

Harrison County Regional Sewer District

July 20, 2018 Meeting Minutes

Meeting Date: July 20, 2018
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Dan Lee, P.E.	Board Member
Matt Beckman	Board Member (Town of Lanesville)*
Tony Combs	Board Member (Secretary)
John Kintner	Board Member (Town of Corydon)
Bill Byrd	Board Member (Town of Milltown)
Jim Heitkemper	Board Member
Bob Woosley, P.E.	Heritage Engineering
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Chris Byrd	Board Attorney
Darin Duncan, P.E.	Board Member

Guests:

Pam Bennett Martin Bennett & Bennett Insurance

**Town voting member. (2018 vote will belong to the Town of Lanesville)
(Order of voting: 2018-Lanesville, 2019-Corydon, 2020-Milltown)*

Action Items:

- 1. Town Vote:** Bill Byrd (Milltown) began the meeting with vote until Matt Beckman (Lanesville) arrived.
- 2. June 15, 2018 HCRSD Board Meeting Minutes:** *Motion made by Bill Byrd, second by Dan Lee to approve the meeting minutes. Motion approved unanimously. (Note: Bill Byrd signed the minutes on behalf of the Towns vote.)*
- 3. Insurance:** Pam Bennett Martin (Bennett and Bennett Insurance) was in attendance to provide an update to the Board on the insurance renewals. Highlights:
 - a. The District currently has a \$2M Liability and \$4M Aggregate policy. No deductible applies.
 - b. \$2M Errors and Omissions coverage (which includes a \$2,500 deductible).
 - c. Civil Liability exposure coverage (which also includes a \$2,500 deductible).
 - d. Policy coverages automatically increase 3% each year.
 - e. Premiums are reduced \$468 from last year due to the District's good claims history.

- f. Lanesville Lift Station: For whatever reason this lift station was not included in the coverage. It will be added immediately. Bob Woosley will send Pam the necessary cost information.
- g. Mobile Generator: The trailer mounted generator that is stored at the New Salisbury WWTP has a current value of \$9k listed in the policy. Pam asked that we confirm this value is correct. Bob Woosley and Steve Tolliver will review and advise Pam if this is the correct value.

4. Berkshire WWTP:

- a. **Operations Report (June):** Steve Tolliver reported the plant met all permit requirements during the month. Steve performed maintenance work on the UV system due to a scum build up that was impacting performance. Unit was removed, cleaned, and placed back into service immediately. No further action was necessary. Unit is functioning properly. *A motion was made by Matt Beckman, second by Tony Combs to accept the Operations Report. Motion approved unanimously.*
- b. **Power Outage:** Steve Tolliver reported a brief power outage occurred in New Salisbury on the lift stations that are powered by the Harrison REMC. Power was immediately restored. The power loss caused a slight issue at the Schmidt Cabinet Lift Station. The pumps did not respond to the power being restored and an electrician had to be called to resolve the issue. It was a simple fix of re-setting the motor starters. No new parts were required.

5. 2018 Project Initiatives:

- a. **Lanesville Interchange Frontage Road Sewer Extension:** Bob Woosley provided a brief update on the design efforts that have begun by the County. The County has retained Primavera and Associates to design the improvements to serve the proposed JC Moag development. Bob has provided sewer as-built documents and other information to Primavera for use in their design.
- 6. New Salisbury (Proposed Veterinary Clinic):** Brief discussion was held regarding the possible new veterinary clinic being considered by Dr. Grant Hinder. The Board asked that Bob Woosley follow up with Dr. Hinder to determine if this project is still being considered.
- 7. New Salisbury (Thieneman Development at corner of SR64 and SR 135):** The Board asked that Bob Woosley follow up with the Developer's engineer (Primavera and Associates) to determine the status of this proposed development.
- 8. New Salisbury (Child Craft/Hastings) – Water Leak:** Maintenance work at the facility resulted in a water leak that has since been repaired. The water did not enter the sewer system (it went into the storm drainage system). *A motion was made by Gary Davis, second by Tony Combs to issue a credit to Hastings for the water that did not enter the system. Motion approved unanimously.* Note: Their bill will be based on their average water consumption over the past six months.

9. Treasurers Report:

- a. *Motion made by Dan Lee, second by Tony Combs to approve the June Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Matt Beckman to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,535.03
ii. Duke Energy – lift station electric service	\$26.42
iii. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$4,024.62
iv. Town of Corydon – June sewer bills	\$5,884.11
v. Bennett & Bennett Ins. – Liability/Property renewal	\$3,969.00
vi. Heritage Eng. – retainer/website hosting	\$880.00

- c. *Motion made by Tony Combs, second by Dan Lee to pay the following claim from the District's County Account (Account No. 30302): Heritage Engineering \$1,165.00. Motion approved unanimously.*

Next Meeting:

Regular Board Meeting: **Friday August 17, 2018 at 8:30 am @ Harrison County Community Foundation Building.**

Minutes prepared by: Heritage Engineering

End of Minutes

Approved by:

Tom Tucker, President

Jim Klintiver, Board Member

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Town Representative