

# Harrison County Regional Sewer District

## June 19, 2020 Meeting Minutes

Meeting Date: June 19, 2020  
8:30 am  
Harrison County Government Center  
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Tony Combs	Board Member (Secretary)
Bill Byrd	Board Member (Town of Milltown)*
Dan Lee, P.E.	Board Member
John Kintner	Board Member (Town of Corydon)
Matt Beckman	Board Member (Town of Lanesville)
Chris Byrd	Board Attorney

Absent:

Darin Duncan, P.E.	Board Member
Charlie Crawford	Board Member
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)
Bob Woosley, P.E.	Heritage Engineering

Guests: Joey Bowling – Reporter

*\*Town voting member. (2020 vote will belong to the Town of Milltown)  
(Order of voting: 2020-Milltown, 2021-Lanesville, 2022-Corydon)*

Action Items:

- 1. February 21, 2020 HCRSD Board Meeting Minutes:** *Motion made by Bill Byrd, second by Tony Combs to approve the meeting minutes. Motion approved unanimously. (Note: no meetings were held in March, April and May because of Covid 19 Pandemic).*
- 2. Berkshire WWTP & New Salisbury System:**
  - a. Operations Report (February - May):** Matt Robinson provided the reports for Steve Tolliver that covered the months of February through May (no Board meetings were held March through May because of the Covid 19 Pandemic). The plant met all permit requirements during this period except for dissolved oxygen. This was attributed to damage to the effluent flow meter and the shutdown of the blowers during wet weather events. The flow meter has now been repaired. *A motion was made by Tony Combs, second by Dan Lee to accept the February through May Operations Reports. Motion approved unanimously.*
  - b. Schmidt Cabinet Lift Station Flooding:** The question was asked if the Schmidt Cabinet Lift Station has experienced any flooding since the drainage improvements associated with the Dollar General Store have been completed. The drainage has improved in the area of the Lift Station but not sure if the improvements have eliminated all flooding events. Matt said he will ask Steve Tolliver about this.

- c. **Berkshire Mobile Home Park:** The Board had decided at the February meeting to bill the Mobile Home Park based on actual flows to the WWTP instead of by water meter readings. However, until the smoke testing and /or televising of the Mobile Home Park sewers is complete it was decided by email vote to maintain the billing via water meter readings.
- d. **Smoke Testing and Televising Work:** Matt reported that the smoke testing at the Mobile Home Park has been completed by Hydromax. They did not find a major source of infiltration/inflow like we thought may exist in the system; however, they did find a number of manholes that were missing on the sewer system map. They also isolated the likely area of inflow/infiltration to the northern part of the collection system, most of which runs through the farm field areas that are undeveloped. Sewer lining and spot repairs may be needed in this area to reduce the I/I entering the sewers. Televising will be needed to narrow down what areas of the system will need repair. Televising of the northern part of the collection system was discussed and it was decided to proceed with this work. Matt said that Hydromax quoted a price of \$3,000/day for televising services and they thought the work would take 2 days. Matt will get a firm quote for the work and proceed.
- e. **Upgrade of WWTP:** Matt mentioned that Bob has begun looking at options for upgrading the WWTP and that these options will likely include upgrades to the effluent pumps and upsizing of the discharge forcemain.

### 3. **Kepley Fields Development:**

- a. It was mentioned that work has been continuing on the Kepley Fields Development and a lot of earth moving activities have been taking place.

### 4. **New Salisbury Sewer System:**

- a. Matt mentioned that the Income survey of the New Salisbury, Oak Park and Berkshire MHP areas, needed to qualify for an IOCRA Planning Grant, is underway. IOCRA will take applications for Planning Grants on Sept.15 for the third quarter and Oct.15 for the fourth quarter. IOCRA is now taking applications quarterly instead of anytime during the year.
- b. Schmidt Cabinet Lift Station Fence repairs – repairs are complete and contractor has been paid from proceeds received from the insurance company.
- c. Sewer Expansion – Kenny Saulman wants us to go back before the County and request funding. We may want to request funds for the WWTP expansion as well. It was discussed that we would need to put together a plan before we approached the Commissioners again and this plan should probably include improvements to the WWTP. It was mentioned that we may need to wait until next year to approach the Commissioner about funding.
- d. The Veterinarian Clinic is still interested in connecting to sewer system. Would it be worthwhile to approach commissioners again for assistance with this connection (we presented several options for installing a sewer line to connect him)? This would likely be part of a larger project in the area.

