

Harrison County Regional Sewer District

June 24, 2009 Meeting Minutes

Meeting Date: June 24, 2009
8:30 am
Harrison County Community Foundation
Corydon, IN 47112

In Attendance:

Tom Tucker	Board Member (President)
Dan Lee	Board Member
Gary Davis	Board Member (VP/Treasurer)
Bill Byrd	Board Member (Town of Milltown)
Tony Combs	Board Member
Darin Duncan	Board Member (Secretary)
Rob Huckaby	Stantec
Steve Hall	Stantec
Steve Tolliver	Aqua Utilities (WWTP Operator)
Bob Woosley	Heritage Engineering (District's Engineer)

Absent:

Fred Cammack	Board Member (Town of Corydon)
J.R. Eckart	Board Member
Rusty Sizemore	Board Member (Town of Lanesville)*
Chris Byrd	Board Attorney

* *Town Voting Member*

Action Items:

- 1. Approved June 10, 2009 Meeting Minutes.** *Motion made by Gary Davis, seconded by Dan Lee to approve the June 10th minutes. Motion passed unanimously.*
- 2. Berkshire WWTP Operations Report for May.** Steve Tolliver presented the operations report for the month of May. Plant continues to operate within permit parameters with no permit violations. Steve commented that owners of the mobile home park cleaned the pump station and it has eliminated some of the grease being transmitted to the plant. Steve also stated that installation of the skimmer should eliminate future problems with grease at the plant. The skimmer is scheduled to be installed in the coming weeks. *Motion made by Tony Combs, seconded by Darin Duncan to approve the Operations Report for May. Motion passed unanimously.*
- 3. Berkshire WWTP Generator (Used) & Electric Separation:** At the last meeting it was discussed making an application to the Harrison County Community Foundation for a grant to cover the cost of installation and purchase of the generator. Further discussion was held and the Board will now make a formal request to the Commissioners at their July 6, 2009 meeting. This request will include the cost of the generator, electric

modifications, fence and gate modifications, and installation of a shelter to keep the equipment protected from the weather. Steve Tolliver and Bob Woosley will work together to prepare the request to the Commissioners. It is anticipated that the total request will be approximately \$20,000.

4. Harrison County Community Foundation Grant Applications

- i. **Lanesville School Corporation Stormwater Demonstration Project:** Rob Huckaby presented a draft of the grant application. All Board members were asked to review and provide comments at the next Board meeting. Deadline for the application is July 15th. Tom Tucker would like to submit early in hopes of obtaining any preliminary feedback or requests for additional information. Rob Huckaby will proceed with securing letters of support from all of the School Corporations.
- ii. **New Salisbury Sanitary Sewer Project:** The Board instructed Bob Woosley to prepare an application to cover the costs of preliminary design, surveying, and easement plats. Total cost of these items is estimated to be \$65,000. Bob will complete the packet and send to all members for review prior to the next meeting.

5. New Salisbury Area Project Funding Update:

- i. **Economic Development Corporation Presentation:** Discussion was held that a letter of support shall be secured from the EDC prior to making presentation and a request to the Commissioners. The EDC's next meeting is on July 8, 2009. Therefore, the request to the Commissioners shall be postponed until after this meeting. It is anticipated that the request to the Commissioners will now be made on August 3, 2009. Daren Duncan and Bob Woosley will attend the July 8th EDC meeting and make a presentation and request for support.
- ii. **Commissioner Presentation:** The funding request was reviewed and numerous edits were made. Bob Woosley is to follow up with Scott Miller (rate consultant with Umbaugh and Assoc.) to revise the numbers to determine what funding level is necessary to achieve an average monthly user fee of \$70. The material to be presented to the Commissioners will be sent to all members prior to the next meeting for review. It is anticipated a formal request to the Commissioners will be made on August 3rd.
- iii. **Economic Development Administration Grant:** Elected Officials Support: The Board discussed the possibility of meeting with Senator Richard Young and Congressman Baron Hill to make them aware of the District's EDA Grant application. Bob Woosley will work on setting up these meetings.

6. **Treasurer's Report:** Gary Davis reported a checking account balance of \$13,433.81. He is working on finalizing the report after he determines how to apply the payments made from the Hospital Medical Campus.

The Following invoices were approved for payment:

- **Aqua Utility Services (\$2,622.84) – Berkshire WWTP Operations.** *A motion was made by Darin Duncan, seconded by Dan Lee to approve. Motion passed unanimously.*
- **Town of Corydon (\$3,803.80) – Flow from Hospital Medical Campus.** *A motion was made by Darin Duncan, seconded by Dan Lee to approve. Motion passed unanimously.*
- **Heritage Eng. (\$790) – Projects Budget (.03).** *A motion was made by Gary Davis, seconded by Tony Combs to approve. Motion passed unanimously.*
- **Heritage Eng. (\$2,166 – Operating Budget (.02).** *A motion was made by Gary Davis, seconded by Tony Combs to approve. Motion passed unanimously.*

Next Meeting:

1. Board Meeting: **Wednesday July 1, 2009 at 11:30 am** @ Harrison County Community Foundation Building.

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs

Darin Duncan, Secretary

Daniel Lee

Gary Davis, V.P./Treasurer

JR Eckart

Towns - Lanesville (Rusty Sizemore)