

# Harrison County Regional Sewer District

## June 17, 2015 Meeting Minutes

Meeting Date: June 17, 2015  
8:30 am  
Harrison County Community Foundation  
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Bill Byrd	Board Member (Town of Milltown)
Jim Klinstiver	Board Member
Chris Shultz	Board Member (Town of Lanesville)* (sitting in for Rusty S.)
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)
Matt Robinson, P.E.	Heritage Engineering

Absent:

Dan Lee, P.E.	Board Member
Tony Combs	Board Member (Secretary)
Fred Cammack	Board Member (Town of Corydon)
Herb Schneider	Town of Lanesville (Town of Lanesville)
Rusty Sizemore	Board Member (Town of Lanesville)*
Darin Duncan, P.E.	Board Member
Chris Byrd	Board Attorney
Bob Woosley, P.E.	Heritage Engineering
Rob Huckaby, P.E.	Stantec

*\*Town voting member.*

Action Items:

1. **May 20, 2015 HCRSD Board Meeting Minutes:** *Motion made by Gary Davis, second by Bill Byrd to approve the meeting minutes. Motion approved unanimously.*
2. **Berkshire WWTP:**
  - a. **Operations Report (May):** Steve Tolliver reviewed the monthly report. The plant remains in full compliance with all permit parameters. *A motion was made by Jim Klinstiver, second by Chris Shultz to accept the May Operations Report. Motion approved unanimously.*
  - b. Steve reported that IDEM inspected the plant on June 8<sup>th</sup> and the plant remains in full compliance. Steve mentioned that the weather had been very dry in recent weeks. Also, Cindy will be doing computer training on Monday for the new billing software. Steve reported the following:
    - i. **Berkshire MHP:** Steve mentioned that Judy, the MHP manager, is no longer with the park. Steve will follow up with the new manager. Also, there have been a lot of trailers in the park that have recently moved out.

- ii. **Flow Meter Calibration:** Steve reported that the new flow meter has been reading flow much lower than it should be reading (about 1/3 of what it should be reading). The meter is being recalibrated today and the problem should be worked out by the end of the week.
- iii. **Lift Stations:** All stations have been working properly. Routine maintenance including replacing compressor oil and air filters has been completed.
- iv. **Portable Hoist:** The portable hoist and four (4) bases have been received. The hoist base at the plant has been installed and anticipate that the remaining bases will be installed at the lift station sites by next week.

### 3. Lanesville I-64 Interchange Sewer Project

#### a. District's Part of Project:

##### i. Construction:

- i. Matt reported that a punchlist inspection of the project has been carried out and the Certificate of Substantial Completion has been prepared. Only minor deficiencies were found during inspection.
- ii. Need to complete local electrical inspection of the lift station and schedule lift station start-up. Will coordinate lift station start-up with Chris Shultz so Lanesville can be ready for the flow they will be receiving from the lift station.
- iii. We have responded to the latest letter received from IDEM about deficiencies on the erosion control plan. Only four (4) comments were received and we anticipate no more comments on the plan.
- iv. Matt presented pay request #5 from the contractor for Board consideration.
- v. A discussion was held about asphaltting of the new lift station access road. Matt explained that only the portion of the access road inside the R/W was intended to be paved. The rest of the access road was to be gravel. As a cost cutting measure the asphalt was deleted because the contractor had a high price for asphalt (i.e. \$530/ton) and this would save a substantial amount of money. Steve suggested that the Board could have the County pave the access road with their paving contractor when they were in the area and reimburse the County for this work. The County paving contractor would likely do the work for substantially less cost. This possibility will be considered.

#### b. Town's Portion:

- i. **Construction:** Chris Shultz reported that the new plant lift station equipment platform has been ordered and should be received in September. Everything else has been going well with the project.

### 4. Treasurers Report:

- a. *Motion made by Chris Shultz, second by Jim Klintiver to approve the May Treasurer's Report. Motion approved unanimously.* It was mentioned that Berkshire MHP is two payments behind on their sewer bills.

- b. *Motion made by Gary Davis, second by Jim Klintstiver to pay the following claims. Motion approved unanimously.*

**District Checking Account:**

i. Harrison REMC-WWTP electric service	\$1,322.69
ii. Duke Energy – lift station electric service	\$21.71
iii. Aqua Utility Services – billings/sludge haul/mtls/dialer	\$1,343.71
iv. Aqua Utility Services – new flow meter & crane	\$8,013.22
v. Aqua Utility Services – June WWTP operations	\$2,465.83
vi. Town of Corydon – May sewer bills	\$4,229.91
vii. Heritage Eng. – Inv. 07030-67 – Support Services	\$267.66

- c. *Motion made by Jim Klintstiver, second by Gary Davis to approve the following invoices. Motion approved unanimously.*

i. Heritage Engineering – Invoice No. 15008-05	\$1,485.00
<i>Paid via County account 30302.</i>	
ii. Heritage Engineering – Invoice No. 12053-25	\$1,055.75
<i>Paid via County account 30311.</i>	

- d. *Motion made by Gary Davis, second by Jim Klintstiver to approve the following invoice. Motion approved unanimously.*

i. Infrastructure Systems Inc. (Pay Application No. 5)	\$98,876.00
<i>This invoice is for the Lanesville Interchange Sewer Project.</i>	

**5. Other Items:**

- a. **North Harrison School Campus:** It was discussed that Bob has sent an email to the School about sewer service and it is now in the schools court. The Board is awaiting a formal request from the School for sewer service.
- b. **Strategic Planning:** Matt mentioned that a possible funding source for future planning efforts could be a Planning Grant from the Office of Community and Rural Affairs (OCRA). OCRA can approve planning grants up to \$30,000 with a 10% match. The main condition of receiving the grant money is that the dollars must benefit low to moderate income households (at least 51% low to moderate income households). An income survey of the planning area must be carried out before a grant application can be submitted. Tom mentioned that a lot of areas in Harrison County won't meet the low to moderate income guidelines. Matt stated that the planning area could be limited to those areas where there is a high confidence level that we can meet the income guidelines (Oak Park may be one area that would qualify). Another funding option would be to request funds from the County to carry out a planning study.
- c. **Stormwater:** It was mentioned that stormwater issues were still in the County Commissioners ball park. Also mentioned was previous discussions about doing something on Little Indian Creek to retain stormwater runoff. It was mentioned that Tyson had about \$100,000 in damage during the last 7 inch rain storm.
- d. **Subdivision on SR 62:** Bob has reviewed the plans for the new Cave Springs subdivision that is proposed to be built along SR. 62.
- e. **Certificate of Substantial Completion:** Tom presented the Project Certificate of Substantial Completion for the District's part of the Lanesville I-64 Interchange Sewer Project for approval. *A motion to approve the*

*Certificate was made by Gary Davis, seconded by Chris Shultz. Motion approved unanimously.*

- f. **Annual Conference:** Tom mentioned that he had received information about the Indiana Regional Sewer District Association (IRSDA) Annual conference and it will be held on Monday, October 26<sup>th</sup> in Noblesville in Hamilton County at the 4-H fairgrounds exhibition center.

Next Meeting:

Regular Board Meeting: **Wed. July 15, 2015 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

**End of Minutes**

Approved By:

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Tom Tucker, President

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Jim Klinstiver, Board Member

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Gary Davis, V.P./Treasurer

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Chris Shultz (Town of Lanesville)

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Tony Combs, Secretary

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Darin Duncan, P.E.

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Dan Lee, P.E.