### 5. **Apple Orchard Apartments Development (Blue River Services):**

- a. Matt mentioned that Blue River Services has taken bids for both phases of their project to be built in New Salisbury behind Bush Trucking. Phase 1 will have 14 apartment units and Phase 2 will have 10 apartment units.

- b. Matt also mentioned that bids for the project came in high and Blue River Services is currently negotiating with contractors. However, they still plan to begin construction on the project this summer.

**6. Treasurers Report:**

- a. Motion made by Dan Lee, second by Tony Combs to approve the February through May Treasurer's Reports. Motion approved unanimously.
- b. Motion made by Gary Davis, second by Bill Byrd to pay the following claims. Motion approved unanimously.

**District Checking Account:**

			<u>Payment</u>
<u>March</u>			
3/4/20	1348	Harrison REMC - electric service	1,537.17
3/4/20	1349	Duke Energy - electric service	21.29
3/20/20	1350	Town of Corydon February sewer bills	3,441.24
3/20/20	1351	Lanesville Utilities -February sewer bills	401.09
3/20/20	1352	Aqua Feb billing/Mar TP op-mtn & LS Mtn	4208.66
3/20/20	1353	BBC Pump & Equipment -install new Auto dialers	5,689.00
		BBC Pump & Equipment - Lanesville LS annual fee	276.00
3/20/20	1354	Heritage - Retainer/web site hosting/asset ledger	1,483.80
3/20/20	1355	Dillman Chastain Byrd LLC - draft policy	105.00
<u>April</u>			
4/3/20	1356	Harrison REMC - electric service	1,403.88
4/3/20	1357	Duke Energy - electric service	25.89
4/17/20	1358	Town of Corydon March sewer bills	3,591.55
4/17/20	1359	Lanesville Utilities -March sewer bills	382.82
4/17/20	1360	Aqua Mar billing/Apr TP op-mtn & LS Mtn	4,448.48
4/17/20	1361	Down Home Fencing - repair Schmidt LS fencing	740.00
4/17/20	1362	Dillman Chastain Byrd LLC - attend Feb Board mtg	100.00
4/17/20	1363	Heritage - Retainer/web site hosting	1,030.00
<u>May</u>			
5/4/20	1364	Harrison REMC - electric service	1,513.62
5/4/20	1365	Duke Energy - electric service	25.72
5/15/20	1366	Town of Corydon April sewer bills	3,773.87
5/15/20	1367	Lanesville Utilities April sewer bills	303.65
5/15/20	1398	Aqua Apr billing & Mtn -May TP op-mtn & LS Mtn	3,694.84
5/15/20	1369	BBC Pump - wire 2 NS LS flow meters to Omni Site	765.00
5/15/20	1370	Heritage - Retainer/web site hosting/fees & permits	1,255.00
		Heritage - OCRA Planning Grant for NS area	657.80
		Heritage - Smoke testing Berkshire collection system	9,520.00
<u>June</u>			
6/4/20	1371	Harrison REMC - electric service	1,516.14
6/4/20	1372	Duke Energy - electric service	25.72
6/19/20	1373	Town of Corydon May sewer bills	4,165.01
6/19/20	1374	Lanesville Utilities May sewer bills	349.33
6/19/20	1375	Aqua May billing &Mtn -June TP op-mtn &LS Mtn	5,349.48
6/19/20	1376	Heritage - Retainer/web site hosting/fees & permits	<u>567.35</u>
			89,924.72

Next Meeting:

Regular Board Meeting: **Friday July 17, 2020 at 8:30 am** at the Harrison County Government Center.

Minutes prepared by: Heritage Engineering

**End of Minutes**

Approved by:

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Tom Tucker, President

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Charlie Crawford

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Gary Davis, V.P./Treasurer

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Dan Lee, P.E.

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Tony Combs, Secretary

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Darin Duncan, P.E.

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Town Representative