

Harrison County Regional Sewer District

July 21, 2010 Meeting Minutes

Meeting Date: July 21, 2010
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Darin Duncan	Board Member (Secretary)
Dan Lee	Board Member
J.R. Eckart	Board Member
Bill Byrd	Board Member (Town of Milltown)
Bill Sanders	Heritage Engineering (District's Engineer)
Rob Huckaby	Stantec
Steve Tolliver	Berkshire WWTP Operator

Absent:

Tony Combs	Board Member
Rusty Sizemore	Board Member (Town of Lanesville)
Fred Cammack	Board Member (Town of Corydon)*
Chris Byrd	Board Attorney

Guests:

Kris Vance	Lincoln Hills
Ross Schulz	Corydon Democrat
Cassie Hauswauld	Nature Conservancy

* *Town Voting Member*

Action Items:

- 1. June 30, 2010 Meeting Minutes.** *Motion made by JR Eckart, seconded by Darin Duncan to approve the minutes. Motion passed unanimously.*
- 2. Berkshire WWTP Operations Report:** Steve Tolliver presented a monthly operations report to the Board. The plant is meeting permit. *Dan Lee made a motion to approve the operations report. It was second by Gary Davis. Motion passed unanimously.*
- 3. Treasurer's Report** Gary Davis reported a checking account balance of \$27,922.86 and a money market account balance of \$123,088.09. Gary noted that SSK Communities has caught up on the previously overdue invoices. *A motion was made by Darin Duncan, seconded by Dan Lee to approve the Treasurer's Report. Motion passed unanimously.*

- i. *A motion was made by Gary Davis, seconded by JR Eckart to approve the invoices listed below. Motion passed unanimously.*
 - a. Town of Corydon – June sewer charges \$6232.45
 - b. Aqua Utility Services – sludge hauled/chemicals \$438.82
 - c. Aqua Utility Services – July operations \$2,281.40
 - ii. Approved the following invoices:
 - a. **Heritage Eng. (\$6,672.50) Account .02:** District project management. *Motion made by Jr Eckart, seconded by Gary Davis. Motion passed unanimously.*
4. **Section 319 Grant:** Cassie Hauswauld from the Nature Conservancy was in attendance and made a brief statement regarding the Nature Conservancy as it relates the efforts the HCRSD was making for the 319 Grant. Kris Vance from Lincoln Hills was in attendance to review with the Board the previous grant submittal, to discuss options for improving the chances of winning a grant, and to discuss Lincoln Hills, in general, and the role they could play in the grant application.

Ms. Hauswauld actually spoke at the beginning of the meeting. However, it was mostly related to the Section 319 Grant. The following is a summary of the items discussed by Ms Hauswauld:

- i. The Nature Conservancy appreciates the efforts of the Board for undertaking storm water quality.
- ii. The Nature Conservancy's primary interest is in rare/threatened plants and animals.
- iii. Indian Creek does not contain any of these species, but portions of the Indian Creek Watershed drain to the Binkley Cave system which does contain the species.
- iv. Portions of the Indian Creek watershed are believed to also drain indirectly to the Blue River through the sinks of Indian Creek. The Blue River also has rare and threatened species.
- v. Karst is mentioned in the previous 319 Grant. If a portion of the grant focused on karst improvements, the Nature Conservancy could potentially provide matching funds.

The following is a summary of the items discussed by Ms. Vance:

- i. Ms. Vance said she had partially reviewed the previous grant submittal.
- ii. Her opinion is that the merits of the proposed grant application are strong.
- iii. She reiterated and clarified some of the comments that Mr. Andrew Pelloso from IDEM had previously made – specifically:
 - i. Matching funds must go on the ground. Demonstration projects cannot count towards matching funds. She said there may be options for using portions of the demonstration project to apply towards matching funds.
 - ii. She said that highlighting the karst features of the project would greatly enhance the application.
 - iii. Letters of support are good, but partners that are committing to something are better. A partner typically commits some type of resource – it does not have to be monetary. They can commit the time of an employee, meeting space, materials, etc.
- iv. She suggested we review and try to expand the list of partners.
- v. She suggested investigating various cost share programs.

- vi. The implementation plan must match the management plan in the grant application.
- vii. She also briefly discussed Lincoln Hills RC&D. In summary Lincoln Hills:
 - i. Is a 501c3 focused mainly in the areas of Land Management, Water Management and Community Development.
 - ii. Covers the four county area of Harrison, Spencer, Crawford and Perry Counties.
 - iii. Performs grant writing within those geographic areas
 - iv. Performs project management and strategic planning.
 - v. Is operated by a Council. Three members, Don Richmer, Archie Sauerheber, and Charlie Sell, of the current council are from Harrison County.

The Board then discussed miscellaneous items with Ms. Vance and amongst themselves:

- Darin Duncan asked if the HCRSD, rather than the County, should be the coordinator. Ms. Vance said that is the typical setup and would be preferred, but there are other options.
- Darin Duncan asked Ms. Vance if they could be the grant administrator or be sub-contracted to the HCRSD as a grant administrator. Ms. Vance said she could discuss that with their Council, but it would be better if they were not sub-contracted.
- *A motion was made by J.R. Eckart, seconded by Dan Lee, to have a special meeting on Wed., August 4th at 11 AM to review with Ms. Vance action items to complete the grant application by September 1. The motioned passed unanimously.*
- *A motion was made Darin Duncan, seconded by Gary Davis, to move forward with the items necessary to re-submit the grant application by the September 1, 2010 deadline. During discussion, J.R. noted that he was not comfortable with this until after the meeting on August 4th because he felt that the HCRSD may discover there is too much to get done in too short of a time frame. Darin noted that the HCRSD could determine then to stop proceeding, but he didn't want to miss out on meetings being held by other potential partners in the interim. He also noted that the project currently had some momentum, and he didn't want to risk losing this momentum. The motion passed 3-1, with J.R. Eckart the dissenting vote and Tom Tucker abstaining.*

5. **Lanesville Interchange Service Options:** Bill Sanders presented revised cost estimates for the Lanesville Interchange. The costs included the upgrades to the WWTP that would be required if the flows from the interchange were sent there. The Board asked Heritage to meet with Chris Byrd to follow up with the Town to determine the status of the Lanesville Boundary agreement.
6. **Berkshire WWTP:** Tom Tucker noted that the easements were recorded. He also noted that the subcommittee was to meet on 7/30/10 to review rates.
7. **New Salisbury Project:** Bill Sanders stated that Heritage was to meet with Berkshire WTP sub-committee on 7/30/10 to review potential alignments, pump station locations, WWTP items, etc. J.R. Eckart asked if Heritage could provide an update at the special meeting on August 4.

It was also noted that Heritage is working without a signed contract because the Harrison County Community Foundation (HCCF) did not release the additional \$35,000 of funding that was previously approved. Darin Duncan requested permission to ask the County to loan the additional money to the HCRSD. If the foundation were to release the money in the future, it would be paid back to the County. *A motion was made by Darin Duncan, seconded by Gary Davis, to allow the Darin to request the additional funds from the County.*

8. Next Meeting: Regular Board Meeting: **Wed August 18, 2010 at 8:30 am** @ Harrison County Community Foundation Building. Special Meeting to discuss the Section 319 Grant Application and an update on the New Salisbury project scheduled for **Wednesday, August 4, at 11 AM** at the Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs

Darin Duncan, Secretary

Daniel Lee

Gary Davis, V.P./Treasurer

J.R. Eckart

Towns - Corydon (Fred Cammack)