

Harrison County Regional Sewer District

July 18, 2025 Meeting Minutes

Meeting Date: July 18, 2025
8:30 am
Harrison County Community Foundation building
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Danny Schroeder	Board Member
Thomas Tidstrom	Board Member (Town of Lanesville)
Bill Byrd	Board Member (Town of Milltown)
J.R. Eckart	Board Member
Bruce Kennedy	Board Member
Bruce Cunningham	Board Member (Town of Corydon)*
Darin Duncan, P.E.	Board Member (Secretary)
Chris Byrd	Board Attorney
Steve Tolliver Sr.	Aqua Utility Services
Bob Woosley, P.E.	Heritage Engineering

Absent:

Steve Tolliver Jr. Aqua Utility Services

Guests

Steve Thieneman	Developer (Kepley Fields)
Dylan Schmidt	Property Owner (1590 Old SR 64, New Salisbury)
Dale Schmidt	Property Owner (1570 Old SR 64, New Salisbury)

**Town voting member. (2025 vote belongs to the Town of Corydon)
(Order of voting: 2025 – Corydon, 2026 – Milltown, 2027 - Lanesville)*

Action Items:

- 1. June 20, 2025 Regular Board Meeting Minutes:** *A motion was made by JR Eckart, second by Bruce Kennedy, to approve the meeting minutes. Motion approved unanimously.*
- 2. Berkshire WWTP Expansion Project:** Bob Woosley provided the following updates and report:
 - a. Construction:** Construction is on-going. The foundation for the WWTP tankage will be poured in the coming weeks.
 - b. Construction Progress Meeting:** At the conclusion of today's Board meeting the monthly progress meeting will be held with the contractor and USDA Rural Development representatives. All are welcome to attend the meeting but are not required to attend.
 - c. Pay Application No. 3:** \$115,755.69

A motion was made by Darin Duncan, second by Bruce Cunningham, to approve pay application 3. Motion approved unanimously. Pay Application No. 3 will be sent to Indiana First Region for reimbursement via READI funding.

- d. Application for Construction Design Release Form (Garage/Control Building):** Bob Woosley presented the Indiana Dept of Homeland Security Division of Fire and Building Safety Plan Review Branch Application for Construction Design Release Form (State Form 37318) for the new Garage/Control Building that needs to be completed and submitted to the State to secure a building permit. *A motion was made by Bruce Cunningham, second by Bruce Kennedy, to approve allowing Tom Tucker to sign the Design Release Form. Motion approved unanimously.*

3. Operators Updates:

- a. Operations Report:** Steve Tolliver Sr presented the June operations report. He reported the plant met all permit limit requirements during the month. *A motion was made by Bruce Kenneday, second by JR Eckart, to approve the June Operations Report. Motion approved unanimously.*

4. New Salisbury Sanitary Sewer Connection Requests:

- a. 7705 Hwy 135 (Brian Whittaker):** This property is home to a 5 unit apartment building that is currently served by an undersized septic system. The septic system and lateral field for this site has failed. The health department has asked if it would be possible to allow them to connect to the existing 2" FM that is immediately adjacent to this property. The post office is currently the only customer connected to the 2" FM. Bob Woosley explained that a grinder pump (similar to the model used for the post office) could be utilized to connect this property to the 2" FM. All work would occur within the right of way of Oak Street NE or within an existing sewer easement. A motion was made by Bruce Cunningham, second by JR Eckart, to allow 7705 Hwy 135 to connect to the existing 2" FM. Motion approved unanimously.
- b. 1590 Old SR 64 (Dylan Schmidt):** Dylan Schmidt asked permission from the Board to connect to the existing sewer system. The nearest sewer line to his property is the existing 4" FM located along Old SR 64. Mr. Schmidt explained he currently is not having any septic issues but wanted to see if connecting was an option. *A motion was made by Darin Duncan, second by Bruce Kennedy, to allow Mr. Schmidt to connect to the existing 4" FM via a grinder pump and small diameter FM. All costs associated with this work shall be borne by Mr. Schmidt. In addition, the District's engineer will review the entire area to determine if the FM needed to serve Mr. Schmidt's property needs to be oversized for future connections to the system. The District would pay for any costs associated with increasing the size of the proposed FM. Motion approved unanimously.* Bob Woosley will provide Mr. Schmidt with the needed information for his connection to be made. Mr. Schmidt will then pursue securing a quote from a contractor/plumber to determine if he wishes to pursue this work or not. The District will not be a party to the selection of a contractor nor will they be a part of getting the work completed.

- c. **Recapture Agreement:** Follow up discussion was held regarding the need for the District to develop a Recapture Agreement that would be used to allow for the reimbursement of a portion of the costs incurred by an individual when public improvements are constructed that others may tie into in the future. Bob Woosley will work with Chris Byrd to develop the agreement and bring it back to the Board at a future meeting for consideration.

5. Customer Billing Request:

- a. **Kepley Fields Lot 104 (Town Center North):** Steve Thieneman (Developer/Owner of Lot 104) requested the Board waive his sanitary sewer billings until such time his water is turned back on for the property. He explained that his building is still under construction and he will have no need for water until late this year when the building is complete and tenants move in. The District's current policy is to begin charging for sanitary sewer when the water meter has been set. Mr. Thieneman understands the policy and asked Ramsey Water to turn off his water to ensure no water would be utilized on the property that would have the potential to enter the sewer system. *A motion was made by Darin Duncan, second by Danny Schroeder, to waive all past and future sewer billings for Lot 104 until such time the water service has been activated. Upon activation of water service sanitary sewer billings will resume immediately. Motion approved unanimously.*

6. Delinquent Accounts:

- a. **Active Liens:** Chris Byrd made the Board aware that all active liens will be released. All accounts with liens have now been paid in full.
- b. **8137 Wagner Avenue:** Chris Byrd informed the Board this account is now 4 months past due. A demand letter will be sent immediately.

7. Treasurers Report:

- a. **Treasurer's Report:** Gary Davis presented the Treasurer's Report. *Motion made by JR Eckart, second by Bruce Kennedy, to approve the Treasures report. Motion approved unanimously.*
- b. **Claims:** *Motion made by Gary Davis, second by Bruce Kennedy, to pay the following claims. Motion approved unanimously.*

District Checking Account:

• Harrison REMC-WWTP electric service	\$1,720.03
• Duke Energy – lift station electric service	\$72.39
• Town of Corydon – June sewer bills	\$11,030.85
• Lanesville Utilities – June sewer bills	\$1,174.48
• Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$6,075.69
• Whitis Law – proposed Corydon Agreement modifications	\$790.00
• Heritage Eng. – Retainer/misc services/web site/WWTP	\$7,245.95
• Whitis Law Office – proposed Corydon Agreement Modification	\$790.00
• WJH, LLC – refund meter deposit lots #44 & #54	\$300.00
• Mitchell & Stark Pay Application No. 2	\$42,512.50

Next Meeting:

Regular Board Meeting: **August 22, 2025 at 8:30 am** at the Harrison County Community Foundation.

Minutes prepared by: Heritage Engineering.

End of Minutes

Approved by:

Tom Tucker, President

J.R. Eckart

Gary Davis, V.P./Treasurer

Bruce Kennedy

Darin Duncan, P.E., Secretary

Danny Schroeder

Bruce Cunningham (Corydon), Town Representative