

Harrison County Regional Sewer District

July 18, 2012 Meeting Minutes

Meeting Date: July 18, 2012
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Bill Byrd	Board Member (Town of Milltown)
Gary Davis	Board Member (VP/Treasurer)
Tony Combs	Board Member (Secretary)
Jim Klintstiver	Board Member
J.R. Eckart	Board Member
Bob Woosley	Heritage Engineering (District's Engineer)
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)
Rob Huckaby	Stantec
William Marshall	Stantec

Absent:

Fred Cammack	Board Member (Town of Corydon)*
Rusty Sizemore	Board Member (Town of Lanesville)
Dan Lee	Board Member
Chris Byrd	Board Attorney

Guests:

Shelby Villier	Intern with the Nature Conservancy
Cassie Hauswald	Nature Conservancy
Jill Saegesser	River Hills Development
Pete Schickle	
Joann Schickle	
Larry Ott	
Gary Blank	
Kenny Schneider	

* *Town Voting Member*

Action Items:

- 1. June 20, 2012 HCRSD Board Meeting Minutes:** *Motion made by JR Eckart, seconded by Gary Davis to approve the minutes. Motion approved unanimously.*
- 2. Berkshire WWTP Operations Report.**
 - a. Operations Report (June):** Steve Tolliver presented the June 2012 Operations Report and reported the WWTP continues to meet permit requirements. Steve reported that as discussed at the last meeting the volume of flow appeared to low. He investigated and found a leak in the effluent tank

allowing flow to bypass the flow meter resulting in lower readings. He noted that all flow was properly treated prior to discharge, it was simply not passing through the flow meter and being recorded properly. The leak has been repaired and all flow is passing through the flow meter. The incident was reported to IDEM. *Motion made by Gary Davis, seconded by Jim Heitkemper to approve the June Operations Report. Motion approved unanimously.*

3. New Salisbury EDA Grant Update:

- a. **Easement Acquisition:** Bob Woosley reported that Chase Bank submitted their signed easements documents since the time of the Board's last meeting. There are now two (2) easements remaining: R64 and Indiana IMHC both of which consist of the same owner's (SSK which owns the mobile home park). Chris Byrd is working with them to finalize signing of the documents. Signed documents are expected to be in hand prior to the next Board meeting. Upon receipt of the final documents Bob Woosley will work with Jill Saegesser to immediately submit all information to John Owens (Project Manager with EDA) in Chicago for approval.
- b. **EDA Quarterly Report:** Jill Saegesser presented the quarterly report for Tom Tucker's signature.
- c. till remain outstanding. Same easements as reported at the last meeting. Owners have all stated they are signing and returning the documents.

- 4. Lanesville Interchange:** Tom Tucker and Bob Woosley met on 5/30/12 with members of the Town Board. All parties agreed to move forward with Option 1 (with a slight modification) for a total cost of approximately \$1.7M. The District will move forward with making a presentation to the Economic Development Corporation on 7/11/12 to gain their support prior to approaching the Commissioner's. It is anticipated that the District will make a request to the Commissioner's at either their July 16th or August 6th meeting.

- 5. Stormwater Demonstration Project (Lanesville School Campus & Corydon School Campus):** County funding has been approved in the amount of \$89,500. Discussion was held as to how the County wished to receive the funds. There are two options: Option 1 – Receive check in full amount from County and District administers funds, Option 2 – Leave funds with County and allow County to issue all payments.

A motion was made by Gary Davis, seconded by JR Eckart to allow the District to receive the \$89,500 funds immediately (Option 1) from the County. Motion passed unanimously.

A motion was made by Gary Davis, seconded by Jim Klintstiver to appoint Tony Combs, JR Eckart, and Dan Lee (upon Dan's acceptance of the appointment) to serve on a sub-committee to oversee the project. Motion approved unanimously. The committee will be responsible for working with Stantec on the negotiations of their design service contract for design and implementation of the project.

6. Treasurer's Report:

- a. *A motion was made by Gary Davis, seconded by Tony Combs, to approve the following invoices. Motion approved unanimously.*

Town of Corydon – May sewer charges	\$4,766.23
Town of Corydon – Hospital lift station meter calibration	\$413.00
Aqua Utility Services – June WWTP operating contract	\$2,349.84*
Aqua Utility Services – Sludge Hauling & Auto Dialer	\$383.00
Harrison County REMC – Power charges	\$851.89
Heritage Engineering – New Sals. Sewer System (Geo)	\$2,400.00

**Aqua Utility Service's fee increased by 3% effective Jan. 1, 2012.*

- b. *A motion was made by Gary Davis, seconded by Jim Klinstiver to approve the following invoices, motion approved unanimously:*

- a. *Heritage Engineering's invoice in the amount of \$2,681.85. This amount will be charged to the District's Operating Budget.*
- b. *Heritage Engineering's invoice in the amount of \$1,035.00. This amount will be charged to the District's Project's Budget. This entire invoice was for easement acquisition and is eligible for reimbursement via the EDA Grant for the New Salisbury Project (if sufficient funds remain at the end of the project).*

- c. *A motion was made by JR Eckart, seconded by Jim Klinstiver to approve the May Treasurer's report. Motion approved unanimously.*

7. Other Business:

- a. **Heritage Engineering/Stantec:** As a matter of clarification the question was asked if Heritage or Stantec had any ownership interests in one another. They are totally independent companies and have no ties to each other whatsoever. The relationship between the two firms is strictly a consultant/sub-consultant relationship. Heritage is the holder of the engineering services contract with the District and Stantec is a sub-consultant to Heritage.
- b. **2013 Budget:** Gary Davis advised the Board that the County will be reviewing any budget requests in the coming months. He requested that the Board begin the process of drafting their proposed budget for submittal to the County for consideration. The Board directed Bob Woosley to prepare a draft budget for review at the Board's July meeting.

Next Meeting:

Regular Board Meeting: **Wed. July 18, 2012 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

HCRSD Mtg Minutes

July 18, 2012

Page 4 of 4

Approved By:

Tom Tucker, President

Tony Combs, Secretary

Jim Klinstiver

Daniel Lee

Gary Davis, V.P./Treasurer

JR Eckart

Towns - Corydon (Fred Cammack)