

Harrison County Regional Sewer District

July 17, 2013 Meeting Minutes

Meeting Date: July 17, 2013
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Tony Combs	Board Member (Secretary)
J.R. Eckart	Board Member
Bill Byrd	Board Member (Town of Milltown)
Rusty Sizemore	Board Member (Town of Lanesville)*
Bob Woosley	Heritage Engineering (District's Engineer)
Rob Huckaby	Stantec
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Jim Klintstiver	Board Member
Dan Lee	Board Member
Fred Cammack	Board Member (Town of Corydon)
Chris Byrd	Board Attorney

Guests:

Herb Schneider	Town of Lanesville
Jill Saegesser	River Hills Development

**Town voting member.*

Action Items:

- 1. June 19, 2013 HCRSD Board Meeting Minutes:** *Motion made by J.R. Eckart, seconded by Rusty Sizemore to approve the minutes. Motion approved unanimously.*
- 2. Bylaws Amendment:** A second reading of the bylaw amendments were read aloud. The amendments allow the Town to appoint more than one member to represent the Town. The Town shall still only have one vote. The amendment also allows Towns to always have a vote if the Town assigned voting power for the year is not in attendance then their vote shall transfer for that particular meeting to any participating Town member who is in attendance. *Motion was made by Gary Davis, seconded by J.R. Eckart to approve the amendments. Motion approved unanimously.*
- 3. Berkshire WWTP Operations Report (June):** Steve Tolliver presented the June 2013 Operations Report and reported the following: 1.) The plant remains in compliance and there were no issues to report. 2.) Power was lost at the plant during a severe weather event. The backup generator was placed into service and performed as intended. 3.) Steve will generate a new log that shows how often the generator has been tested and will also track when the generator is in service. The log will keep track of the cumulative run time of the generator. This log will be made a part of the monthly report. *Motion was*

made by Rusty Sizemore, seconded by Tony Combs to approve the June operations report. Motion approved unanimously.

4. New Salisbury Project Update:

- a. Tom Tucker reported the \$670,000 in matching County funds has officially been transferred from the County to the District.
- b. Jill Saegesser presented the first reimbursement request to be submitted to EDA for approval. The reimbursement request is for a total of \$133,277 (which represents 50% of the funds expended to date, including the Invoices slated to be approved during this meeting). Jill informed the Board the intention is to submit a reimbursement request each month to EDA to allow funds to be reimbursed on a timely basis to allow cash flow to continue to be available for the project.
- c. Bob Woosley provided a brief update on the construction progress made to date. The following items are underway:
 - Sewer Installation:
 - Bore and Jack under S.R. 64 at Thriftway is complete.
 - Installing gravity sewer system and manholes in back of businesses on south side of S.R. 64 (Dairy Dip, Gas Station, fire station, Village Inn).
 - Digging bore pit at Rite Aid in preparation for boring of casing pipe on Wed (7/17).
 - Plan to begin installation of gravity sewer line on Thriftway side of S.R. 64 next week.
 - WWTP Improvements:
 - Rerouted existing pump station power and effluent line (station is located next to existing WWTP – new tankage to be located between existing plant and pump station)
 - Excavated for new package plant.
 - Installed rock subgrade for new WWTP tankage.
 - Installing steel for conc. pad on which the new tankage will sit.
 - Plan to pour tankage conc. pad on Wed 7/17.
 - Pre-cast structures for UV disinfection system and post aeration/effluent tank are on site.
- d. **Official Ground Breaking Ceremony:** The official ground breaking ceremony will be held at 10:00 on Friday July 19th in front of Schmidt Cabinet Company.

5. Stormwater Demonstration Project:

- a. Rob Huckaby requested approval from the District to sign the official contract with Fulkerson Contracting. *A motion was Rusty Sizemore, second by Tony Combs to approve the construction contract. Motion passed 4 – 1 with JR Eckart casting a “no” vote.*
- b. Rob Huckaby presented Invoice No. 1 in the amount of \$28,787.00 from Fulkerson Contracting. This invoice represents a 50% billing. Rob explained that approximately 65% of the work has been completed and he recommended approval of the invoice. *A motion was made by Rusty Sizemore, second by Tony Combs to approve the invoice. Motion passed unanimously.*
- c. Signage: It was discussed that a sign would be placed at the unit prior to Lanesville Heritage Weekend to promote the project and allow for a public

relations and educational opportunity. Rob Huckaby and Bob Woosley will coordinate having a sign installed.

