

Harrison County Regional Sewer District

June 18, 2021 Meeting Minutes

Meeting Date: June 18, 2021

8:30 am

Harrison County Government Center (meetings will continue to be held here until further notice due to COVID-19 restrictions)

Corydon, IN 47112

In Attendance:

| | |
|---------------------|---|
| Tom Tucker | Board Member (President) |
| Gary Davis | Board Member (VP/Treasurer) |
| Tony Combs | Board Member (Secretary) |
| Dan Lee, P.E. | Board Member |
| Scott Flickner | Board Member (Town of Corydon) |
| Bill Bird | Board Member (Town of Milltown) |
| Matt Robinson, P.E. | Heritage Engineering |
| Chris Byrd | Board Attorney |
| Steve Tolliver | Aqua Utility Services (System Operator) |
| Eric Brady | Aqua Utility Services (System Operator) |

Absent:

| | |
|------------------|------------------------------------|
| Matt Beckman | Board Member (Town of Lanesville)* |
| Charlie Crawford | Board Member |
| Darin Duncan | Board Member |
| Bob Woosley | Heritage Engineering |

Guests:

Kaitlyn Clay (member of press)
Jim Gettelfinger (member of the public)
Phil Williams (member of the public)

**Town voting member. (2021 vote will belong to the Town of Lanesville)
(Order of voting: 2021-Lanesville, 2022-Corydon, 2023 - Milltown)*

Action Items:

- 1. May 21, 2021 HCRSD Board Meeting Minutes:** *Motion made by Bill Byrd, second by Tony Combs to approve the meeting minutes. Motion approved unanimously. Note: Bill Byrd took the Town's vote due to Matt Beckman being absent.*
- 2. Berkshire WWTP and Sanitary Sewer Improvements Project Public Hearing:** Tom Tucker stated that we were having a public hearing today on the proposed improvements to the Berkshire WWTP and sanitary sewer system and turned the public hearing over to Matt Robinson with Heritage Engineering. Matt explained that the Sewer District was seeking funding from the State Revolving Fund (SRF) Loan program for improvements to Berkshire WWTP and sanitary sewer collection system. As part of the application process the District is required to hold a public hearing to discuss the findings of the Preliminary Engineering Report (PER), also an SRF requirement. Matt discussed the report and its findings as well

as the recommendations for improvements. Questions from the public were received and answered (Note: as required by SRF, minutes of the public hearing will be prepared.) *A motion to close the public hearing was made by Gary Davis, second by Tony Combs. Motion approved unanimously.*

3. Berkshire WWTP & New Salisbury System:

- a. **Operations Report (May):** Eric Brady presented the May operations report. The plant met all permit requirements during the month of May. Steve Tolliver reported that the largest rain event of the month was about one inch which did not cause any flooding at the WWTP. Steve mentioned that during dry weather the plant was operating at about 41% of capacity. Steve also mentioned that the quote for the new auto dialer for the Poplar Trace Lift Station was the same price that he received for the other lift stations in the Sewer District's systems. BBC Pump and Equipment will be installing the new auto dialer system on the Poplar Trace Lift Station. *A motion was made by Tony Combs, second by Bill Byrd to accept the May operations report. Motion approved unanimously.*
- b. **IDEM Discharge Permit:** Steve Tolliver reported that Matt Robinson had given him a copy of the completed NPDES permit renewal application which needs to be signed and submitted to IDEM by July 1st. Tom said he had seen it as well and had signed it. Matt Robinson indicated that he will submit the permit renewal application next week.

4. Berkshire WWTP Expansion:

- a. **Funding Request to County:** Tom reported that he had attended the Harrison County Commissioners and Council meetings and got a cold reception with regards to his funding request. He anticipates that there will be no funding assistance from the County for the proposed improvements to the Berkshire MHP sewer collection system.
- b. **Mobile Home Park Collection System:** Chris Byrd said he emailed to the Board members his response to the Agreement submitted by the mobile home park (MHP) owner (SSK). He left blank the amount of financial participation expected by the Sewer Board from SSK. This amount will be up to the Board. Chris said he had some telephone discussions with SSK about their financial participation in the project. Their argument against financially participating is that the Berkshire MHP is a low-income housing area, and they would have to put residents out on the street if they had to pay anything toward the cost of the Project. Chris said he understands that the County's position is that they should not have to pay to solve a problem the MHP created. Mr. Gettelfinger (member of the public) asked what can we do to get SSK to cost participate? Chris said we can always start charging them based on flow meter readings, but that would likely put their monthly sewer costs over \$10,000 which they would just pass on to the park residents. Mr. Gettelfinger mentioned that he has been in the low-income housing business and knows how companies like SSK operate. Tom mentioned that one more thing we could do was to establish a separate rate for the mobile home park. This would allow us to bill SSK over time to recoup our costs. Tom

also mentioned that if we do get grant money for the project it should go toward the cost to improve the WWTP, not the sewer system. Tom said the MHP should connect to our sewer system so SSK should pay for the cost to install new lateral lines from the mobile homes to the new sewer line. He said these conditions should be part of the revised agreement.

