

Harrison County Regional Sewer District

June 16, 2010 Meeting Minutes

Meeting Date: June 16, 2010
9:45 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Darin Duncan	Board Member (Secretary)
Gary Davis	Board Member (VP/Treasurer)
Tony Combs	Board Member
Bill Byrd	Board Member (Town of Milltown)
Dan Lee	Board Member
Rusty Sizemore	Board Member (Town of Lanesville)
Bob Woosley	Heritage Engineering (District's Engineer)
Rob Huckaby	Stantec
Steve Tolliver	Berkshire WWTP Operator

Absent:

Fred Cammack	Board Member (Town of Corydon)*
J.R. Eckart	Board Member
Chris Byrd	Board Attorney

* *Town Voting Member*

Action Items:

- 1. May 19, 2010 Meeting Minutes.** *Motion made by Tony Combs, seconded by Dan Lee to approve the minutes. Motion passed unanimously.*
- 2. Berkshire WWTP Easement:** Chris Byrd is in the process of securing a Notary Seal from SSK's representative that signed the documents. Chris noticed the seal was missing and Indiana requires the actual seal to be affixed. The documents will be recorded once this item is corrected.
- 3. Berkshire WWTP Operations Report (May).** Steve Tolliver provided the monthly operations report for May 2010. The WWTP continues to operate and meet permit requirements. Additionally, Steve made the Board aware that our IDEM Inspector (Oscar Barker) has retired and our new inspector will be Kevin Holtz. *A motion was made by Darin Duncan, seconded by Tony Combs to approve the May Operations Report. Motion passed unanimously.*
- 4. Treasurer's Report (May).** Gary Davis reported a checking account balance of \$21,667.50 and a money market account balance of \$28,082.45. Gary noted that SSK Communities is currently behind two months on payments for sewer service at the Berkshire WWTP (representing a total of \$8,640). Bob Woosley was asked to follow up

with SSK on the status of these payments. *A motion was made by Dan Lee, seconded by Darin Duncan to approve the Treasurer's Report. Motion passed unanimously.*

- i. *A motion was made by Gary Davis, seconded by Tony Combs to approve the invoices listed below. Motion passed unanimously.*
 - a. Harrison REMC – WWTP electric service \$802.01
 - b. Town of Corydon – Grease trap/flow meter \$233.00
 - c. Town of Corydon – May sewer charges \$4,978.05
 - d. Aqua Utility Services – sludge hauled/mtn/dialer \$957.67
 - e. Aqua Utility Services – June operations \$2,281.40

- ii. Approved the following invoices:
 - a. **Heritage Eng. (\$1,647.25), Account .02:** District project management. *Motion made by Darin Duncan, seconded by Gary Davis. Motion passed unanimously.*
 - b. **Heritage Eng. (\$1,161.50), Account .03:** Work associated with the New Salisbury Project. *Motion made by Darin Duncan, seconded by Gary Davis. Motion passed unanimously.*
 - c. **Dillman, Chastain, & Byrd (\$100), Account .03:** Work associated with preparing the agreement with EDC. *Motion made by Darin Duncan, seconded by Gary Davis. Motion passed unanimously.*

- iii. District County Funds: Account balances for each of the District's County Funded accounts (these funds have taken into account the invoices approved for payment in item 5.ii):
 - a. Account ending in .02 (Operations Acct): \$25,520.75
 - b. Account ending in .03 (Projects Acct): \$23,156.50

5. Lanesville Interchange Service Options. Bob Woosley handed out copies of alternates for providing service along with cost estimates. This information will be discussed in detail at the June 30th meeting. Kevin Russel (County Engineer) will be asked to attend this meeting.

6. EDC Funds: Tom Tucker announced that the EDC signed the Memorandum of Understanding at their June 2nd meeting. The MOU allows the District to use the \$95,000 funding commitment immediately. The Board instructed Bob Woosley to prepare a letter to the HCCF asking that the remainder of funds from their original \$65,000 grant be released. Previously the HCCF only allowed the District to utilize \$30,000 of the grant. The \$30,000 covered the cost of preliminary design efforts to allow the property owners in New Salisbury to vote. Releasing the remainder of the funds (\$35k) will allow the District to proceed with final design without having to wipe out the Projects Account Budget (account no. 03).

Next Meeting:

1. Board Meeting: **Wed June 30, 2010 at 11:00 am @** Harrison County Community Foundation Building. IDEM officials will be present at this meeting to discuss the Section 319 Grant Process.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs

Darin Duncan, Secretary

Daniel Lee

Gary Davis, V.P./Treasurer

JR Eckart

Towns - Corydon (Fred Cammack)