

Harrison County Regional Sewer District

June 15, 2018 Meeting Minutes

Meeting Date: June 15, 2018
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Matt Beckman	Board Member (Town of Lanesville)*
Tony Combs	Board Member (Secretary)
John Kintner	Board Member (Town of Corydon)
Bill Byrd	Board Member (Town of Milltown)
Matt Robinson, P.E.	Heritage Engineering
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Darin Duncan, P.E.	Board Member
Dan Lee, P.E.	Board Member
Jim Heitkemper	Board Member
Chris Byrd	Board Attorney
Bob Woosley	Heritage Engineering

Guests: Herb Schneider Town of Lanesville

**Town voting member. (2018 vote will belong to the Town of Lanesville)
(Order of voting: 2018-Lanesville, 2019-Corydon, 2020-Milltown)*

Action Items:

- 1. Board Roster:** Jim Heitkemper has been nominated to fill the position vacated by the passing of Jim Kinstiver.
- 2. May 18, 2018 HCRSD Board Meeting Minutes:** *Motion made by Matt Beckman, second by Tony Combs to approve the meeting minutes. Motion approved unanimously.*
- 3. Berkshire WWTP:**
 - a. Operations Report (May):** Steve Tolliver reported the plant met all permit requirements during the month. Steve reported that the plant operated at 27% of its capacity. Maintenance work at the plant included changing the oil and filters in the blowers. Steve reported that since the lid that was off of the manhole near the WWTP was repaired they have had no overflows. Also, there have been no overflows at the Schmidt Lift Station. Steve mentioned that there have been no problems with the plant UV system since he replaced two ballasts last month (this fix was mentioned at last month's meeting). *A motion was made by Tony Combs, second by Matt Beckman to accept the Operations Report. Motion approved unanimously.*

4. 2018 Project Initiatives:

- a. **Lanesville Interchange Frontage Road Sewer Extension:** Herb Schneider, with the Town of Lanesville, attended the meeting and expressed some concerns about the wastewater stream that would be generated by the Industrial Park's new tenant (a glass fabrication shop). This wastewater stream will be the first wastewater discharged to the proposed Frontage Road Sewer Line and the first wastewater stream to be pumped to Lanesville via the Sewer Districts Lift Station and forcemain sewer that was installed several years ago. It was mentioned that the new glass fabricator plans to be in operation my March of 2019 and will have approximately 25 employees.

Herb asked what kind of flow was anticipated from the new facility and how much flow was expected. It was discussed that most likely the only flow will be restroom type wastewater. With the anticipated 25 employees the flow amount would likely be about 500 gpd. It wasn't believed that the new facility will have any process wastewater. It was mentioned that once the new frontage road sewer line was completed the existing Areva facility will also connect to the line. Gary mentioned that he had gone through the glass fabrication company's plant in Jeffersonville and it didn't look like they used much water. Steve said he could talk to Lynn Ashack in Jeffersonville to ask Lynn if he knew anything about the wastewater flows from the glass fabricator.

Herb asked if we should get a letter from the glass fabricator stating how much flow they anticipate generating and that there are no substances in their flow that are detrimental to Lanesville's treatment process. Herb mentioned that the Town had a bad experience in the past with someone dumping port-a-lets into his system and it killed his plant treatment process. It was mentioned that Bob Woosley can talk to Jason Copperwaite, the County's engineer on the Frontage Road Sewer Project, about what kind of flow is anticipated from the glass fabricator. Steve mentioned that the IDEM Facility Construction Permit Application that will be prepared for the Frontage Road Sewer Project will include a wasteload allocation letter that has to be signed by Lanesville and this letter will indicate the anticipated flow amount. Matt mentioned that if there was a real concern with anything that the glass fabricator could put into the was stream we could install a sampling manhole at some point downstream of their building

Herb asked how he was going to bill these new sewer customers. Tom told him there was a flow meter installed near the connection of the Sewer District's forcemain with the Lanesville system. Lanesville will bill the Sewer District based on the monthly flow readings at this meter.

- b. **Berkshire WWTP Effluent Line Upgrade and Replacement:** Matt reported that they have completed field work trying to locate any more manholes in the field next to the WWTP that could be contributing I/I to the plant. Although the map of the MHP sewer system indicates that there are manholes located in the field, there was no above ground evidence of these manholes (other than the one that was found with its lid and frame knocked off). These other manholes are likely in the field but buried. Matt mentioned that the only way to find them may be to TV the sewer lines. Matt also mentioned that it may be worthwhile to install flow meters in the sewer lines that feed the plant to

determine which lines contribute the most I/I and to put a number on how much I/I is showing up at the plant. It was mentioned that we may need to have a conversation with the MHP about raising up the manhole that was found with its lid knocked off, so no additional inflow gets into the system via this manhole.