Further conversation was held on how much SSK should pay toward the cost of the project (i.e. cost to be included as part of the agreement). It was mentioned that \$1,000,000 should be the number included in the agreement. After further discussion it was decided that since the \$1,000,000 was somewhat arbitrary the amount should be based on the cost to replace the sewer system (not including the lateral connections costs). There was general agreement that this should be the number. Matt Robinson said he would get this number to Chris. *Motion made by Tony Combs, second by Dan Lee to include the estimated cost to replace the sewer system in the revised agreement as the amount SSK should pay toward the project. Motion approved unanimously.*

5. Lanesville Interlocal Cooperation Agreement: Matt Beckman was not in attendance at the meeting therefore this item was not discussed.

6. Private Development Updates:

- a. **Kepley Fields:** Matt Robinson reported that 9 lots have connected to the sewer system so far.
- b. **Apple Orchard Apartments:** Steve mentioned that the Apple Orchard Apartments in New Salisbury were getting closer to being finished and may be ready for occupancy in about 90 days.
- c. **PSC Cleanouts:** Matt Robinson mentioned that the Sewer District requires that a cleanout be placed in each new lateral line within the right-of-way or easement limits. This cleanout is for the Sewer District's use and is in addition to the cleanout that is placed next to the house as required by plumbing codes (for the homeowners use). Matt mentioned that the lateral stub lines in Kepley Fields that were installed along with the mainline sewers seemed very long and were terminating very close to the new houses. Matt mentioned that he talked to the house lateral installer and they will cut the stub line back to get the Sewer District's cleanout inside the easement limits (there is a 12' utility easement outside of the right-of-way in Kepley Fields).

7. Treasurers Report:

- a. *Motion made by Tony Combs, second by Dan Lee to approve the May Treasurer's Report. Motion approved unanimously.*
- b. *Motion made by Gary Davis, second by Bill Byrd to pay the following claims. Motion approved unanimously.*

District Checking Account:

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|---|-------------|
| i. Harrison REMC-WWTP electric service | \$1,379.71 |
| ii. Duke Energy – lift station electric service | \$27.98 |
| iii. Town of Corydon – May sewer bills | \$7,401.95 |
| iv. Aqua Utility Services – WWTP Op., LS Maint., Misc. Maint. | \$7,452.56 |
| v. Lanesville Utilities – May sewer bills | \$617.29 |
| vi. Heritage Eng. – Retainer/coll. syst/Parshall flume repair | \$5,421.60 |
| vii. Dillman, Chastain, Byrd LLC – legal services | \$1,237.50 |
| viii. Straeffer Pump – install two 4” pumps | \$27,300.00 |

8. Other:

- a. **INAWWA:** Tom said they attended a meeting of the INAWWA but it didn't seem like they talked much about sewer issues. Most of their focus was on water issues. Gary said they didn't have any work sessions related to sewers. Steve Tolliver mentioned that a better fit for Sewer District may be the Water Environment Federation (WEF) which he has been a member of for 40 years. He said they only focus on sewer issues. Steve said he would send the Board members some information on the WEF. *A motion was made by Bill Byrd, second by Tom Tucker to table the issue until they had a chance to review Steve's information about the WEF. Motion approved unanimously.*
- b. **Corydon Rate Increase:** Tom mentioned that the Sewer District rates for the Corydon system will be increasing by 5% as a result of Corydon raising their rates by 5%.
- c. **Additional discussion about the Berkshire MHP Sewers:** Steve Tolliver mentioned that the Sewer District is forced to be concerned with the MHP collection system because of the impact the system has on plant operations. He said that the State Board of Health (SBH) usually deals with mobile home parks. He also said we may want to talk to the SBH about the problems with the collection system because the SBH may have access to grant dollars that are available for MHP sewer issues. Steve said he would send Chris the contact information he has for the SBH.

Next Meeting:

Regular Board Meeting: **Friday July 16, 2021 at 8:30 am** at the Harrison County Government Center.

Minutes prepared by: Heritage Engineering.

End of Minutes

Approved by:

Tom Tucker, President

Charlie Crawford

Gary Davis, V.P./Treasurer

Dan Lee, P.E.

Tony Combs, Secretary

Darin Duncan, P.E.

Town Representative