6. Lanesville Interchange Sewer Project:

- a. **District Project:** Discussion was held regarding the connection point to the Town's system. Bob Woosley shall meet with the Town's engineer to discuss making the system flexible by tying into the Town's proposed lift station with the ability to valve the system to allow for direct connection into the force main to the WWTP. The reason for this flexibility in operations is to allow for non-disruption of service for the District.
- b. **Town of Lanesville Project:** The Town is still working on their plans and continuing to make progress.
- c. **Lanesville Rate Increase:** Herb Schneider made the Board aware of a future rate increase the will be voted upon soon by the Lanesville Town Board. Per the District and Town's Interlocal Agreement all rate increases must come before the District for their acceptance. Herb explained that the last sewer rate increase by the Town was in 1998. The Town recently completed a rate study which revealed the need to increase rates by approximately 26%. The Town intends to raise rates in a two step process: first increase will be 13% which will happen immediately followed by a second 13% increase to happen next year. The Town is hopeful that the second increase can be reduced by some degree after the Town gauges the impact the initial increase has had on their operating funds. *A motion was made by J.R. Eckart, second by Tony Combs to accept the changes to the Town's sanitary sewer rates. Motion approved unanimously.*

7. Treasurers Report:

- a. *A motion was made by J.R. Eckart, seconded by Rusty Sizemore to approve the June Treasurer's report. Motion approved unanimously.*
- b. *A motion was made by Tony Combs, seconded by Rusty Sizemore to approve the following invoice payments. Motion approved unanimously.*

EDA Funds:

- i. Mitchell & Stark – Pay Application No. 1 \$ 14,367.71
- ii. Dan Cristiani Excavating – Pay Application No. 1 \$114,873.47
- iii. River Hills Development – Invoice No. 1 \$25,525.00
- iv. Heritage Engineering – Construction Admin Services \$8,050.00

District Checking Account:

- v. Ramsey Water Company – Septic Maintenance Flyer \$319.44
- vi. Harrison REMC – WWTP Electric Service \$977.73
- vii. Aqua Utility Service – Auto Dialer & Sludge Haul \$623.00
- viii. Aqua Utility Service – July WWTP Operations \$2,400.60
- ix. Town of Corydon – June sewer bills \$7,240.26
- x. Bennett & Bennett Ins./Liability & Property \$1,898.00
- xi. Stantec – Lanesville School Campus Project \$1,187.25

- c. *A motion was made by Gary Davis, second by J.R. Eckart to approve the following invoice payment. Motion approved unanimously.*

- i. Heritage Engineering – HCRSD Support (May) \$ 1,525.00

- d. *A motion was made by J.R. Eckart, second by Tony Combs to approve the following invoice payment. Motion approved unanimously.*

- i. Heritage Engineering – Lanesville Interchange \$1,552.91

8. Other Items:

- a. **Town of Lanesville Board Appointment:** The Board asked Herb Schneider if he had been official appointed by the Town as a back up to Rusty in the event Rusty cannot attend District Board meetings. Herb said that this had not happened yet but he planned to have this completed at the Town's next meeting.
- b. **Future Stormwater Demonstration Projects:** J.R. Eckart asked the Board to consider a possible future demonstration project at the Harrison County Community Foundation Building. The project would be similar to that being completed at the Lanesville School Campus. The HCCF has a high volume of traffic and is visible by a large segment of the population. This would provide an excellent opportunity for an education opportunity to promote clean water and the protection of the waterways. This item will be discussed further at future meetings.

Next Meeting:

Regular Board Meeting: **Wed. August 21, 2013 at 8:30 am @** Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs, Secretary

Jim Klintiver

Daniel Lee

Gary Davis, V.P./Treasurer

JR Eckart

Towns - Lanesville (Rusty Sizemore)