

Harrison County Regional Sewer District

June 19, 2013 Meeting Minutes

Meeting Date: June 19, 2013
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Gary Davis	Board Member (VP/Treasurer)
Tony Combs	Board Member (Secretary)
J.R. Eckart	Board Member
Bill Byrd	Board Member (Town of Milltown)
Rusty Sizemore	Board Member (Town of Lanesville)*
Matthew Robinson	Heritage Engineering
Rob Huckaby	Stantec
Steve Tolliver	Aqua Utility Services (Berkshire WWTP Operator)

Absent:

Jim Klintstiver	Board Member
Dan Lee	Board Member
Fred Cammack	Board Member (Town of Corydon)
Chris Byrd	Board Attorney
Bob Woosley	Heritage Engineering (District's Engineer)

Guests:

Cassie Hauswald	Nature Conservancy
David Eberenz	Heritage Engineering

**Town voting member.*

Action Items:

- 1. April 17, 2013 HCRSD Board Meeting Minutes:** *Motion made by J.R. Eckart, seconded by Gary Davis to approve the minutes. Motion approved unanimously.*
- 2. Bylaws Amendment:** The bylaw amendments were read aloud. The amendments allow the Town to appoint more than one member to represent the Town. The Town shall still only have one vote. The amendment also allows Towns to always have a vote if the Town assigned voting power for the year is not in attendance then their vote shall transfer for that particular meeting to any participating Town member who is in attendance. *Motion was made by J.R. Eckart, seconded by Gary Davis to approve the amendments. Motion approved unanimously.*
- 3. Berkshire WWTP Operations Report (May):** Steve Tolliver presented the May 2013 Operations Report and reported the following: 1.) The plant remains in compliance and there were no issues to report. 2.) Output load is still high. Two loads of sludge had to be trucked out in the month of May. 3.) Steve met with the contractor (WWTP Contractor) after the pre-construction meeting and discussed where to place the contractor's equipment. 4.) IDEM has new regulations with regards to engine emissions

output. Steve has tested the treatment plant generator diesel engine levels and it is well below the 11 ton limit. IDEM request that a report be filed stating the emission levels. Steve asked for the Board's permission to proceed with this report and Tom Tucker gave him permission to get this process started. *Motion was made by Gary Davis, seconded by J.R. Eckart to approve the May operations report. Motion approved unanimously.*

4. New Salisbury Project Update:

- a. Tom Tucker went before the Commissioners and requested the matching funds for the EDA grant be made available to the District effective August 1. Tom was asked to prepare an Inter-Local Agreement. Chris Byrd and Bob Woosley prepared the agreement and it was presented to the Commissioners and approved. The agreement was then approved by the Council. *Motion was made by J.R. Eckart, seconded by Gary Davis to approve and Tom Tucker to sign off on the agreement. Motion approved unanimously.*
- b. Matt Robinson reported that all paperwork has been signed and submitted to the EDA. EDA required a picture of the EDA project sign be sent to them before giving the go ahead on construction. The picture was submitted showing proof of sign installation and EDA has given the District approval to proceed with construction .
- c. Matt Robinson reported the majority of Shop Drawings have been submitted and approved. Remaining shop drawings will be sent out ASAP.
- d. The official ground breaking was discussed. Heritage Engineering will coordinate setting up an official ground breaking..
- e. A draft letter to the New Salisbury property owners was presented for consideration of approval. The letter provides an update to the property owners advising them on where the project stands and listing contact persons in the event they have any questions or have any problems with the contractors work. All agreed the letter was acceptable and should be sent to all property owners immediately. Tom Tucker signed the letter. Heritage will mail the letter immediately.

5. Stormwater Demonstration Project:

- a. Information was submitted on an alternative product. Bob Woosley and Dan Lee reviewed the information and approved the new product to be used. Rob Huckaby said that the contractor had already ordered the new product. The contractor is already on site and construction work should begin on June 19th or 20th.
- b. Rusty Sizemore went to the school board meeting. One board member had questions about curbing. Rusty recommended that Rob talk to the school board about the curbing concerns.
- c. Tom Tucker asked about the Corydon School Campus project. Rob said the Corydon School Board is very excited about the project and they plan on looking at all the Corydon campuses before making a decision on which school to place the project.
- d. J.R. Eckart had concerns about the Lanesville project in general. He is concerned with the cost of the project and the new unit. He also had concerns about the safety of the students with the new unit. Tom Tucker suggested there should be a subcommittee meeting regarding this project. Rob Huckaby was to coordinate a meeting immediately.

