller provided the Board with a summary of potential rates that would be associated with this project. A question was asked by the Board as to what is the typical rates paid in the state. Scott stated that typical rates range from \$60 - \$75 per month for residential users. Scott also stated that typical connection fees (or project costs fees) range from \$1,000 - \$5,000 (with few exceeding the \$5,000 mark). Scott asked that Board what was the Board's target for their rates? The Board requested that Scott run the following scenarios to determine what impact it would have on the various funding levels being sought (i.e. grants, loans, etc.):

<u>Monthly Rate</u>	<u>Project (Upfront) Cost</u>
\$75	\$1,000
\$68	\$2,500
\$60	\$5,000

Scott will prepare an analysis using these rates and present to the Board the funding levels required for these rates. This information will be presented to the Board at their August 6th meeting.

Upon receiving this information the Board will hold a series of public meetings. One such meeting will be with the business owners of New Salisbury to determine what types of monetary contributions they are willing to make to offset the amount of grants and other funds necessary to make the project a reality. It is anticipated these meetings will be held in late August. Prior to any public meetings being held a final policy must be adopted by the Board that identifies the steps necessary for connecting, what property owners pay, etc. These rules will be in the form of an assessment policy that will be discussed in detail at the August 6th meeting.

3. **Milltown Boundary Discussion:** Mr. Bill Byrd informed the Board that there apparently was some confusion as it pertained to Milltown's intentions. Milltown's intention's were to allow for an expansion of sewer service. Milltown was not looking to expand their boundaries. Bill stated that the Town is looking to work with the District to find ways to expand service along the SR 64 corridor. The Town would like to work with the District to explore grant opportunities and such to allow for such an expansion of their system. To date there has been no formal request made of the District to expand boundaries to or to work together. Board members requested that Bill speak to the Town and have them attend a future District meeting to make a formal request.
4. **Transfer of Existing Agreements with Towns:** The Board agreed that Chris Byrd should formally request that the Commissioners assign the existing agreements to the HCRSD at their next meeting. Chris and John Colin (Commissioners attorney) are currently discussing the steps necessary to transfer the existing agreements between the Towns and the County. The agreements in place include: Milltown, Corydon, and Lanesville.
5. **Hospital Sewers:** Bob Woosley attended a final field review and flow meter certification meeting on July 3, 2008. All District punch list items have been completed. An item that was brought to the District's attention was the cost of supplies for the flow meter (i.e. paper, ink, etc for the meter and chart graph). The Town shall pay for these supplies and bill the District directly for these expenses. Bob also made the Board aware that flow meter certification must be performed once per year. The District will be responsible for the cost of providing this certification work. Board members discussed that they would likely request that whomever is currently providing this service for the Town of Corydon also provide this service for the District to maintain consistency.
6. **Stormwater Section 319 Grant:** Rob Huckaby informed the Board that the deadline for submittal is approaching. He is meeting with the County Engineer to finalize some details and will follow up with the Board in the coming weeks to prepare the final application for submittal.
7. **Stormwater Indian Creek Watershed Mgmt Plan (Section 205j Grant):** Rob handed out a letter dated July 11, 2008 from IDEM stating their acceptance of the final plan.
8. **Other Business:**
 - Approved the following invoices:

1. Aqua Utility Services – WWTP Improvements - \$26,432.37 (Paid from the \$75k the District received as part of the agreement to take over the WWTP.)
2. Aqua Utility Services – WWTP Sludge Removal - \$5,665 (Paid out of operations account.)
3. Heritage Eng./Stantec Eng. – Account No. .02 – Inv. No. 29: \$5,226.40
4. Chris Byrd - \$162.50

Next Meeting:

1. Wednesday August 6, 2008 at 11:30 am @ Harrison County Community Foundation Building.
2. Agenda Items:
 - Approval of July 16, 2008 meeting minutes
 - New Salisbury Project (Umbaugh) – Final Rate Presentation
 - Assessment Policy Procedures Review and Discussion
 - Other Items

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs

Darin Duncan, Secretary

Daniel Lee

Gary Davis, V.P./Treasurer

JR Eckart

Towns - Milltown (Bill Byrd)