

Harrison County Regional Sewer District

July 20, 2016 Meeting Minutes

Meeting Date: July 20, 2016
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Gary Davis	Board Member (VP/Treasurer)
Tom Tucker	Board Member (President)
Bill Byrd	Board Member (Town of Milltown)
John Kintner	Board Member (Town of Corydon)*
Tony Combs	Board Member (Secretary)
Jim Klintstiver	Board Member
Matt Beckman	Board Member (Town of Lanesville)
Bob Woosley, P.E.	Heritage Engineering
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Darin Duncan, P.E.	Board Member
Chris Byrd	Board Attorney
Dan Lee, P.E.	Board Member

**Town voting member.*

Action Items:

- 1. June 15, 2016 HCRSD Board Meeting Minutes:** *Motion made by Bill Byrd, second by Darin Duncan to approve the meeting minutes. Motion approved unanimously.*
- 2. Berkshire WWTP:**
 - a. Operations Report (June):** Steve Tolliver reviewed the monthly report. The plant remains in full compliance with all permit parameters. Steve commented the Dollar General site restoration is now complete at the Schmidt Lift Station. We will continue to monitor this situation to confirm there are no issues with storm water flooding the station. *A motion was made by Tony Combs, second by John Kintner to accept the June Operations Report. Motion approved unanimously.*
 - b. Flow Meter:** Steve reported the manufacturer has fixed the flow meter and replaced it into service. All work was covered under warranty. The meter is now functioning properly and recording all data.
- 3. New Salisbury Sewer**
 - a. Sewer Rate Increase:** The Board discussed the need to consider modifications to the current rate ordinance to cover increased operational costs and to add a penalty for connection to the system without proper

notification of the District. The Board instructed Bob Woosley to work with Chris Bryd to draft revisions to the current rate ordinance. A draft will be sent out prior to the next Board meeting for review. This will be discussed in detail at the next Board meeting.

4. Treasurers Report:

- a. *Motion made by John Kintner, second by Tony Combs to approve the June Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by John Kintner to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,386.09
ii. Duke Energy – lift station electric service	\$26.08
iii. Aqua Utility Services – July WWTP Op. & Lift Sta. Maint.	\$2,871.99
iv. Aqua Utility Services – June billing/UV/call out	\$515.92
v. Town of Corydon – June sewer bills	\$5,079.08
vi. Heritage Eng. – retainer/website/Dollar General inspection	\$1,100.00
vii. Bennett & Bennett Insurance – annual renewal	\$4,296.00

- c. **Insurance:** The Board will invite Pam Bennett (agent) to make a presentation to the Board at the next meeting to discuss coverage limits and options.

5. Other Items:

- a. **Feasibility Study Update:** The following members were appointed to a sub-committee to begin work on the update: Bill Byrd, Jim Klintstiver, and Darin Duncan (Darin was not in attendance at the meeting but will be asked if he is willing to serve on this committee). Bob will follow up with the sub-committee to begin work.
- b. **State Audit:** Tom Tucker reported the District has received the invoice from the State for the recently completed audit (this audit was thru 2014). Total cost was approximately \$28,000. Tom has asked Chris Byrd to follow up with the State to get answers as to why the cost was so high (in years past the cost was less than \$5,000). It was discussed that the District may want to consider opting out of having the State perform the audits. The Board feels they could save substantial sums of money by having an independent consultant perform the audits in the future.

Next Meeting:

Regular Board Meeting: **August 17, 2016 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved by:

Tom Tucker, President

Jim Klinstiver, Board Member

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Town Representative