

Harrison County Regional Sewer District

June 4, 2008 Meeting Minutes

Meeting Date: June 4, 2008

11:30 am

Harrison County Community Foundation Building

Foundation Way

Corydon, IN 47112

<u>In Attendance:</u> Tom Tucker	Board Member (President)
JR Eckart	Board Member
Daniel Lee	Board Member
Tony Combs	Board Member
Gary Davis	Board Member (VP/Treasurer)
Bill Byrd	Board Member (Town of Milltown)*
Mark Johnson	Heritage Engineering (RSD Consultant)
Rob Huckaby	Stantec (RSD Consultant)
Steve Tolliver	Aqua Utilities (Berkshire WWTP Operator)

Absent:	Rusty Sizemore	Board Member (Town of Lanesville)
	Darin Duncan	Board Member (Secretary)
	Fred Cammack	Board Member (Town of Corydon)
	Chris Byrd	Board Attorney

* *Town Voting Member*

Action Items:

- 1. Approved May 21, 2008 Meeting Minutes.** Motion made by Bill Byrd, seconded by JR Eckart to approve the minutes. Motion passed unanimously.
- 2. Berkshire WWTP:** The Board received the monthly operator's report from Steve Tolliver (Aqua Utility Services). Mr. Tolliver handed out copies of the May Operations Report which included the Monthly Report of Operations (MRO) and Discharge Monitoring Report (DMR). Highlights:
 - The plant was within permit limits for all discharge requirements.
 - No citizen complaints were logged for the month of May.
 - All of the recommended capital improvements have been completed with the exception of:
 - Handrails have been installed but still needs painting to be completed.
 - Digester wall is still in need of repair work.
 - Noted that the plant was operating at 56% of capacity.
 - SSK has indicated they will have excess tankage available soon and the HCRSD may want to consider these tanks for the required Equalization Basin. Gary Davis asked when would the tanks be available? SSK is still waiting for the Madison Regional Sewer District to divert all flow away from their WWTP to allow for full decommissioning and removal of tanks. It is anticipated this will not occur before the end of July.

- Tom Tucker noted that he (along with Bob Woosley) have met with SSK and they are still in negotiations on payment for SSK's overages in flows per the current agreement (agreement allows for 6,000 gpd, current flows are averaging approximately 16,000 gpd).
3. **Stormwater Demonstration Projects.** Rob Huckaby handed out a draft letter discussing an outreach session that is geared to help compile a list of potential demonstration projects. Items discussed:
 - Meeting to be held next week.
 - Anticipate creating future scopes of work for the highest priority projects at the conclusion of the meeting.
 - The following individuals will be invited to the meeting: HCRSD Board, County Engineer, County Surveyor, Elected Officials, Township Assessor, Township Trustees, and Soil Conservation staff.
 - The Indian Creek Study has been revised and resubmitted as requested by the new Project Manager. Tom Tucker questioned if the District's wanted to go thru this process again given all of the difficulties in obtaining payment, etc.
 4. **Assessment Procedures:** Discussion on this item was tabled until the next meeting to give the subcommittee time to meet again.
 5. **Treasurer's Report.** Gary Davis requested to have the Treasurer's Report moved to the second meeting of the month to allow time for billings and revenues to be reported. This will allow for a more complete report.
 6. **Other Business:**
 - Tom Tucker reported on the meeting held with SSK regarding the Berkshire WWTP flows from their Berkshire Pointe Mobile Home Park.
 - Contract calls for 6,000 gpd. Actual flow is approximately 16,000 gpd (which is fairly close to their average water usage per day based on their water records).
 - Tom is concerned about additional capacity needed by SSK for expansion of their development to include single family dwellings.
 - Suggestion was made to collect data to obtain a better handle on operating figures. These figures, along with the Contract, will be reviewed by Chris Byrd before further negotiations are held with SSK.

Next Meeting:

1. Wednesday June 18, 2008 at 8:30 am @ Harrison County Community Foundation Building.
2. Agenda Items:
 - Approval of June 4, 2008 meeting minutes
 - Assessment Policies and Procedures
 - New Salisbury Project Discussion (Scott Miller w/Umbaugh)
 - Treasurer's Report
 - Other Items

Minutes prepared by: Heritage Engineering

End of Minutes

Approved By:

Tom Tucker, President

Tony Combs

Darin Duncan, Secretary

Daniel Lee

Gary Davis, V.P./Treasurer

JR Eckart

Towns - Milltown (Bill Byrd)