As mentioned in last month's meeting minutes, Matt reiterated that he and Bob had talked to the Berkshire MHP owner about the location of the proposed effluent forcemain upgrade and they told the owner they could relocate the line to avoid any future improvements/developments planned for the adjoining property. The MHP owner did not have any future development plans for the property so it was decided to replace the line in its current location (i.e. in the existing easement).

5. Treasurers Report:

- a. *Motion made by Gary Davis, second by Matt Beckman to approve the May Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Tony Combs to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,443.28
ii. Duke Energy – lift station electric service	\$21.76
iii. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$3,790.84
iv. Town of Corydon – May sewer bills	\$4,083.88
v. Heritage Eng. – retainer/website hosting/fees & permits	\$896.15

- 6. **Veterinary Clinic (New Salisbury):** Matt said he had looked at the location of the proposed vet clinic to determine the routing and cost of an individual sewer service for the clinic. The most probable scenario would involve the vet clinic installing a grinder pump station on their property and running a forcemain from the grinder station, under SR 135, and connecting to the existing 2" forcemain that was installed for the post office building last year. The Sewer District would have to apply for the INDOT Permit needed to install the line under SR 135 and take ownership of this part of the forcemain (INDOT typically doesn't allow private sewer lines under their roadways). The estimated cost to install the individual sewer connection is approximately \$20,000. Gary mentioned that the vet clinic owner, Dr. Hinder, may want to contact the Harrison County Economic Development Corp. to see if he is eligible for financial assistance with his sewer connection.
- 7. **Laconia Sewer System Issue:** Tony mentioned that he had been contacted by a property owner in Laconia about a possible sewer issue. The owner said he has a pond on his property and noticed a number of dead fish in the water and wanted to know if this could have been caused by malfunctioning wastewater treatment units in Laconia. Laconia has a unique treatment system that was installed about 15 years ago (uses tanks with a filter media system for treatment). There are about 20 houses on the system now and there may be some question as to the maintenance of the treatment units. Tony mentioned that the discharge stream did have a high bacterial content, but this could be from nearby farms. Tony said he is working on a report about the complaint and can bring this to the Board when it is finished. Tony asked the Board if this is something they wanted to pursue. It was mentioned that IDEM records can be checked to see if there are any violations mentioned in the inspection reports of the system.

8. **County Budget Update:** Gary said he had received the County budget. He assumed the Board would not be making any requests from the County for financial assistance – the Sewer District still has about \$16,000 left in their account from previous County funds. The County will likely not entertain any requests for funding this year anyway because of other commitments. It was agreed that no request for County funding would be made this year.
9. **Rate Study/Insurance Coverage Changes:** Gary said he had been contacted by Umbaugh and Associates and they asked if the Sewer District needed a rate study. After discussion, it was agreed that a rate study was not required because the District has the ability to raise rates as needed and currently it is meeting all of its obligations. Gary also mentioned he had received a letter from the Sewer District's insurance carrier about some changes to the District's insurance. He will review this information and get back with the Board.
10. **Status of New Salisbury Developments:** Bill asked about the status of any planned development in New Salisbury.
 - a. Blue River Services (behind Bush Trucking): It was mentioned that Blue River Services did not get the funding they were hoping for but may try again next to secure funding for their proposed project.
 - b. Thieneman Development at corner of State Roads 135 and 64: Thieneman has not progressed their planned development in New Salisbury.
 - c. Schneider properties: The new owner of the Schneider properties is not sure what he will do with them – may tear down the old school; not sure about the Buck Stove Store; and, the apartment building for now will continue to function as an apartment building.
11. **State of Indiana Gateway Website:** Gary mentioned that he has to complete and send in an annual report to the State Board of Accounts (SBA). He said that he now also has to send in a monthly report to the SBA. The monthly report has to contain items such as the Board's meeting minutes, ledger and some other items. Tom mentioned that SBA is requiring these reports so they don't have to spend 2 weeks down here gathering all this information when they do their audits. It makes the audit process go much quicker. Gary said he will need the signed minutes beginning in July 2018 to include in his report. Tom said he will scan the signed minutes and get them to Gary for inclusion in his report.

Next Meeting:

Regular Board Meeting: **Friday July 20, 2018 at 8:30 am @** Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved by:

Tom Tucker, President

Dan Lee, P.E.

Gary Davis, V.P./Treasurer

Darin Duncan, P.E.

Tony Combs, Secretary

Jim Heitkemper

Town Representative