6. Lanesville Interchange Sewer Project:

- a. District Project: Heritage Engineering submitted 80% plans and specifications to Dan Lee for review and approval. Dan was satisfied with the plans and had no comments. Heritage is now proceeding with finalizing the plans and specifications for IDEM approval and bidding. There are two (2) easements that must be acquired as part of the project. One is on the north side of the interchange that contains the location of the lift station. This easement has been acquired. The second easement is on the south side of the interchange for the alignment of the force main. This easement is in the process of being acquired.
- b. Town of Lanesville Project: The Town is still working on their plans and continuing to make progress. A more detailed update will be provided at the next Board meeting.
- c. The District and Town will submit both sets of plans to IDEM at the same time as one (1) permit application.

7. Possible Future Projects (Areas in need of sewer service)

- a. Expansion of sewer service to North Harrison Schools campus. Would this project pick up residents of Ramsey en-route?
- b. New Middletown – Tried to do a project here but the Town Board never received support from residents and the project was aborted.
- c. Elizabeth – There was interest in a sewer system years ago but project didn't become a reality.
- d. Seven Springs Area – Some discussions about sewer service at one time but residents didn't support project.
- e. Oak Park – This area has septic problems. If the Health Department forces this issue of getting sewers it may make the project more of a reality. Home Owners Association may have to petition HCRSD for sewer service.
- f. Crandall Station – Subdivision is starting to have septic failures.

8. Treasurers Report:

- a. *A motion was made by Tony Combs, seconded by J.R. Eckart to approve the May Treasurer's report. Motion approved unanimously.*
- b. *A motion was made by Gary Davis, seconded by Tony Combs to approve the following invoice payments. Motion approved unanimously.*
 - i. Chris Byrd – March and April Meeting Attendance \$ 100.00
 - ii. Heritage Engineering – HCRSD Support (April) \$ 2,710.90
- c. *A motion was made by Tony Combs, seconded by J.R. Eckart to approve the following invoice payments. Motion approved unanimously.*
 - i. Chris Byrd – May Meeting Attendance and Bylaws \$ 200.00
- d. *A motion was made by J.R. Eckart, seconded by Tony Combs to approve the following invoice payments. Motion approved unanimously.*
 - i. Heritage Engineering – Lanesville Interchange \$11,067.75
 - ii. Heritage Engineering – HCRSD Support (May) \$ 2,036.00

- e. *A motion was made by Gary Davis, seconded by J.R. Eckart to approve the following invoice payments . Motion approved unanimously.*

- i. Heritage Engineering – Lanesville Interchange \$23,477.57

- f. *A motion was made by J.R. Eckart, seconded by Tony Combs to approve the following invoice payments, motion approved unanimously.*

May Invoices:

- i. Indiana Regional Sewer District Assoc. – annual dues \$50.00
 - ii. Town of Corydon – April sewer bills & inspect grease trap \$6,544.54
 - iii. Harrison REMC – WWTP electric service \$872.32
 - iv. Aqua Utility Services – May WWTP Operation/Sludge \$3,408.60
 - v. Town of Corydon – Calibrate Lift Station \$432.00

June Invoices:

- vi. Harrison REMC – WWTP Electric Service \$936.05
 - vii. Aqua Utility Service – Auto Dialer & Sludge Haul \$2,526.40
 - viii. Town of Corydon – May sewer bills \$5,399.03
 - ix. Aqua Utility Services – June WWTP Oper/April Maint. \$2,943.76
 - x. Stantec – Lanesville School Campus Stormwater Project \$1,231.50

Next Meeting:

Regular Board Meeting: **Wed. July 17, 2013 at 8:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs, Secretary

Jim Klintstiver

Daniel Lee

Gary Davis, V.P./Treasurer

JR Eckart

Towns - Lanesville (Rusty Sizemore)