

Harrison County Regional Sewer District

June 17, 2022 Meeting Minutes

Meeting Date: June 17, 2022
8:30 am
Harrison County Community Foundation building
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Charlie Crawford	Board Member
Scott Flickner	Board Member (Town of Corydon)*
Bill Byrd	Board Member (Town of Milltown)
Dan Lee, P.E.	Board Member
Tony Combs	Board Member (Secretary)
Darin Duncan, P.E.	Board Member
Chris Byrd	Board Attorney
Steve Tolliver	Aqua Utility Services (System Operator)
Bob Woosley, P.E.	Heritage Engineering

Absent:

Terry Schmelz	Board Member (Town of Lanesville)
Aaron Tolliver	Aqua Utility Services

Guests:

**Town voting member. (2022 vote will belong to the Town of Corydon)
(Order of voting: 2022-Corydon, 2023 – Milltown. 2024 - Lanesville)*

Action Items:

1. **May 20, 2022 HCRSD Board Meeting Minutes:** *Motion made by Charlie Crawford, second by Scott Flickner, to approve the meeting minutes. Motion approved unanimously.*
2. **Berkshire WWTP Effluent FM Replacement Project:**
 - a. **Construction Update:** Bob Woosley informed the board all work is now complete. There was a small blockage of construction debris in the influent line downstream from the flowmeter. The blockage was removed by the contractor and the flow meter is now fully operational and reading correctly.
3. **Berkshire WWTP:**
 - a. **WWTP Expansion Project:**
 - 1) **Construction Plans Update:** Bob Woosley reported the plans were submitted to IDEM on June 9, 2022. The bid opening is contingent upon

the District securing funding for the project. A date has not yet been set for the bid opening.

2) READI Funding: The District received word from Darrel Voelker that we have secured \$1.2M in funding. With this funding in hand the District will look to secure the remaining funding needed (\$1.2M). Possible sources include:

- i. County Funding: via American Recover Plan (ARP) money.
- ii. Community Foundation Funding: via a signature grant.
- iii. SRF Loan/Grant: low interest loan or possible grant.

The District will approach the County to see if they would be willing to commit ARP monies towards the project should the District be unsuccessful in securing subsidized funding from SRF or other grant money. The District plans to submit a grant request to the Community Foundation to cover all soft costs for the project (i.e. Rate Consultant, Engineering, and Legal Fees).

b. Operations Report (May):

- 1) Report:** Steve Tolliver presented the May operations report. All parameters were met for the month of May. Steve reported the effluent flow meter failed during the month. As a result of the flow meter being out of service flows reported had to be estimated. *A motion was made by Dan Lee, second by Tony Combs, to accept the May operations report. Motion approved unanimously.*
- 2) WWTP Effluent Flow Meter:** Steve Tolliver reported the circuit board in the flow meter is in disrepair. He suspects a lightning strike may have caused the issue with board being completely destroyed. He reported the price to repair the unit was approximately \$2,200 (not including installation) while the cost for a new unit (installed) was \$3,185. He recommended a new unit be installed. The board asked if perhaps insurance would cover this item since it appears to be weather related. *A motion was made by Darin Duncan, second by Charlie Crawford to purchase a new unit for a cost of \$3,185 and to also make a claim with the District's insurance carrier to see if this item may be covered. Motion passed unanimously.* Steve stated he would have the vendor invoice the District directly for this new unit.

4. Treasurers Report:

- a. Treasurers Report:** Gary Davis presented the Treasurer's Report. He stated he is going to follow up on the charges shown in May for Contractual Services – Billing as it matches the same amount paid in April (\$531.93). He wants to confirm this amount is correct. *Motion was made by Tony Combs, second by Dan Lee, to approve the Treasurers Report. Motion approved unanimously.*

- b. *Motion made by Gary Davis, second by Darin Duncan, to pay the following claims. Motion approved unanimously.*

District Checking Account:

i. Harrison REMC-WWTP electric service	\$1,381.85
ii. Duke Energy – lift station electric service	\$34.68
iii. Town of Corydon – May sewer bills	\$8,481.05
iv. Lanesville Utilities – May sewer bills	\$773.60
v. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint.	\$5,921.51
vi. Heritage Eng. – Retainer/web site/NS Support/WWTP	\$48,284.00
vii. Church Langton Loop & Banet LLC – IN MHC response	\$1,000.00

Next Meeting:

Regular Board Meeting: **July 15, 2022 at 8:30 am** at the Harrison County Community Foundation.

Minutes prepared by: Heritage Engineering.

End of Minutes

Approved by:

Tom Tucker, President

Charlie Crawford

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Town Representative